**BOROUGH OF FAIR HAVEN**

**HISTORIC PRESERVATION COMMISSION**

748 River Road, Fair Haven, NJ 07704

**Regular Meeting Minutes –January 24, 2023– 7:00 pm**

The meeting was called to order at 7:10 pm by Mr. Pavluk, Historic Preservation Commission Chairman, with the reading of the Open Public Meetings Act statement (below).

Roll Call

Present: Art Pavluk, Jay Anderson, Hillary Mullen, Joseph Schluter, Michelle Mandia, Katy Frissora, Steve Smith, Carrie Nitka

Absent: Pat Drummond

Also present, Councilman Chris Rodriguez.

Reorganization:

MOTION by Mr. Anderson and second by Ms. Mandia to appoint Mr. Pavluk as the Chairman.

In Favor: Pavluk, Anderson, Mullen, Schluter, Mandia, Frissora, Smith

Opposed: none

MOTION by Mr. Pavluk and second by Ms. Mullen to appoint Mr. Anderson as Vice Chairman

In Favor: Pavluk, Anderson, Mullen, Schluter, Mandia, Frissora, Smith

Opposed: none

Mr. Pavluk swore in the re-appointed members of the Commission, Hillary Mullen and Michelle Mandia.

Mr. Pavluk introduced the first agenda item:

Applicant(s): Shayne Lesbirel

Address: 763 River Road, Block 49 Lot 6

Work Proposed: Sign – moving from 803 River Road.

Shayne Lesbirel presented her application and showed her sign to the Commission that will be moving from 803 River Road to 763 River Road. The sign was approved by the Commission when it was installed at 803 River Road.

The meeting was opened to the public. There were no comments from the public.

MOTION by Mr. Pavluk and second by Mr. Anderson to approve the application.

In Favor: Pavluk, Anderson, Mullen, Schluter, Mandia, Frissora, Smith

Opposed: none

Mr. Pavluk introduced the next agenda item:

Applicant(s): Chad Diacont – INFORMAL application

Address: 36 DeNormandie Avenue, Block 50 Lot 5

Work Proposed: Second-story addition to garage.

Mr. Diacont introduced the application. He and his wife purchased the house in August of 2022.

The applicant’s architect, Al Shissias, reviewed the survey and Zoning information. Mr. Shissias stated that the application will need to go to the Zoning Board regarding setbacks and the habitable floor area. The history of the home was explained and how the additions to the home were completed over a long period of time. The current floor plan was reviewed. Mr. Shissias then reviewed the proposed plans for the second-story addition.

Mr. Pavluk stated that the house is not a contributing home to the Historic District. Mr. Anderson commented that there is not much historic detail included in the exterior plans.

Mr. Diacont confirmed that the home has vinyl siding and asphalt roofing. Mr. Shissias stated that the windows will match the existing windows. There was discussion regarding upgrading the window trim on the front of the home. Mr. Diacont stated that he liked the idea but wasn’t sure what was economically feasible.

Mr. Pavluk asked about the garage doors. Mr. Diacont said they were planning to keep the doors.

The meeting was open to the public. There were no comments from the public.

Matthew Cronin, architect, was awarded the contract for the conceptualization of design for Bicentennial Hall. Mr. Pavluk said he will be acting as the liaison to the Borough for the Bicentennial Hall project specific to the Community Development Block Grant that includes the ADA ramp and other improvements to the structure.

The Historic Preservation Commission will work with Mr. Cronin and develop a Memorandum of Agreement regarding the specifics of the project.

Mr. Cronin gave an overview of his credentials, spoke of the Bicentennial Hall project including the changes planned for the bathroom, reviewed the potential to install a lift versus a ramp for access, explained the parking plan and reconstruction of the porch on the side of the building.

There was discussion regarding the lifespan of a lift and maintenance of its motor.

Councilman Rodriguez explained that the ramp was chosen as it was already at the property, less mechanics were involved and believed to be a better long-term plan for the building.

The meeting was opened to the public. There were no comments from the public.

Mr. Pavluk introduced an additional item under Old Business: 15 DeNormandie Avenue. Mr. Pavluk stated that the Memorandum of Agreement for this property was developed in October of 2022. There have been complaints regarding the materials for the railings, the spindles, and windows. Mr. Schluter agreed to visit the property on behalf of the Commission to inspect the areas of concern.

The meeting was opened to the public.

Ken Arko, 7 Grange Walk, requested to speak about the demolition of 15 Grange Walk. He mentioned the history of the home. He asked for explanation by the Board of how the house is protected by the Historic Preservation Commission. Mr. Pavluk explained the jurisdiction of the Commission and how it does not include this home as it is not in the Historic District. Mr. Pavluk suggested that Council can expand jurisdiction and Mr. Arko should approach Council.

Councilman Rodriguez stated that century designations of homes were made in the 1980s, but this designation did not provide protection of the homes from demolition. Mr. Pavluk said that the designation might be something to use as an anchor in an ordinance.

Mr. Pavluk made a MOTION to adjourn that was carried by voice vote at 8:32 pm.

Respectfully submitted,

Sandi Papa

Historical Preservation Commission

Secretary

**Public Announcement of Compliance**

**THIS IS THE REORGANIZATION MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF FAIR HAVEN. THIS MEETING WAS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT. NOTICE OF THIS MEETING WAS ADVERTISED IN THE ASBURY PARK PRESS, AND NOTICED TO THE TWO RIVER TIMES AND THE STAR LEDGER ON DECEMBER 29, 2022, POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE. IN ADDITION, COPIES OF THE ABOVE NOTICES ARE AND HAVE BEEN AVAILABLE TO THE PUBLIC AND ARE ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK. with adequate notice having been given, THE HISTORIC PRESERVATION commission SECRETARY is directed to include this statement in the minutes of this meeting.**