

**FAIR HAVEN BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 7, 2019**

The meeting was called to order by Mayor Lucarelli at 7:00 p.m. The Flag Salute was led by Councilwoman Rice and followed by a Moment of Silent Meditation. Mayor Lucarelli read the Sunshine Law Statement.

ROLL CALL OF 2018 COUNCIL

On Roll Call the following were present: Mayor Lucarelli, Councilmembers Koch, Peters, Rodriguez and Sorensen. Absent: Councilmembers Jaeger and Marchese. Others present: Administrator Casagrande and Salvatore Alfieri, Esq., Borough Attorney.

OATH OF OFFICE - MAYOR

Mayor Lucarelli came forward to be sworn in by Judge Peter Lucas while his wife, Francoise, held the bible.

OATH OF OFFICE – COUNCIL

Councilman Banahan came forward to be sworn in by Judge Lucas while Councilman Peters held the bible.

Councilwoman Koch came forward to be sworn in by Judge Lucas while her daughter, Kerry, held the bible.

Councilwoman Rice came forward to be sworn in by Judge Lucas while her children Jack and Cameron held the bible.

ROLL CALL OF 2019 COUNCIL

On Roll Call the following were present: Mayor Lucarelli, Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen. Others present: Administrator Casagrande and Salvatore Alfieri, Esq., Borough Attorney.

PRESENTATIONS

Mayor Lucarelli said that he was approached by Larry Finnell about a Holiday House Lighting Contest. The contest was arranged by the Parks and Recreation Director and Recreation Committee with on-line voting. Three houses were chosen through the voting process and the Foundation of Fair Haven is providing the prizes this evening. He asked that Councilwoman Sorensen, Foundation of Fair Haven President, come forward to award the prizes as follows:

1st Place: The Ruscigno Family, 39 Parker Avenue. They came forward and received their prize.

2nd Place: The Finnell Family, 11 Country Lane. We were advised that they were unable to attend. The Borough Clerk will see that they receive their prize.

3rd Place: The Rhodes Family, 77 Poplar Avenue. Mr. Rhodes came forward and accepted their prize.

COUNCIL PRESIDENT

Mayor Lucarelli called for the nomination of Council President.

Councilwoman Sorensen made a motion to nominate Jonathan Peters as Borough Council President, second by Councilman Banahan with Ayes by all present.

FIRE DEPARTMENT

Mayor Lucarelli recognized the following Fire Company Officers who were sworn in at the firehouse on January 1, 2019:

Fire Chief - Christopher Schrank
Deputy Chief - Matthew Bufano
First Assistant Chief - Kevin Countryman
Second Assistant Chief – Nicholas Lenczyk

Mayor Lucarelli recognized the following Fair Haven Fire Department Line Officers for 2019:

First Aid Officers

Captain: Dan Kane
1st Lieutenant: Roxanne Keane
2nd Lieutenant: Nancy Medrow

Water Rescue Team

Unit Coordinator: John P. Felsmann
Deputy Coordinator: Michael Wiehl
Operations and Training: Jim Cerruti

Fire Police Officers

Captain: Marty Coy
1st Lieutenant: Daniel Chernavsky
2nd Lieutenant: Larry Hartman

Auxiliary

President: Trudy Wojciehowski
Vice President: Beverly Grogan

RESOLUTIONS

1. Resolution No. 2019-01, Appointment of Borough Professionals

BE IT RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following professional appointments be made for the year 2019 as follows with the advice and consent of Council:

Administrator	Theresa S. Casagrande
Assistant Administrator	Allyson M. Cinquegrana
Auditor	Robert Allison, C.P.A., R.M.A.
Bond Counsel	John Cantalupo, Esq.
Financial Advisor	Phoenix Associates
Municipal Prosecutor	Anthony Vecchio, Esq.
Public Defender	Maurice Maloney, Esq.
Commercial Real Estate Appraiser	Robert Gagliano
Borough Architect	Eliot Goldstein (Goldstein Partnership)
Professional Planner	Fred Heyer (Heyer Gruel Associates)
Consulting Engineer	Maser Consulting
Special Legal Counsel - Tidelands	John Van Dalen, Esq.
Special Legal Counsel - COAH	Jeffrey Surenian, Esq.
Special Legal Counsel - Tax Appeals	Frederick Raffetto, Esq.
Cell Tower Consultant	Declan O'Scanlon
Searcher for Municipal Liens	Judith Vassallo, Tax Collector
Borough Official to certify subdivision approval, pursuant to NJSA 40:55-124	Allyson Cinquegrana, Municipal Clerk
Borough Physicians	Dr. John Swidryk
	Dr. Dominick Grosso

