# Application for a Raffles License

Application No. *RA\_\_\_\_\_* Identification No. \_\_\_\_\_

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: \_\_\_\_\_

### Part A - General

- 1. Name of applying organization:
- 2a. Street address of headquarters: \_\_\_\_
- b. Mailing address (if different):
- 3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
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	i. siitenn		
<u></u>			
115			
	- 철학 등 수수 - 영화 등 관	영상의 공자가 해외하는 것이	11

4a. Address of place where raffles will be played:

- b. Does the applicant own the premises or regularly occupy them for its general purposes?  $\Box$  Yes  $\Box$  No
- 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

# Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose

- 1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:
- 2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that \_\_\_\_\_

Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: \_\_\_

Signature: \_\_\_\_

#### Part D - Schedule of Prizes

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

Description of Prize	Donated (Yes or No)	Retail value
	Yes 🛛 No	
	□ Yes □ No	
	Yes 🗆 No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	□ Yes □ No	
	Yes 🗆 No	
	□ Yes □ No	
	Yes 🗆 No	
	Yes 🗆 No	
	Yes 🗆 No	
	Yes 🛛 No	
	Yes 🛛 No	
	Yes 🗆 No	
	Yes 🗆 No	
	Yes 🗆 No	

rt E - Officers of Applicant	Name of officer	Residence	address	A
		·		
t F - Members of Applicant who wil	l be in charge of the games			
Name of member in charge	Residence address	-	<b>Telephone No.</b> (include area code)	A
t G - Members of Applicant who wi	ll assist in conducting the game			
Name of member		Residence address		A 
t H - Names of other organizations	whose members will assist in c	onducting the games		
Name and address of o	rganization	How related	Identificatio	on No
		2 2	Identifica	tio

If more space is needed in any section of this application, insert extra sheets of paper.



#### Part I - Statement of Applicant and member(s) in charge

State of New Jersey

County of \_

} ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

- 1. The applicant (is) (is not) limited in its activities to the 5. furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
- 2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
- 3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
- 4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.

- 5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
- 6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
- 7. All statements in the foregoing application are true.

Sworn and subscribed to before me this		
	Signature of Officer and Title	
day of , 20		
	Member in Charge	
Notary Public (Print name)		
	Member in Charge	
Signature of Notary Public		
	Member in Charge	
	Member in Charge	
AFFIX SEAL HERE		

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

# **GUIDELINE FOR BINGO OR RAFFLE LICENSE APPLICATIONS**

1. AN APPLICATION MUST BE SUBMITTED IN QUADRUPLICATE (4 COPIES) WITH ORIGINAL SIGNATURES AND ORIGINAL NOTARIZATION AND WITH THE APPROPRIATE FEES - ONE CHECK MADE PAYABLE TO THE BOROUGH OF FAIR HAVEN AND THE OTHER TO LEGALIZED GAMES OF CHANCE CONTROL COMMISSION (NJ LGCCC). THE ORGANIZATION MUST PRESENT THEIR REGISTRATION CERTIFICATE FROM LGCCC (IT SHOWS THE ISSUE DATE, EXPIRATION DATE, ORGANIZATION NAME, ID #)

FEES

A. \$20.00 PER \$1,000 PRIZE AND PER OCCASION.....FOR EXAMPLE

AN ORGANIZATION WANTS TO HOLD AN OFF PREMISE CASH RAFFLE FOR ONE DAY AND THEY KNOW THAT THEY WILL MAKE \$2,000. THE FEE WOULD BE \$40.00 TO THE BOROUGH AND \$40.00 TO THE NJ LGCCC (SEPARATE CHECKS).

IF AN ORGANIZATION WANTS TO HOLD ON PREMISE CASH RAFFLES (50/50) - ONE RAFFLE A MONTH FOR SIX MONTHS (\$20.00 X 6 DIFFERENT DATES = \$120.00 TO THE BORO AND TO THE STATE)

THE SAME FOR BINGOS....IF AN ORGANIZATION WANTS TO HOLD BINGO EVENTS ONCE A WEEK FOR 52 WEEKS IT WOULD BE ( $$20.00 \times 52 \text{ OCCASIONS} = $1,040.00$ ).

**OFF PREMISE CASH RAFFLE** – YOU MUST SUBMIT A MOCK TICKET SHOWING ORGANIZATION NAME, DATE, TIME, PLACE AND PRIZE AMOUNT.

**ON PREMISE CASH RAFFLE** (ROLL TICKETS),

**ON PREMISE MERCHANDISE RAFFLE** – PROVIDE A LIST OF PRIZES WITH THE RANGE OF PRIZE AMOUNTS OR PROVIDE A FULL LIST OF MERCHANDISE AND VALUES WHEN YOU SUBMIT YOUR REPORT OF RAFFLE OPERATIONS

PLEASE BE ADVISED THERE IS A <u>2 WEEK WAITING PERIOD</u> FROM TIME OF APPROVAL BY MY OFFICE TO WHEN THE ORIGINAL LICENSE CAN BE RELEASED TO THE ORGANIZATION. LGCCC HAS 14 DAYS TO REVIEW AND ADVISE IF ADDITIONAL INFORMATION IS REQUIRED. WE DO NOT RELEASE THE LICENSE NUMBER <u>FOR ANY REASON</u> IN CASE THERE IS AN ISSUE WITH SOMETHING IN THE APPLICATION OR LICENSE.

IT IS THE ORGANIZATION'S RESPONSIBILITY TO ALLOW FOR ENOUGH TIME BETWEEN APPLYING AND ACTUALLY RECEIVING THEIR LICENSE.

3. THE ORGANIZATION MUST FILE A REPORT OF OPERATIONS, AFTER THE EVENT HAS TAKEN PLACE, DIRECTLY WITH LGCCC. IF ADDITIONAL MONEY IS REQUIRED (THE ORGANIZATION TOOK IN MORE MONEY THAN ANTICIPATED) THAT SHOULD ACCOMPANY THEIR REPORT AND THEY ARE TO SUBMIT A COPY OF THEIR REPORT TO US WITH ADDITIONAL MONEY OWED, IF REQUIRED.

# **NOTE:** ANY RENEWAL OF A REGISTRATION ID OR TO OBTAIN A NEW REGISTRATION ID MUST BE DONE THROUGH THE LGCCC.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE DO NOT HESITATE TO CONACT ME:

ALLYSON CINQUEGRANA MUNICIPAL CLERK 732-747-0241, EXT 221 732-747-6962 (FAX) acinquegrana@fhboro.net