

BOROUGH OF FAIR HAVEN PLANNING BOARD
Regular Meeting Minutes – May 16, 2023

The meeting was called to order at 7:32 pm by the Chairman, Mr. Rolff, with a reading of the Open Public Meetings Act statement (see attached) and salute to the flag.

Roll Call:

Present: Bordelon, Busch, Paolo, Rolff, Anderson

Absent: Koch, Newell, Nitka, Olson

Also present: Mr. Dan Roberts, Board Attorney; Councilman LaBarbera

Mr. Rolff stated that a quorum was present with five Board members.

Mr. Rolff opened the meeting with the first agenda item: *Status update on Department of Public Works renovation project.*

Councilman LaBarbera provided an overview of the Department of Public Works (DPW) project including the scope of the project, expected timeline, and project management. He also mentioned that the project has been scaled down to a renovation with site modifications. He stated that two Open Houses will be held for residents to review the plans and provide feedback.

Councilman LaBarbera also noted that the Technical Design and Review Committee will be meeting regarding the DPW plans and that the Borough expects to submit the DPW plans for review by the Planning Board in June or July. Councilman LaBarbera also said that the renovation is targeted to begin in the September/October timeframe and stated that Facilities updates are expected to be included on the Borough website as the project progresses.

The Board asked about the decision to modify the existing building versus the plans for a new DPW building that had previously been presented to the Planning Board.

The meeting was opened to the public. There were no comments from the public.

Mr. Paolo reviewed the administrative items on the agenda.

Mr. Paolo introduced the first administrative agenda item: *Approval of the resolution for Borough of Fair Haven – Allen Street/Hendrickson Place, Block 45, Lots 10, 11 and 12, Zone R-5; Minor Subdivision.*

MOTION by Mr. Rolff and second by Mr. Paolo to approve the resolution as submitted.

In favor: Busch, Paolo, Rolff, Anderson

Opposed: none

Mr. Paolo introduced the agenda items: *Approval of minutes from the April 3, 2023 Special meeting* and *Approval of the minutes from April 18, 2023 meeting*. He asked if there were any comments from the Board. There were none.

MOTION by Mr. Rolff and second by Mr. Paolo to approve the minutes from the April 3, 2023 Special meeting.

In favor: Busch, Paolo, Rolff, Anderson

Opposed: none

MOTION by Mr. Rolff and second by Ms. Busch to approve the minutes from the April 18, 2023 meeting.

In favor: Busch, Paolo, Rolff, Anderson

Opposed: none

The meeting was opened to the public. There were no comments from the public.

MOTION to adjourn was made by Mr. Rolff that was carried by voice vote. The meeting was adjourned at 7:53 pm.

Respectfully submitted,
Sandi Papa
Board Secretary

Public Announcement of Compliance

This is a regular meeting of the Fair Haven Planning Board. Adequate notice of this meeting has been given pursuant to the provisions of the Open Public Meetings Act. At the time of the Board reorganization in January of this year, the Board adopted its regular meeting schedule for the year. Notice of the schedule was sent to and published in the Asbury Park Press and the Two River Times on February 9, 2023. That Notice was also posted on the bulletin board in Borough Hall and has remained continuously posted there as required by the Statute. A copy of the Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of the Notice has also been sent to such members of the public as have requested such information in accordance with the statute. Adequate notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.