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

2. Resolution No. 2019-02, Appointment of Borough Attorney and Alternate Borough Prosecutor

BE IT RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following professional appointments be made for the year 2019 as follows with the advice and consent of Council:

Borough Attorney	Salvatore Alfieri, Esq.
Alternate Prosecutor	Mitchell Jacobs, Esq.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

3. Resolution No. 2019-03, Appointment of Boards, Commissions and Committees

BE IT RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Board and Commission appointments be made with the advice and consent of Council Borough:

COMMITTEE	CHAIRPERSON	VICE CHAIRPERSON
Finance	Councilman Peters	Councilman Banahan
Engineering & Public Works	Councilman Rodriguez	Councilwoman Rice
Police, Fire & OEM	Councilwoman Sorensen	Councilman Peters
Parks and Recreation	Councilwoman Rice	Councilwoman Sorensen
Planning & Zoning	Councilwoman Koch	Councilman Banahan
Personnel	Councilman Peters	Councilwoman Koch
Borough Communications	Councilwoman Sorensen	Councilwoman Rice
Borough Facilities	Councilman Rodriguez	Councilwoman Sorensen

ENVIRONMENTAL COMMISSION

Patrick Mullen	3 years
Ralph Wyndrum	3 years
Greg Wright	3 years
Councilman Jonathan Peters	1 year

HISTORIC PRESERVATION COMMISSION

Hillary Mullen	4 years
Michelle Mandia	4 years
Vacancy , Alternate #1	2 years (unexpired)
Councilwoman Susan Sorensen	1 year

RECREATION COMMITTEE

Tina Iglesias-Stanley	1 year
John Santos	1 year
Kevin McCarthy	1 year
Lynn Volker	1 year
Lauren Porter	1 year
Robert Krueger	1 year
Mark Mancuso	1 year
Eileen Rodriguez	1 year
Rachel Griffin	1 year
Councilwoman Jacqueline Rice	1 year

SHADE TREE

Christian Burns	5 years
Audrey Henne	5 years
Carolyn Williams, Alternate #1	2 years
Vacancy , Alternate #2	1 year
Councilman Christopher Rodriguez	1 year

ZONING BOARD

Mary Ylagan	4 years
Patricia Quigley	4 years
Vacancy , Alternate #2	2 years

BE IT FURTHER RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Board and Commission appointments be made without advice and consent of Borough Council:

PLANNING BOARD

Michael Borneo, Class I	4 years
Brian Rice, Class II	3 years
Dave Bordelon, Class IV	4 years
James Newell, Class IV	4 years
Vacancy , Class IV	4 years
Michael Criscola, Alternate #2	1 year

FAIR HAVEN FIELDS NATURAL AREA ADVISORY COMMITTEE

One Year Term

David Bordelon	Doris Moraller	James Ingle
Audrey Ingle	Stephen Sheehan	Mark Olson
Paul Ferguson	Carolyn Ferguson	Richard Magovern

“BE A GOOD NEIGHBOR” ADVISORY BOARD

One Year Term

Ruth Blaser	Mary Matus	Lorraine Kevra
Donna Steiner	Sean McNeil	Chief Joseph McGovern
Sergeant Sherri Lambert		

MEMORIAL PARK ADVISORY COMMITTEE

One Year Term

Chief Joseph McGovern	Councilman Rodriguez
Patricia Drummond	Brian Hall
Joseph Perrotto	William Perkins
Lawrence Quigley	Ray Taylor
Peeka Tildesley	Angela Zavila
Dennis Zavila	

NAVESINK RIVER MUNICIPALITIES COMMITTEE

One Year Term

Councilman Jonathan Peters Brian Rice Michael Criscola

FAIR HAVEN DAY COMMITTEE

DJ Breckenridge	Allyson Cinquegrana
Chief McGovern	Susan Sorensen
Marie Noglows	Adam Ludman
Erin Gotch	Nicole Rice
Jacquie Rice	Betsy Koch
Audrey Henne	Mark Mancuso
Peter Maher	Arthur Pavluk
James Banahan	Lauren Porter
Mary Friedman	Nancy Ostrander
Michael Borneo	

Youth Members

Madison Maher Joseph Gotch Thomas Friedman

FINANCE COMMITTEE

Mayor Benjamin Lucarelli	Councilman Jonathan Peters	Councilman Banahan
Theresa Casagrande	Colleen Lapp	

BE IT FURTHER RESOLVED that in the interest of good government and to encourage the active participation of all committee members, the Committee Chairpersons shall rotate at least every two years, inclusive of those terms served in 2017 and 2018.

