

**BOROUGH OF FAIR HAVEN PLANNING BOARD**  
**Regular Meeting Minutes – September 19, 2023**

The meeting was called to order at 7:30 pm by the Chairman, Mr. Rolff, with a reading of the Open Public Meetings Act statement (see attached) and salute to the flag.

Roll Call:

Present: Bordelon, Koch, Newell, Paolo, Rolff, Anderson, Olson

Absent: Nitka, Anttonen

Also present: Doug Kovats, Esq, Board Attorney

Mr. Rolff opened the meeting and asked that the *Administrative Items* on the agenda be addressed.

Mr. Paolo, Vice Chairman, introduced the first agenda item: *Approval of minutes from June 20, 2023 meeting*. Mr. Paolo asked if the Board had any comments on the draft minutes. There were no comments from the Board.

MOTION by Mr. Paolo and second by Ms. Koch to approve the minutes from the June 20, 2023 meeting.

In favor: Koch, Newell, Paolo, Anderson, Olson

Opposed: none

Mr. Rolff asked for members interested in participating in the Environmental Roundtable on September 27<sup>th</sup>. Mr. Paolo volunteered to represent the Planning Board and Mr. Anderson said he would be the alternate.

Mr. Rolff introduced the next agenda item from *New Business: Consideration of New Land Use Ordinance 2023-12 Amending Ordinance No. 2022-07 Creating a Habitat Rezoning Ordinance*.

Mr. Kovats reviewed the history of the ordinance. He mentioned the review memo created by Heyer Gruel and Associates dated September 14, 2023.

Mr. Bordelon noted that Ordinance 2023-12 allows exemption from the Tree Ordinance. Ms. Koch noted that the Garden Clubs of Fair Haven, Rumson, and Little Silver will be landscaping the property.

The meeting was opened to the public. There were no comments from the public.

Mr. Olson requested that for the next meeting the Board discuss the Environmental Commission's Model Green Checklist.

Mr. Kovats explained that a checklist would need to go before the Council to amend an ordinance. Mr. Olson would like to discuss the checklist to make a recommendation to Council.

Mr. Olson asked that the checklist be discussed in November and would forward the document to the Board secretary.

The meeting was opened to the public. There were no comments from the public.

MOTION to adjourn was made by Mr. Rolff that was carried by voice vote. The meeting was adjourned at 7:50 pm.

Respectfully submitted,  
Sandi Papa  
Board Secretary

### **Public Announcement of Compliance**

**This is a regular meeting of the Fair Haven Planning Board. Adequate notice of this meeting has been given pursuant to the provisions of the Open Public Meetings Act. At the time of the Board reorganization in January of this year, the Board adopted its regular meeting schedule for the year. Notice of the schedule was sent to and published in the Asbury Park Press and the Two River Times on February 9, 2023. That Notice was also posted on the bulletin board in Borough Hall and has remained continuously posted there as required by the Statute. A copy of the Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of the Notice has also been sent to such members of the public as have requested such information in accordance with the statute. Adequate notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.**