

**BOROUGH OF FAIR HAVEN**  
**HISTORIC PRESERVATION COMMISSION**  
748 River Road, Fair Haven, NJ 07704

**Regular Meeting Minutes – July 25, 2023 – 7:00 pm**

The meeting was called to order at 7:07 pm by Mr. Pavluk, Historic Preservation Commission Chairman, with the reading of the Open Public Meetings Act statement (below).

Roll Call

Present: Art Pavluk, Pat Drummond, Jay Anderson, Hillary Mullen, Katy Frissora, Steve Smith, Carrie Nitka

Absent: Joe Schluter, Michelle Mandia

Mr. Pavluk introduced the first agenda item from Old Business: *Approval of standard language appearing in each memorandum of action binding the applicants to the representations made at the hearing.*

Mr. Pavluk read the proposed language:

The Applicant acknowledges that he/she will be bound to the specifications contained in the submitted proofs.

If it is determined that the applicant materially deviated from the proofs submitted, the Commission retains the right to modify and/or rescind this approval.

The Commission considered the proposed language.

MOTION by Mr. Pavluk and second by Mr. Anderson to include the proposed language at the end of each Historic Preservation Commission Memorandum of Action.

In favor: Art Pavluk, Pat Drummond, Jay Anderson, Hillary Mullen, Katy Frissora, Steve Smith, Carrie Nitka

Opposed: none

Mr. Pavluk introduced the following application:

|                |                         |
|----------------|-------------------------|
| Applicant:     | Genevieve Diamont       |
| Address:       | 839 River Road          |
| Work proposed: | Addition and renovation |

Ms. Diamont stated that she is planning to construct an addition at the rear of the home as detailed in the plans provided with her application. The rear addition will add a master bathroom upstairs and deck off the back of the home. She said that the exterior of the home will remain the same with cedar clapboard.

Mr. Anderson asked about the plans and stated that the plans differed from what the house looks like. Mr. Pavluk stated that the drawings do not reflect the current elevations of the home.

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Mr. Anderson explained what was needed and asked that the architect be included in the conversation.

Ms. Diamont left the meeting to see if the architect could be reached by phone.

Mr. Pavluk introduced the next application:

|                |                    |
|----------------|--------------------|
| Applicant:     | Kelan McElduff     |
| Address:       | 50 Fair Haven Road |
| Work proposed: | Fence              |

Mr. McElduff reviewed the specifications associated with the installation of a fence on the side and rear of his yard. The description of the fence provided was a six-foot, tongue and groove fence with a lattice border on the top, matching the rear neighbor's fence. The Commission considered the application.

MOTION by Mr. Pavluk and second by Ms. Mullen to approve the application for installation fence at 50 Fair Haven Road.

In favor: Art Pavluk, Pat Drummond, Jay Anderson, Hillary Mullen, Katy Frissora, Steve Smith, Carrie Nitka

Opposed: none

Ms. Diamont returned to the meeting with her architect; Constatine Aravantinos of Tekton Architectural Studio, who participated via phone.

Mr. Aravantinos stated that there was no scope of work associated with removing or replacing any part of the front porch. Mr. Anderson said that the plan presented are significantly different than the actual house details like the rake trim, king post and porch post details/dimensions.

Mr. Aravantinos said that the front of the home was a generic representation of the house, and the work would be at the rear.

Mr. Pavluk stated that inherent conflict would exist with the application with the details not matching the actual home and could not be considered as presented.

The architect agreed to modify the plans and the applicant would return at the next Commission meeting on August 29, 2023 at 7 pm.

Mr. Pavluk introduced the next item on the agenda, an Administration item: *Approval of June 27, 2023 minutes*.

MOTION by Mr. Pavluk and second by Mr. Anderson to approve the June 27, 2023 minutes.

In favor: Art Pavluk, Pat Drummond, Jay Anderson, Steve Smith, Carrie Nitka

Opposed: none

Mr. Pavluk introduced the next agenda item: *Committee Liaison Reports*.

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Ms. Frissora reported that the *Historic Association* will host a Garden Party on September 9, 2023. Elise Casey is the event Chair. Mr. Smith stated that the *Environmental Commission Roundtable* has not met since his last report.

Mr. Pavluk made a MOTION to adjourn that was carried by voice vote at 8:00 pm.

Respectfully submitted,

Sandi Papa  
Historical Preservation Commission  
Secretary

### **Public Announcement of Compliance**

**THIS IS A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF FAIR HAVEN. THIS MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT. NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS PUBLISHED IN THE ASBURY PARK PRESS AND NOTICED TO THE TWO RIVER TIMES AND THE STAR LEDGER ON JANUARY 26, 2023, POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE. IN ADDITION, COPIES OF THE ABOVE NOTICES ARE AND HAVE BEEN AVAILABLE TO THE PUBLIC AND ARE ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. WITH ADEQUATE NOTICE HAVING BEEN GIVEN, THE HISTORIC PRESERVATION COMMISSION SECRETARY IS DIRECTED TO INCLUDE THIS STATEMENT IN THE MINUTES OF THIS MEETING.**