Mayor Lucarelli said that we have 120 members of different committees and boards not including our fire and first aid members. We are thankful for their time and service.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

4. Resolution No. 2019-04, Appointments to the Police Department for 2019

BE IT RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Police Department appointments be made based on the recommendation from Police Chief Joseph McGovern and with the advice and consent of Borough Council:

SPECIAL POLICE OFFICERS

CLASS II

Alexander Perkins
George Williams
Tyrell Thompson

CLASS I

Brock Siebert
Sabrina Valentin
Robert Keenan

SCHOOL CROSSING GUARDS

Sergio Germinario
Rodger Morris
Nancy Carter

Raymond Patrick Powers
Sam Mustac
Philip Malecki

POLICE MATRON

Kim Ambrose
Bonnie Ferris
Erin Hendrickson

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

5. Resolution No. 2019-05, Approve 2019 Cash Management Plan and Investment Policy

BE IT RESOLVED by the Borough Council of the Borough of Fair Haven, that for the year 2018, the

following shall serve as the Cash Management Plan and Investment Policy of the Borough of Fair Haven:

1. Cash Management and Investment Objectives

The Borough of Fair Haven objectives in this area are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.
- E. Investment of assets in accordance with State and Federal Laws and regulations.

2. Designation of Official Depositories

A. The following Governmental Unit Depository Protection Act approved banks are authorized depositories for deposit of funds:

TD Bank
Chase Bank
1st Constitution
Two Rivers Community Bank
Investors Bank
PNC Bank

B. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Protection Act Notification of Eligibility, which is filed semi-annually with the Department of Banking June 30th and December 31st of each year.

C. Designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

3. Cash Management

A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.

B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

C. The method of calculating banking fees and compensating balances shall be reviewed on an annual basis.

D. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

4. Permissible Investments

A. Bonds of other obligations of the United States of America or obligations guaranteed by the United States of America.

B. Government money market mutual funds.

C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors.

D. Bonds or other obligations of the local unit or school district of which the local unit is a part.

E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.

F. Local government investment pools.

G. New Jersey State Cash Management Funds.

H. Repurchase agreements of fully collateralized securities.

5. Authority for Investment Management

The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6. Safekeeping

Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

7. Reporting

The Chief Financial Officer shall report to the Borough council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

8. Audit

The Chief Financial Officer shall report to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

6. Resolution No. 2019-06, Approve General Business of the Borough

BE IT RESOLVED, in the matter of making prompt provision for the efficient conduct of the business of this Borough, that the Borough Council of the Borough of Fair Haven make the following determinations and authorizations, to wit:

1. The Asbury Park Press, Two River Times and Star Ledger are hereby designated for the year 2019 ending December 31, 2019, as the official newspapers for the Borough of Fair Haven in the County of Monmouth for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.
2. The Bulletin Board in the lobby of the Borough of Fair Haven Municipal Building, 748 River Road, the seat of the government of the Borough, is designated as the Municipal Bulletin Board, and as the place where all public notices, including pending ordinances shall be posted as required by law.
3. TD Bank, Chase Bank, 1st Constitution Bank, Two Rivers Community Bank, Investors Bank and PNC Bank are hereby designated as the depositories for the funds and monies of the Borough of Fair Haven for the year 2019. The aforementioned banks are hereby authorized and directed to honor checks drawn upon Borough funds, signed by the Mayor, the Borough Administrator, the Borough Clerk, and the Chief Financial Officer. All Borough monies shall be paid out by checks bearing the three signatures with the exception of payroll checks which bear two signatures. However, this regulation shall not govern monies collected by and deposited by the Municipal Court Administrator. This regulation shall not apply to any other necessary transactions or transfers. The Chief Financial Officer is hereby authorized to pay any and all invoices on behalf of the Borough of Fair Haven and submit them to the Mayor and Council at the next meeting for inclusion in the minutes.
4. The rate of interest to be charged for the non-payment of taxes and assessments or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.
5. The rate of interest to be charged for non-payment of tax/sewer utility charges or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.
6. The Tax Collector is empowered by statute to conduct and preside over the sale of liens and N.J.S.A. 54-5 et. seq., provides for the enforcement and collection of such delinquencies through a tax lien sale. The Borough of Fair Haven Tax Collector is authorized to conduct a tax lien sale for 2018 delinquent taxes and sewer utility charges and is authorized to charge \$25.00 mailing costs, per property, to the costs of the lien sale as per N.J.S.A. 54:5-26, which allows the Tax Collector to mail two (2) notices in lieu of two (2) newspaper advertisements in preparation for the tax lien sale.
7. Anyone issuing a check to the Borough that is returned by the bank for any reason shall be charged a \$20.00 returned check charge pursuant to N.J.S.A. 40A:5-18
8. The Tax Collector is authorized as follows:

