

**BOROUGH OF FAIR HAVEN**  
**HISTORIC PRESERVATION COMMISSION**  
748 River Road, Fair Haven, NJ 07704

**Regular Meeting Minutes – June 27, 2023 – 7:00 pm**

The meeting was called to order at 7:04 pm by Mr. Pavluk, Historic Preservation Commission Chairman, with the reading of the Open Public Meetings Act statement (below).

Roll Call

Present: Art Pavluk, Pat Drummond, Jay Anderson, Joseph Schluter, Steve Smith, Carrie Nitka

Absent: Hillary Mullen, Michelle Mandia, Katy Frissora,

Mr. Pavluk introduced the first agenda item, the following application:

***Formal***

Applicant(s): Gillespie Properties, LLC  
Address: 48 Gillespie Avenue  
Work Proposed: New construction

Devin Bouton of Halcyon Homes, representing the applicant, presented the application. Mr. Bouton explained that the new home would be 15 feet closer to the street than the current home and the footprint would not exceed 1500 square feet. He mentioned a proposed garage that will not be visible from the street.

A few Commission members had driven by the property and looked at the property from the vantage point of Captain's Way, a neighboring street. Mr. Anderson mentioned the vegetation currently at the street by the driveway and expressed a concern with visibility after the home is built.

Mr. Anderson also asked Mr. Bouton about photographing the property.

MOTION by Mr. Pavluk and second by Mr. Anderson to create a Memorandum of Action that the Commission has no jurisdiction over the construction of the new home at 48 Gillespie Avenue as it will not be visible from the street based on the proofs presented. If the home is visible after construction, the Commission reserves the right to re-visit the application with suggested plantings.

In favor: Art Pavluk, Pat Drummond, Jay Anderson, Joseph Schluter, Steve Smith, Carrie Nitka

Opposed: none

The meeting was opened to the public. There were no comments from the public.

Mr. Pavluk introduced the next agenda item, the following application:

***Informal***

Applicant(s): Sport Couture  
Address: 803 River Road  
Work Proposed: Sandwich board sign

Natalie Aidner, owner of Sports Couture, explained that she wished to advertise for three to four weeks with a sandwich board sign on the street to advertise her new business.

As the sandwich board sign is considered temporary, the Commission felt they did not have jurisdiction and did not take action regarding the application.

The meeting was opened to the public. Steve Heller of 32 Fisk Street asked about Fisk Chapel and expressed an interest in the history, plan for renovation and financing of the building. After a discussion of the history of Fisk Chapel and review of past financing, Mr. Heller was referred to Katy Frissora, liaison to the Historic Association.

Mr. Pavluk suggested language to be included in the Memorandum of Action and requested comments from the Commission before the next meeting (attached).

Mr. Pavluk introduced the agenda item: *Approval of April 25, 2023 minutes.*

MOTION by Mr. Pavluk and second by Mr. Schluter to approve the April 25, 2023 meeting minutes.

In favor: Pavluk, Drummond, Schluter, Nitka

Opposed: none

The meeting was opened to the public. There were no comments from the public.

Mr. Pavluk made a MOTION to adjourn that was carried by voice vote at 7:43 pm.

Respectfully submitted,

Sandi Papa  
Historical Preservation Commission  
Secretary

### **Public Announcement of Compliance**

**THIS IS A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF FAIR HAVEN. THIS MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT. NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS PUBLISHED IN THE ASBURY PARK PRESS AND NOTICED TO THE TWO RIVER TIMES AND THE STAR LEDGER ON JANUARY 26, 2023, POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE. IN ADDITION, COPIES OF THE ABOVE NOTICES ARE AND HAVE BEEN AVAILABLE TO THE PUBLIC AND ARE ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. WITH ADEQUATE NOTICE HAVING BEEN GIVEN, THE HISTORIC PRESERVATION COMMISSION SECRETARY IS DIRECTED TO INCLUDE THIS STATEMENT IN THE MINUTES OF THIS MEETING.**