

BOROUGH OF FAIR HAVEN
HISTORIC PRESERVATION COMMISSION
748 River Road, Fair Haven, NJ 07704

Regular Meeting Minutes – September 27, 2022– 7:00 pm

The meeting was called to order at 7:10 pm by Mr. Pavluk, Historic Preservation Commission Chairman, with the reading of the Open Public Meetings Act statement (below).

Roll Call

Present: Art Pavluk, Pat Drummond, Jay Anderson, Joseph Schluter, Hillary Mullen, and Steven Smith

Absent: Michelle Mandia, Katy Frissora, Carrie Nitka

Councilman Christopher Rodriguez was also present.

Mr. Pavluk introduced the first agenda item:

Applicant(s)	John and Coralie Hoffman
Address:	54 Gillespie Avenue, Block 51 Lot 37
Work Proposed:	Installation of 6 Kilowatt solar panel system

Mr. Pavluk recused himself from the application and Mr. Anderson, Vice Chairman, acted as Chairman.

Mr. Hoffman reviewed the plan for installation of the solar panel system on his roof. He stated there will be 12 panels on the street side of the home and 3 panels on the river side. Additional pictures were shared of the street side of the home. Mr. Hoffman stated that the dimensions of the panels were 21 feet by 12.12 feet with a thickness of 1.26 inches.

Mr. Schluter asked about the color of the panels. Mr. Anderson asked about the best direction for solar capture and asked about the roof pitch.

Mr. Schluter noted that the panels and roof were dark in color.

Mr. Pavluk gave testimony that the slope of the roof was not significant.

The meeting was opened to the public. Ms. O'Brien stated she was ok with the project.

MOTION by Mr. Schluter and second by Mr. Anderson to approve the application.

In favor: Drummond, Anderson, Mullen, Schluter, Smith

Opposed: none

Recused: Pavluk

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Mr. Pavluk introduced the next agenda item:

Applicant(s):	Lewis Point LLC (Reagan Barron and Mary Jane Codey)
Address:	15 DeNormandie Avenue, Block 49 Lot 25
Work proposed:	Windows, shutters, roof, crown molding to top windows and window casing, porch, foundational covering, chimney, path to porch, privacy fence, AC pipe

The applicant provided a picture of their inspiration home and reviewed a list of plans for the home. The applicant reviewed the specifications for the windows, shutters, porch roof and porch columns.

There was discussion by the Commission regarding the condition of the home. The Commission requested that the applicant open the walls and floor of the porch to confirm the condition.

The applicant stated that the existing siding would remain as it is in good condition.

Mr. Anderson requested additional information regarding the window and door casings.

Mr. Schluter and Mr. Anderson confirmed with the applicant the style and profile of the window casings and crown.

Mr. Pavluk stated that the dimensions and profile for the windows needs to be specific with dimensions that can be recognized by a builder and architect. He also stated that the applicant would need to demonstrate what is existing.

The applicant stated that the porch columns are rotted.

There was discussion regarding the porch decking and materials.

Mr. Anderson and Mr. Schluter agreed to visit the home to look at the condition of the porch and existing materials.

There was discussion regarding the foundational covering. The applicant agreed that they will use wood slats, 1 x 3, and lattice grids.

There was discussion about the privacy fence, front door, and shutters.

Mr. Pavluk stated that photos of the attic window would be needed.

There was discussion regarding the gravel pathway from the front porch to the street.

The Commission agreed to continue the application at a special meeting on October 4 at 7 pm at Borough Hall.

The meeting was opened to the public. There were no comments from the public.

Councilman Chris Rodriguez addressed the Commission regarding Bicentennial Hall. He mentioned that Council is hoping to re-engage a historic architect. He said a Request for Proposal was pending for a historical building architect.

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Mr. Pavluk mentioned a document created in 2010: *Fisk Chapel Preservation Project, Maintenance and Repair Action Plan* prepared by Mark Alexander Pavliv, AIA/NCARB dated July 31, 2010.

There was discussion regarding the maintenance and current use of Bicentennial Hall.

MOTION by Mr. Pavluk and second by Mr. Anderson to request action from the Borough to create a document like the one created in 2010 by Mr. Pavliv.

In favor: Pavluk, Drummond, Anderson, Mullen, Schluter, Smith

Opposed: none

MOTION by Mr. Pavluk and second by Mr. Anderson to approve the August 23, 2022 meeting minutes.

In favor: Pavluk, Drummond, Anderson, Mullen, Schluter, Smith

Opposed: none

Mr. Pavluk made a MOTION to adjourn that was carried by voice vote at 9:05 pm.

Respectfully submitted,

Sandi Papa
Historical Preservation Commission
Secretary

Public Announcement of Compliance

THIS IS THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF FAIR HAVEN. THIS MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT. NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS SENT TO THE ASBURY PARK PRESS, AND THE TWO RIVER TIMES, ON JANUARY 24, 2022, POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND ON THE BOROUGH WEBSITE AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE. IN ADDITION, COPIES OF THE ABOVE NOTICES ARE AND HAVE BEEN AVAILABLE TO THE PUBLIC AND ARE ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.