- a. to process, pursuant to N.J.S.A. 40A:5-17.1, without further action on the part of the Governing Body the cancellation any property tax/sewer refund or delinquency of less than \$10.00;
 - b. to correct any and all errors of fees levied against properties held by entities that are exempt from taxes or that is held by the Borough of Fair Haven; and
 - c. to cancel and reimburse, pursuant to N.J.S.A. 54:4-3.30, real property taxes collected for permanently disabled veterans and senior citizens, and to correct the tax records of said veterans and senior citizens.
9. The Tax Assessor is authorized to file corrective tax appeals with the Monmouth County Board of Taxation concerning those properties wherein errors were made and is authorized to file cross-petitions and cross-claims for appeals to both the Monmouth County Board of Taxation and the New Jersey Tax Court requesting increases in tax assessments. The Tax Assessor and Borough Attorney are hereby authorized to settle any and all appeals filed with the Monmouth County Tax Board, New Jersey Tax Court, and any appeals to the Appellate Division or Supreme Court. The Borough Attorney or designee is authorized to file all appeals, counterclaims in accordance with the local and Court Rules the Tax Assessment appeals.
10. The Chief Financial Officer is hereby authorized to cancel outstanding checks issued by the Borough of Fair Haven on an as needed basis.
11. The Tax Collector is hereby authorized to issue and execute new certificates of sale to replace lost or destroyed tax title certificates for a fee of \$100.00 pursuant to N.J.S.A. 54:5-52.1
12. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to correct any errors in assessment and cause the tax record to be corrected. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to cancel an assessment intended for one parcel that has been placed upon another parcel and may cancel the erroneous assessment. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor may cancel an erroneous assessment, and the Tax Collector may return without interest any money paid by one not the owner of a parcel intended to be assessed and enter upon the record the assessment and tax against the proper parcel.
13. Pursuant to the Borough personnel policy, the following dates in 2019 shall constitute the official holidays of the Borough of Fair Haven:

Monday, January 21, 2019	Martin Luther King Jr. Day
Monday, February 18, 2019	Presidents Day
Friday, April 19, 2019	Good Friday
Monday, May 27, 2019	Memorial Day
Thursday, July 4, 2019	Independence Day
Monday, September 2, 2019	Labor Day
Monday, October 14, 2019	Columbus Day
Monday, November 11, 2019	Veteran's Day
Thursday, November 28, 2019	Thanksgiving Day
Friday, November 29, 2019	Day After Thanksgiving
Tuesday, December 24, 2019	½ Day - Christmas Eve
Wednesday, December 25, 2019	Christmas Day

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

7. Resolution No. 2019-07, Appoint Public Agency Compliance Officer for 2019

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Borough Administrator is hereby appointed to serve as the Public Agency Compliance Officer of the Borough of Fair Haven for Calendar Year 2019.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

8. Resolution No. 2019-08, Appoint Monmouth County Community Development Representative and Alternate Representative

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Borough Administrator, Theresa Casagrande, is hereby appointed to serve as the Borough’s Community Development Representative for the term January 1, 2019 to December 31, 2019.

BE IT FURTHER RESOLVED that Allyson M. Cinquegrana is hereby appointed to serve as the Alternate Community Development Representative for Fair Haven

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

9. Resolution No. 2019-09, Establish Petty Cash Fund

BE IT RESOLVED that the Chief Financial Officer establish a Petty Cash Fund Account of \$100.00.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

10. Resolution No. 2019-10, Introduce a Temporary Budget for 2019

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2019 and

WHEREAS, the total appropriations in the 2018 budget, exclusive of any appropriations made for interest debt redemption charges, capital improvement fund and public assistance is the sum of \$7,933,896.00.

WHEREAS, 26.25% of the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2018 budget is the sum of \$2,082,647.70.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Fair Haven, County of Monmouth, State of New Jersey that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

	Code	Salary/Wages	Code	Other Expenses
General Admin	100.101	\$ 52,000.00	100.202	\$ 25,000.00
Municipal Clerk	120.101	\$ 20,000.00	120.236	\$ 5,000.00
Mayor & Council			125.201	\$ 6,000.00
Financial Admin	130.101	\$ 17,000.00	130.202	\$ 7,000.00
Audit Services			135.201	\$ 10,000.00
Tax Collection	145.101	\$ 9,000.00	145.220	\$ 2,000.00
Tax Assessor	150.101	\$ 6,500.00	150.211	\$ 5,500.00
Legal			155.211	\$ 24,000.00
Engineering	165.101	\$ 58,000.00	165.211	\$ 9,500.00
Historic Commission			175.216	\$ 100.00
Planning Board	180.101	\$ 1,500.00	180.211	\$ 11,000.00
Zoning	185.101	\$ 1,500.00	185.211	\$ 3,000.00
Zoning Officer	186.101	\$ 9,000.00	186.237	\$ 1,000.00
Code Enforcement	209.101	\$ 7,000.00	209.237	\$ 500.00
Liability Insurance			210.228	\$ 70,000.00
Workman's Comp			215.228	\$ 60,000.00

