

LANDLORD/TENANT REGISTRATION

If you are a property owner and are renting the property to someone else, please be sure to register your property with the Borough of Fair Haven through the Borough Clerk's office. There is no fee for this process.

If you have already registered the property and there has been a change in tenants, please update your registration.

The Landlord/Tenant Registration form is available in the Borough Clerk's Office.

If you have any questions, please do not hesitate to contact Allyson M .Cinquegrana, Borough Clerk, 732-747-0241, ext. 221.

BOROUGH OF FAIR HAVEN LANDLORD REGISTRATION STATEMENT

ADDRESS OF PREMISES RENTED:_____

Pursuant to the terms of N.J.S.A. 46:8-27, et. seq., the following information is being supplied to the tenant. A copy of this information is also on file with the Municipal Clerk of the Township or Borough in which the premises herein described are located.

A. The name and address and telephone phone number of the record owner of these premises:

(If the record owner is a corporation, the name and address of the registered agent and corporate officers of said corporation have to be supplied. If the address of a record owner is not located in the county in which the premises are located, the name and address of a person who resides in or has an office in the County in which the premises are located is authorized to accept notices from a tenant and to issue receipts therefore, and to accept service of the process on behalf of the record owner must be inserted.)

B. Name, Address and telephone number of the managing agent of the premises:

C. Name, Address and apartment number of the superintendent, janitor, custodian or other individual employed by the record owner to provide regular maintenance service:

D. Name, Address and Telephone Number of an individual representative of the record owner who may be reached or contacted at any time in the event of an emergency affecting the premises.

E. Name and Address of every holder of a recorded mortgage of the premises:

F. Name and Address of Fuel Oil Service:

G. Name of tenant renting the premises (if more than one unit rented, on the back of this paper please list the tenant's name along with their apartment, unit or floor number)

Date:_____

Record Owner of Premises or
Registered Owner or Assignee

Authorized Signature - Borough of Fair Haven