





**Part E - Officers of Applicant**

Office	Name of officer	Residence address	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Part F - Members of Applicant who will be in charge of the games**

Name of member in charge	Residence address	Telephone No. <small>(include area code)</small>	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Part G - Members of Applicant who will assist in conducting the games**

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part H - Names of other organizations whose members will assist in conducting the games**

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey

} ss.

County of \_\_\_\_\_

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances **is** permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public (Print name)

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Signature of Officer and Title

\_\_\_\_\_  
Member in Charge

\_\_\_\_\_  
Member in Charge

\_\_\_\_\_  
Member in Charge

\_\_\_\_\_  
Member in Charge



**If more space is needed in any section of this application, insert extra sheets of paper.**

**Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.**

## **GUIDELINE FOR BINGO OR RAFFLE LICENSE APPLICATIONS**

1. AN APPLICATION MUST BE SUBMITTED IN QUADRUPLICATE (4 COPIES) WITH **ORIGINAL SIGNATURES AND ORIGINAL NOTARIZATION** AND WITH THE APPROPRIATE FEES - ONE CHECK MADE PAYABLE TO THE BOROUGH OF FAIR HAVEN AND THE OTHER TO LEGALIZED GAMES OF CHANCE CONTROL COMMISSION (NJ LGCCC). THE ORGANIZATION MUST PRESENT THEIR REGISTRATION CERTIFICATE FROM LGCCC (IT SHOWS THE ISSUE DATE, EXPIRATION DATE, ORGANIZATION NAME, ID #)

### **FEES**

- A. \$20.00 PER \$1,000 PRIZE AND PER OCCASION....FOR EXAMPLE

AN ORGANIZATION WANTS TO HOLD AN OFF PREMISE CASH RAFFLE FOR ONE DAY AND THEY KNOW THAT THEY WILL MAKE \$2,000. THE FEE WOULD BE \$40.00 TO THE BOROUGH AND \$40.00 TO THE NJ LGCCC (SEPARATE CHECKS).

IF AN ORGANIZATION WANTS TO HOLD ON PREMISE CASH RAFFLES (50/50) - ONE RAFFLE A MONTH FOR SIX MONTHS (\$20.00 X 6 DIFFERENT DATES = \$120.00 TO THE BORO AND TO THE STATE)

THE SAME FOR BINGOS....IF AN ORGANIZATION WANTS TO HOLD BINGO EVENTS ONCE A WEEK FOR 52 WEEKS IT WOULD BE (\$20.00 X 52 OCCASIONS = \$1,040.00).

**OFF PREMISE CASH RAFFLE** – YOU MUST SUBMIT A MOCK TICKET SHOWING ORGANIZATION NAME, DATE, TIME, PLACE AND PRIZE AMOUNT.

**ON PREMISE CASH RAFFLE** (ROLL TICKETS),

**ON PREMISE MERCHANDISE RAFFLE** – PROVIDE A LIST OF PRIZES WITH THE RANGE OF PRIZE AMOUNTS OR PROVIDE A FULL LIST OF MERCHANDISE AND VALUES WHEN YOU SUBMIT YOUR REPORT OF RAFFLE OPERATIONS

**PLEASE BE ADVISED THERE IS A 2 WEEK WAITING PERIOD FROM TIME OF APPROVAL BY MY OFFICE TO WHEN THE ORIGINAL LICENSE CAN BE RELEASED TO THE ORGANIZATION.** LGCCC HAS 14 DAYS TO REVIEW AND ADVISE IF ADDITIONAL INFORMATION IS REQUIRED. WE DO NOT RELEASE THE LICENSE NUMBER **FOR ANY REASON** IN CASE THERE IS AN ISSUE WITH SOMETHING IN THE APPLICATION OR LICENSE.

IT IS THE ORGANIZATION’S RESPONSIBILITY TO ALLOW FOR ENOUGH TIME BETWEEN APPLYING AND ACTUALLY RECEIVING THEIR LICENSE.

3. THE ORGANIZATION MUST FILE A REPORT OF OPERATIONS, AFTER THE EVENT HAS TAKEN PLACE, DIRECTLY WITH LGCCC. IF ADDITIONAL MONEY IS REQUIRED (THE ORGANIZATION TOOK IN MORE MONEY THAN ANTICIPATED) THAT SHOULD ACCOMPANY THEIR REPORT AND THEY ARE TO SUBMIT A COPY OF THEIR REPORT TO US WITH ADDITIONAL MONEY OWED, IF REQUIRED.

**NOTE:** ANY RENEWAL OF A REGISTRATION ID OR TO OBTAIN A NEW REGISTRATION ID MUST BE DONE THROUGH THE LGCCC.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE DO NOT HESITATE TO CONTACT ME:

ALLYSON CINQUEGRANA  
MUNICIPAL CLERK  
732-747-0241, EXT 221  
732-747-6962 (FAX)  
[acinquegrana@fhboro.net](mailto:acinquegrana@fhboro.net)