Health Insurance			220.227	\$ 270,000.00
Police	240.101	\$ 450,000.00	240.202	\$ 25,000.00
Emergency Management			252.235	\$ 1,000.00
Fire			255.207	\$ 20,000.00
Fire Police			256.235	\$ 1,000.00
Water Rescue			258.220	\$ 3,000.00
First Aid			260.219	\$ 5,500.00
Fire Hydrants			265.276	\$ 18,500.00
Prosecutor			275.101	\$ 3,500.00
Streets & Roads	290.101	\$ 120,000.00	290.208	\$ 17,500.00
Shade Tree			300.216	\$ 2,500.00
Sanitation			305.202	\$ 60,000.00
Recycling	307.101	\$ 3,500.00	307.270	\$ 3,500.00
Buildings & Grounds			310.204	\$ 45,000.00
Vehicle Maintenance	315.101	\$ 21,000.00	315.235	\$ 15,500.00
Board of Health			330.211	\$ 14,000.00
Environmental Health			335.299	\$ 200.00
Recreation	370.101	\$ 15,000.00	370.301	\$ 3,000.00
Park Maintenance			375.209	\$ 6,000.00
Library	390.101	\$ 25,000.00		
Electricity			430.276	\$ 10,000.00
Street Lighting			435.276	\$ 15,000.00
Telephone			440.276	\$ 17,000.00
Water			445.276	\$ 3,500.00
Natural Gas			446.276	\$ 8,000.00
Fuel Oil			447.276	\$ 10,000.00
Gasoline			460.276	\$ 15,000.00
Reclamation Fees			465.299	\$ 55,000.00
Social Security			472.299	\$ 36,000.00
DCRP			477.299	\$ 3,500.00
RFH Cus ILSA			485.299	\$ 6,000.00
RFH Tech ILSA			486.299	\$ 3,000.00
Court ILSA			487.299	\$ 15,500.00
Records ILSA			488.202	\$ 1,000.00
Mtown TC ILSA			489.202	\$ 5,000.00
Court	490.101	\$ 3,600.00	490.299	\$ 100.00
Mtown CFO ILSA			491.202	\$ 18,500.00
Rumson ILSA			492.204	\$ 20,000.00
Dispatch			493.204	\$ 16,500.00
Recycling Tax			494.202	\$ 3,500.00
Construction ILSA			497.202	\$ 53,500.00
Animal Control ILSA			499.202	\$ 2,500.00
TOTAL		\$819,600.00		\$ 1,072,400.00
				\$ 1,892,000.00

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

11. Resolution No. 2019-11, Authorize Chief Financial Officer to Prepay Selective Bills

BE IT RESOLVED, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

- Payroll
- Insurance Premiums
- County Taxes
- School taxes
- Utilities
- Petty Cash Reimbursement
- Release of Monies Approved by Resolution

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

12. Resolution No 2019-12, Approve Newspapers for the Publication of Legal Notices

WHEREAS, the Borough is required to designate newspapers for publication of Legal Notices.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fair Haven, New Jersey that:

The Asbury Park Press – Daily
Star Ledger - Daily
Two River Times - Weekly

be authorized as official newspapers for the publication of Legal Notices of the Borough: it being the intent of this resolution with respect to any Legal Notice that such may be published in either newspaper.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

13. Resolution No. 2019-13, Approve Annual Notice for 2019 Council Meetings

WHEREAS, the Open Public Meeting Law effective January 19, 1976 provides for the compilation and dissemination of a schedule of regular and workshop meetings for public bodies;

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Fair Haven, New Jersey that the following be and hereby is a compilation of Regular and Workshop meetings to be held by this Council during the year. In compliance with the Open Public Meetings Law PL 1975 C. 23.1 the Borough Council of the Borough of Fair Haven disseminates the following **Annual Notice** of meetings to be held during the calendar year 2019.

