

BOROUGH OF FAIR HAVEN
HISTORIC PRESERVATION COMMISSION
748 River Road, Fair Haven, NJ 07704

Regular Meeting Minutes – March 26, 2024 – 7:00 pm

The meeting was called to order at 7:13 pm by Mr. Pavluk, Historic Preservation Commission Chairman, with the reading of the Open Public Meetings Act statement (below).

Roll Call

Present: Art Pavluk, Pat Drummond, Joseph Schluter, Katy Frissora

Absent: Jay Anderson, Hillary Mullen, Michelle Mandia, Steven Smith, Carrie Nitka

Also present, Councilwoman Tracy Cole and Alyse Casey, President of the Historic Association.

Mr. Pavluk changed the order of the meeting and introduced the second *Administrative Item*: Bicentennial Hall update.

Mrs. Casey said that there wasn't anything additional to report since the last meeting. She explained that a 6-month extension has been approved on the grant for ADA compliance and that the work has not yet gone out to bid. The members discussed the pews that had been discovered in the basement and agreed with the Historic Association's interest in seeing them cleaned up and restored.

Mrs. Cole said that some of the Borough maintenance work was still incomplete. She explained that the Association was looking into an additional grant for a planning and programmatic set of services to create a comprehensive plan for Bicentennial Hall. The Historic Association has agreed to pay the application fee for the grant and has presented that idea to the Borough Council for their consideration. There will be a resolution to approve the proposal put before the Council on April 8, 2024. She explained that the intent would be to make it a community-based initiative to help preserve the historic significance of Bicentennial Hall.

New Business

Mr. Pavluk introduced the *first agenda item from New Business*, the following application:

Applicant:	Semolina Pasta Shop – Charles Lesbirel
Address:	763 River Road
Work proposed:	Exterior signage – front of building and River Road facing window.

Mr. Lesbirel reviewed the proposed signage using the Ink Papery approved sign as a model. He stated that the Semolina Pasta Shop outdoor sign will be 47 inches wide by 24 inches high with a black border and lettering. The material will be white weather resistant and maintenance free composite, using the existing signpost. He explained that the front window signage will be made of a vinyl semi-transparent material, 99 inches wide and 57 inches high, with the lettering being placed along the bottom measuring 90 inches wide by 14 inches high. He also described the details of the interior door sign.

Mr. Pavluk stated that the Commission did not have jurisdiction over the interior door sign, just the outside sign and front window sign. He stated that all the signage looked good and that he was in favor of the application.

MOTION by Mr. Pavluk and second by Mr. Schluter to approve the application.

In favor: Art Pavluk, Pat Drummond, Joseph Schluter, Katy Frissora

Absent: Jay Anderson, Hillary Mullen, Michelle Mandia, Steven Smith, Carrie Nitka

Recused: None

Opposed: None

Mr. Pavluk introduced the *next agenda item from New Business*, the following application:

Applicant:	Poe – Mary E. Sheridan & Ian Rush
Address:	772 River Road
Work proposed:	Exterior signage – Replacement of old signs with 3 new signs.

Mr. Rush explained the details of the application to the Commission.

Mr. Pavluk asked several questions about the signs and the materials. He noted the historic significance of the building as it relates to the signage and did not have any objections to the application.

MOTION by Mr. Pavluk and second by Mrs. Frissora to approve the application.

In favor: Art Pavluk, Pat Drummond, Joseph Schluter, Katy Frissora

Absent: Jay Anderson, Hillary Mullen, Michelle Mandia, Steven Smith, Carrie Nitka

Recused: None

Opposed: None

Administrative Items (continued)

Mr. Pavluk stated that in the absence of Mr. Smith they would not be discussing the Environmental Round Table Meeting discussion of ERI 2017.

He introduced the next *administrative item: Report on the Commission's Interaction with The Historic Preservation Commission of Red Bank.*

Mr. Pavluk said that due to a change of government they have not had a very active Historic Commission of late but that with the new changes they intend to focus on bringing it back. He explained some of

similarities and differences between the Fair Haven Historic Commission and the Red Bank Historic Commission in terms of the types of development that each are facing.

Mr. Pavluk introduced the next *administrative item: Approval of the January 12, 2024, meeting minutes.*

MOTION by Mr. Pavluk and Second by Mr. Schluter to approve the January 12, 2024 minutes.

In favor: Art Pavluk, Pat Drummond, Joseph Schluter, Katy Frissora

Absent: Jay Anderson, Hillary Mullen, Michelle Mandia, Steven Smith, Carrie Nitka

Recused: None

Opposed: None

Public Comment

Mr. Pavluk asked if there was any public comment, there was none.

Mr. Pavluk made a MOTION to adjourn that was carried by voice vote at 7:23 pm.

Respectfully submitted,

Sheilah Olson, Secretary
Historical Preservation Commission

Public Announcement of Compliance

THIS IS A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF FAIR HAVEN. THIS MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT. NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS PUBLISHED IN THE ASBURY PARK PRESS AND NOTICED TO THE TWO RIVER TIMES AND THE STAR LEDGER ON JANUARY 26, 2023, POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE. IN ADDITION, COPIES OF THE ABOVE NOTICES ARE AND HAVE BEEN AVAILABLE TO THE PUBLIC AND ARE ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. WITH ADEQUATE NOTICE HAVING BEEN GIVEN, THE HISTORIC PRESERVATION COMMISSION SECRETARY IS DIRECTED TO INCLUDE THIS STATEMENT IN THE MINUTES OF THIS MEETING.