

Fair Haven Parks and Recreation Department

Facility Request Form- Borough Facilities

For Use of Board Of Education (BOE) facilities- Knollwood/Sickles School, please refer to the [BOE Facility Request Form](#)

Organization/Club/League Name: _____

Representative: _____

Address: _____ Town/State/Zip _____

Phone Home: _____ Cell: _____

Email: _____ Insurance Provider: _____

Dates: _____ Time: _____

FAIR HAVEN FIELDS

Top Field ☐ Lower Field #1 ☐ Lower Field #2 ☐ PIT ☐

Baseball/Softball FHF#1 ☐ FHF#2 ☐ FHF#3 ☐ FHF#4 ☐

Concession Stand

*Concession Stand Meeting Room Not Available As Of 10/15/23

FAIR HAVEN COMMUNITY CENTER

*Community Center Meeting Room Not Available As Of 10/15/23

Basketball (Green) ☐

Baseball/Softball North Field ☐

Baseball/Softball South Field ☐

BICENTENNIAL HALL

BOROUGH HALL COUNCIL CHAMBERS

MCCARTER PARK

Basketball ☐

Multi-Use Field ☐

FAIR HAVEN DOCK

Dock Use ☐

KNOLLWOOD SCHOOL ☐

Please refer to the BOE Facility Request Form

Reason for Use & Special Request: _____

If this application is approved, _____, (Name of person /organization) will assume responsibility for any damages thereto or loss of property that may occur, and for the due observance of all rules and regulations of the Borough governing use of such areas and/or facilities. As the applicant, I realize that all areas and facilities shall be inspected by me prior to use. If I believe there is a safety issue, I will report this to the Fair Haven Recreation Department at 732 747 0241 (x216) and immediately end use of the facility. After use, I agree to leave the facility in a clean and safe manner. I further understand that approval of this application will be withheld until proof of other authorized documents are presented to the Recreation Department.

By signing this form, I/we hereby agree to participate in the activity indicated above. Further, I/we agree to assume responsibility for any injury or illness, including pandemic illnesses, resulting from said activity, and do hereby hold harmless, and waive all rights and action I/we may have against the Borough of Fair Haven, Fair Haven Recreation and any facility involved in this facility usage. By signing the form I understand that I am responsible for the actions of my group while they are using the Borough Facility. By signing this I agree that I am using the Borough Facility for the above activity only.

I/We agree to abide by all rules, regulations and policies set forth by the Fair Haven Recreation Department and the Borough of Fair Haven.

- Please make sure your group is aware of the rules of the facility for which you are using.
- Children must be accompanied by an adult at ALL times!

Please note: The Fair Haven Concession Stand meeting facility is not handicapped accessible; any individual who has a physical impairment or limitation which precludes their entrance to this meeting facility may request special accommodations or an alternative location. The Borough of Fair Haven will provide an alternate safe and accommodating environment to meet your needs. All requests for accommodations should be directed to Fair Haven Parks and Recreation Office at 732-747-0241, extension 216.

Name: _____

Date: _____

Signature: _____

Please complete this sheet and return with Insurance Certificate to: Fair Haven Parks & Recreation Office, 748 River Road, Fair Haven, NJ 07704

Approved: _____

Date: _____

Director of Parks & Recreation

Facility Usage and Guidelines on reverse side.

BOROUGH OF FAIR HAVEN PARKS AND FACILITIES USAGE FEES

Indoor facility use is intended for community benefit and non-profit activities. Borough recognized 501C 3 organizations may be considered for an exception.

Bicentennial Hall

Resident group use \$10 per 2 hours, \$50 max per day _____
Non-resident group use \$25 per 2 hour, \$100 max per day _____
Deposit \$250

Borough affiliated groups exempt

FIELDS

Camps

Greater of 10% per participant or \$10 per participant
Nonprofit camps exempt
Total participants _____ Weeks: _____ TOTAL \$ _____

Athletic Fields Tournaments

\$100 Min. \$500 Max Per Field Per Day TOTAL \$ _____

Borough Organizations recognized by the Recreation Committee (Sports) \$5.00 per participant/season TOTAL \$ _____

One Time FIELD Use (2 hr max) \$50.00 (\$500 max 10 uses) TOTAL \$ _____

One Time DOCK Use (2 hr max) \$50.00 TOTAL \$ _____

If a Public Works staff member is required to be present on a Saturday or Sunday for regular games, a fee of \$250 must be paid prior to the event. Please indicate accordingly.

ALL FEES PAYABLE TO BOROUGH OF FAIR HAVEN