All meetings will commence at 7:00 p.m. prevailing time, in the Municipal Council Chambers, 748 River Road, Fair Haven, New Jersey on the following dates:

Thursday, January 10, 2019 (Special Meeting)
Monday, January 28, 2019
Monday, February 11, 2019
Monday, February 25, 2019
Monday, March 11, 2019
Monday, March 25, 2019
Monday, April 8, 2019
Monday, April 29, 2019
Monday, May 13, 2019
Tuesday, May 28, 2019
Monday, June 10, 2019
Monday, June 24, 2019
Monday, July 15, 2019
Monday, July 29, 2019
Monday, August 19, 2019
Monday, September 9, 2019
Monday, September 23, 2019
Tuesday, October 15, 2019
Monday, October 28, 2019
Tuesday, November 12, 2019
Monday, November 25, 2019
Monday, December 16, 2019

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

14. Resolution No. 2019-14, Debt Service Appropriations

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution, the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20, of the year preceding the beginning of the fiscal year; and

WHEREAS, the principal and interest will be due on various dates from January 1, 2018 to December 31, 2018, inclusive, on sundry bonds issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven that the following appropriations be made to cover the period from January 1, 2019 to December 31, 2019 inclusive:

BOND PRINCIPAL	\$ 710,000.00
BOND INTEREST	\$ 11,537.50
GREEN ACRES LOAN	\$ 12,125.72
BAN INTEREST	\$ 54,049.01

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

15. Resolution No 2019-15, Authorize Mileage Reimbursement Rate for 2019

WHEREAS, the Borough of Fair Haven has a policy of reimbursing mileage to officials and employees while on official Borough business, from the Borough Hall to the job/educational/meeting location and back to the Borough Hall when a Borough vehicle is not available for transportation; and

WHEREAS, the mileage reimbursement must be approved by the Borough Administrator prior to the date in which the mileage will occur.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that authorization is hereby given for employee mileage allowance of .58 cents per mile, as established by the IRS, with mileage as calculated from Borough Hall to the job/education/meeting location for approved trips in 2019.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None
Absent: None

16. Resolution No. 2019-16, Certifying Personnel, Ambulances and Ambulance Equipment of the Fair Haven Volunteer First Aid Squad

WHEREAS, under the provisions of the New Jersey Highway Safety Act of 1971 (N.J.S.A.:27-5f-10), it is the responsibility of the municipal governing body to certify annually that the personnel, ambulances, and ambulance equipment of the First Aid Squad serving the community are qualified to provide emergency medical service; and

WHEREAS, as provided by the same statute, the First Aid Captain of the Fair Haven Volunteer First Aid Squad has notified the Borough of Fair Haven that the Squad’s personnel, ambulances, and equipment meet the standards required by the Act.

NOW, THEREFORE, BE IT RESOLVED that the Fair Haven Volunteer First Aid Squad be and is hereby certified to provide emergency medical services to the Borough of Fair Haven for the Calendar Year 2019.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen
Negative: None
Abstain: None

Absent: None

17. Resolution No 2019-17, Authorize 2019 Cell Phone Reimbursement for Various Employees

WHEREAS, there are various municipal employees that are required to be available by cell phone for daily access in order to assist with the day to day operations in the Borough of Fair Haven; and

WHEREAS, the most economical way to provide the needed cell phone service is to reimburse the following employees the amount of **\$30.00** on a monthly basis for use of their personal cell phone:

Allyson M. Cinquegrana, Assistant Administrator
DJ Breckenridge, Parks and Recreation Director

WHEREAS, Richard Gardella, Director of Engineering and Public Works, Nicolas Poruchynsky, Assistant Director of Engineering and Public Works and Joseph McGovern, Police Chief/Emergency Management, shall be reimbursed **\$75.00** on a monthly basis for use of their personal cell phone.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Finance Department is hereby authorized to reimburse the above employees for their cell phone use.

BE IT FURTHER RESOLVED that this authorization is effective for the year 2019.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

18. Resolution No 2019-18, Approve Monies for Firehouse Cleaning during 2019

WHEREAS, there has been a need to provide a yearly allowance to the Fair Haven Volunteer Fire Company #1 for the cleaning of the building as leased by the Borough; and

WHEREAS, a request has been received from the Fair Haven Volunteer Fire Company #1 for monies to be approved to continue the cleaning of their building; and

WHEREAS, monies available in the 2019 Municipal Budget for this service.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that an amount not to exceed \$5,700.00 annually is hereby approved for the cleaning of the Fair Haven Firehouse.

BE IT FURTHER RESOLVED that Colleen Lapp, Chief Financial Officer, is hereby advised of said approval.

