

**BOROUGH OF FAIR HAVEN**  
**HISTORIC PRESERVATION COMMISSION**  
748 River Road, Fair Haven, NJ 07704

**Regular Meeting Minutes –December 22, 2022– 7:00 pm**

The meeting was called to order at 7:05 pm by Mr. Anderson, Historic Preservation Commission Vice Chairman, with the reading of the Open Public Meetings Act statement (below).

Roll Call

Present: Jay Anderson, Joseph Schluter, Katy Frissora (arrived at 7:08 pm), Steve Smith, Carrie Nitka

Absent: Art Pavluk, Pat Drummond, Hillary Mullen, Michelle Mandia

Mr. Anderson reviewed the first agenda item under New Business: *Environmental Commission Roundtable*. Mr. Smith provided an update and stated that this group intends to meet quarterly with each organization in attendance providing an update. Mr. Smith said the December meeting was cancelled.

The next agenda item, *Update on Bicentennial Hall*, was not discussed.

Mr. Anderson introduced the next agenda item:

Applicant(s)	Gregory Wright and Jacqueline Ma
Address:	18 Clay Street, Block 49 Lot 16
Work Proposed:	Alterations and repair to existing garage.

Mr. Wright attended the meeting with his architect, Matthew Cronin. There was discussion regarding the history of the property, scale of the doors in the plans, materials for the siding, and character of the building.

Mr. Smith disclosed that he has used Mr. Cronin as his architect.

The meeting was opened to the public. There were no comments from the public.

MOTION by Mr. Schluter and second by Mr. Anderson to approve the application for alteration and repair of the existing garage, as discussed at the meeting.

In favor: Anderson, Schluter, Frissora, Smith, Nitka

Opposed: none

Mr. Anderson introduced the next agenda item: *Approval of October 25, 2022 minutes*.

MOTION by Mr. Anderson and second by Mr. Schluter to approve the October 25, 2022 minutes, as amended, to request that architectural drawings be provided to the Commission for review to determine jurisdiction for the new construction at 48 Gillespie Avenue.

In Favor: Anderson, Schluter, Frissora

Opposed: none

Mr. Anderson made a MOTION to adjourn that was carried by voice vote at 7:35 pm.

Respectfully submitted,

Sandi Papa  
Historical Preservation Commission  
Secretary

**Public Announcement of Compliance**

**THIS IS THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF FAIR HAVEN. THIS MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT. NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS SENT TO THE ASBURY PARK PRESS, AND THE TWO RIVER TIMES, ON JANUARY 24, 2022, POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND ON THE BOROUGH WEBSITE AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE. IN ADDITION, COPIES OF THE ABOVE NOTICES ARE AND HAVE BEEN AVAILABLE TO THE PUBLIC AND ARE ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.**