BE IT FURTHER RESOLVED that the Fire Company is advised of this approval and shall furnish monthly invoices for said services.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

19. Resolution No. 2019-19, Appoint Flood Plain Manager – Nicolas Poruchynsky

WHEREAS, the purpose of this resolution is to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- A. Protect human life and health;
- B. Minimize expenditure of public money for costly flood control projects;
- C. Minimize the need for rescue and relief efforts associated with flooding and generally

- undertaken at the expense of the general public;
- D. Minimize prolonged business interruptions;
 - E. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
 - F. Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program regulations, the Floodplain Administrator may approve certain development in Zones AI- 30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one foot, provided that a conditional FIRM revision through FEMA (Conditional Letter of Map Revision) is first obtained; and

WHEREAS, there is a need to appoint a Floodplain Manager for the Borough of Fair Haven; and

WHEREAS, Nicolas Poruchynsky, Assistant Director of Engineering and Public Works, took courses and became certified as a Floodplain Manager.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven that Mr. Poruchynsky is hereby appointed the Floodplain Manager to administer and implement the provisions of this resolution and other appropriate sections of 44 CFR (National Flood Insurance Program Regulations) pertaining to floodplain management at an annual salary set by Resolution No. 2017-237.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

20. Resolution No. 2019-20, Appoint Risk Manager – Michael Avalone

WHEREAS, Borough of Fair Haven has studied the feasibility of rejoining the Garden State Municipal Joint Insurance Fund and determined that membership in the Fund is in the best interest of the Borough of Fair Haven; and

WHEREAS, Michael Avalone of Conner Strong and Buckelew Companies, Inc. has offered the Borough professional risk management consulting services, as required in the bylaws of the Garden State Municipal Joint Insurance Fund; and

WHEREAS, Michael Avalone of Conner Strong and Buckelew Companies, Inc. has been instrumental in obtaining the most cost-effective coverage for workers compensation and liability policies for the Borough of Fair Haven; and

WHEREAS, the Joint Insurance Committee recommends the appointment of Michael Avalone to provide professional risk management services for the Borough of Fair Haven and oversee the activities relating to the Garden State Municipal Joint Insurance Fund.

NOW, THEREFORE, BE IT RESOLVED by Borough of Fair Haven, in the County of Monmouth and State of New Jersey, that Michael Avalone is appointed as the Risk Manager for the Borough of Fair Haven for an amount of \$12,500; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to execute an agreement with Michael Avalone to serve as the Risk Manager as required by the Garden State Municipal Joint Insurance Fund for a period of one year commencing January 1, 2019

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

21. Resolution No. 2019-21, Appoint Representative and Alternate Representative to the Monmouth County Regional Board of Health Commission No. 1

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Borough Administrator, Theresa Casagrande, is hereby appointed to serve as the Borough's representative on the Monmouth County Board of Health Commission commencing January 1, 2019.

BE IT FURTHER RESOLVED that Allyson M. Cinquegrana is hereby appointed to serve as the Alternate Representative for Fair Haven

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

22. Resolution No. 2019-22, Appoint PEOSH, Indoor Air Quality Control and ADA Compliance Officer - Richard Gardella

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Richard Gardella, Borough Engineer/Public Works Supervisor is hereby appointed to serve as the PEOSH Compliance Officer, Indoor Air Quality Designee and ADA Compliance Officer for the Borough of Fair Haven for Calendar Year 2019.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

23. Resolution No. 2019-23, Appoint Recycling and Clean Communities Coordinator – Adam Hubeny

WHEREAS, the Borough of Fair Haven is required to employ a recycling coordinator; and

WHEREAS, Adam Hubeny holds the position of Recycling Coordinator in various Monmouth County municipalities; and

WHEREAS, it is the desire of the Mayor and Council that Adam Hubeny be appointed to the position of Recycling Coordinator for the year 2019; and

WHEREAS, the Recycling Coordinator is to be paid, as an independent contractor, \$1,000.00 per year for his services; and

WHEREAS, Adam Hubeny will also be appointed to serve as the Clean Communities Coordinator for the Borough of Fair Haven at an annual salary of \$200.00 for the year 2019.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven, that Adam Hubeny is hereby appointed Recycling Coordinator and Clean Communities Coordinator for a term to expire December 31, 2019 at a combined annual salary of \$1,200.00.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

24. Resolution No. 2019-24, Approve Recreation Refunds through a Council Meeting Bill List

WHEREAS, the Department of Parks and Recreation offers various programs that include after school activities, camps, trips, etc.; and

WHEREAS, from time to time a registrant may have a conflict with a date or an emergency that occurs preventing them from participating in a program and a request is made to the Director of Parks and Recreation for a refund; and

WHEREAS, refunds must be approved by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Parks and Recreation refunds will be handled through the bill list process and resolution of the Borough.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

25. Resolution No. 2019-25, Appoint Fair Haven Municipal Alliance Representative. This was pulled from the agenda and will be reslisted for the January 28, 2019 meeting.

26. Resolution No 2019-26, Appoint Housing Element and Fair Share Plan Committee Members

WHEREAS, there is a need to appoint members to the Housing Element and Fair Share Plan Subcommittee; and

WHEREAS, the Mayor has advised that the following persons will be appointed to the Housing Element and Fair Share Plan Subcommittee:

Mayor Benjamin Lucarelli

Councilwoman Elizabeth Koch

Councilman Christopher Rodriguez

Todd Lehder

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

27. Resolution No. 2019-27, Authorize Special Meeting on January 10, 2019 at Knollwood School: Borough Facilities

WHEREAS, the Mayor and Council have determined that a special meeting is required to be held for a proposed plan for Borough Facilities with any and all business of the Borough to be conducted; and

WHEREAS, the Mayor and Council have selected Thursday, January 10, 2019 at 7:00 p.m. at Knollwood School as the time and place of said special meeting and members of the Planning Board and/or Zoning Board may also be in attendance; and

WHEREAS, the Mayor and Council have authorized the Borough Clerk to notice for and advertise the special meeting in accordance with the requirements of the Open Public Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven, County of Monmouth and State of New Jersey, that the Mayor and Council shall hold a special meeting on January 10, 2019, at 7:00 p.m. for presentation and discussion regarding Borough Facilities and any and all business of the Borough to be conducted directly following, as deemed necessary and appropriate.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

28. Resolution No. 2019-28, Appoint Building Maintenance Technician – Jared Okerson

WHEREAS, per the 2017-2021 Teamster's contract, there is a stipend for the position of Building Maintenance Technician in the amount of \$7,500; and

WHEREAS, Resolution No. 2018-156 was adopted by the Mayor and Council on July 30, 2018 appointing Jared Okerson to the position until February 1, 2019; and

WHEREAS, Richard Gardella, Director of Engineering and Public Works Superintendent, has submitted his recommendation for the reappoint of Jared Okerson to this position and Theresa Casagrande concurs with the recommendations made.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair

Haven that Jared Okerson be reappointed as Building Maintenance Technician and continue to receive said stipend of \$7,500.

BE IT FURTHER RESOLVED that this reappointment will continue from the February 1, 2019 probationary date.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

29. Resolution No. 2019-29, Reappoint Foremen for Streets and Sanitation and Buildings, Grounds and Parks

WHEREAS, Resolution No. 2017-235 was adopted on November 27, 2017 and authorized the Mayor to execute an amendment to the Agreement with Teamsters Local 177 to include Foreman position appointments; and

WHEREAS, per the Teamster's contract, there is a stipend for these positions in the amount of \$3,500.00 each; and

WHEREAS, David Karl and Marty Coy have held the Foreman positions since March 2016 and Richard Gardella, Director of Engineering and DPW has recommended they each be reappointed and Theresa Casagrande, Borough Administrator, concurs with the recommendations made.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the following DPW employees be reappointed to the position of Foreman retroactive to January 1, 2019:

David Karl – Buildings, Grounds and Parks Foreman

Marty Coy – Streets & Sanitation Forman

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

30. Resolution No. 2019-30, Appoint Two Rivers Water Reclamation Authority Representative–Eric Jaeger

WHEREAS, on July 16, 2018, Eric Jaeger was appointed to fill a five-year, unexpired, term as Fair Haven's representative to the Two Rivers Water Reclamation Authority; and

WHEREAS, the unexpired term will expire on January 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that Eric Jaeger be reappointed to a five-year term as Fair Haven's representative to the Two Rivers Water Reclamation Authority for a term beginning February 1, 2019.

BE IT FURTHER RESOLVED that this appointment will expire on January 31, 2023.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

31. Resolution No. 2019-31, Executive Session – Acquisition of Property

WHEREAS, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body may wish to discuss the following matters:

Acquisition of Property

1. River Road

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Koch, Peters, Rice, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

GOOD OF THE BOROUGH

Mayor Lucarelli opened the meeting to the public for comments or questions at 7:17 p.m. He reminded everyone that there will be a special meeting being held on January 10th at 7:00 p.m. at Knollwood School for a Borough Facilities concept plan presentation by the Borough's Architect.

Susan O'Brien, River Road, said that one of her neighbors approached her because they cannot attend and asked how feedback can be given. An e-mail can be sent to the Borough Administrator with questions and concerns.

Mayor Lucarelli said the first bulk pick up of the year took place today. Any items or streets not picked up should be picked up tomorrow.

There being no further comments or questions, the meeting was closed to the public at 7:20 p.m.

Council went into executive session at 7:25 and this meeting was reconvened at 8:45 p.m.

ADJOURNMENT

Motion to adjourn moved by Councilwoman Sorensen, second by Councilman Peters with Ayes by all present.

Time of Adjournment: 8:45 p.m.

Respectfully submitted,

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk