

**FAIR HAVEN BOROUGH COUNCIL  
KNOLLWOOD SCHOOL  
NOVEMBER 26, 2018**

The meeting was called to order by Mayor Lucarelli at 1:00 p.m. The Flag Salute was led by Jake D'Angelo, Student President and followed by a Moment of Silent Meditation. The Mayor asked that those affected by the fires in California be kept in everyone's thoughts. Jake D'Angelo read the Sunshine Law Statement.

**ROLL CALL**

On Roll Call the following were present: Councilmembers Jaeger, Koch, Marchese, Rodriguez and Sorensen. Absent: Councilman Peters. Others present: Administrator Casagrande and Attorney Alfieri.

Mayor Lucarelli welcomed everyone to the Annual Marchese Meeting. Councilman Marchese did not seek re-election. The Mayor asked Councilman Marchese to stand for a proclamation.

**PRESENTATIONS**

Mayor Lucarelli read a proclamation honoring Councilman Robert Marchese. This is his last "Marchese" meeting. The first "Marchese Meeting" was held in December 2009.

**WORKSHOP SESSION**

Mayor Lucarelli explained the tree removal application process and said that residents can appeal a denial which is what happened in the case of 163 Park Road. All of the information was provided to the governing body for their consideration and the property owners have provided their replacement plan. Motion to approve the appeal moved by Councilman Marchese, second by Councilwoman Sorensen with Ayes by all present.

Councilwoman Sorensen said she is the liaison for the Recreation Committee and at a prior meeting, a resident, Tina Iglesias-Stanley, brought to the governing body's attention that there is no toddler playset at Fair Haven Fields and made a request for one to be installed. Ms. Iglesias-Stanley provided costs for the equipment and offered to fundraise. The governing body approved the concept. There is a fundraiser being held this weekend at Umbertos Pizzeria and the proceeds will go toward the playground equipment. There is also an annual Community Appeals donation drive for various Borough departments and volunteer organizations. The Recreation Committee has been given some of those Community Appeals funds and is going to discuss and finalize at their December 4<sup>th</sup> meeting earmarking \$5,000 to be given toward the tot playground.

**INTRODUCTIONS OF THE GOVERNING BODY**

Mayor Lucarelli introduced himself as the CEO of the Borough of Fair Haven. The Mayor was shadowed by Student Council President, Jake D'Angelo.

Councilman Robert Marchese introduced himself stating that he has been liaison to the Planning Board and Zoning Board as well as the Rumson-Fair Haven Substance Abuse Alliance since 2009. He was shadowed by Student Council Vice-President, Luke Doherty.

Councilman Eric Jaeger introduced himself and stated that this was his last year as Councilman after serving 7 years. It has been a fantastic experience and he encouraged the students to get involved. He is liaison for Borough Facilities which encompasses all Borough Buildings and lands. Some of the buildings are in need of replacement. He was shadowed by Student Council Chairman Evan Callas.

Councilwoman Susan Sorensen introduced herself stating that she is liaison to the Recreation Committee, Police, Fire and First Aid and the Historic Preservation Commission. Everyone sitting on the dais are elected and volunteer their time. She was shadowed by Student Council Treasurer, Scarlett Hoagland.

Councilwoman Elizabeth Koch introduced herself stating she teaches 8<sup>th</sup> grade Science at Knollwood School and it was her first year on Council being re-elected for a full three-year term. She is a liaison for Personnel and Vice Chairperson for Planning Board and Zoning Board as well as the Parks and Recreation Committee. She was shadowed by Student Council Peer Leader, Ava DeMonte.

Councilman Christopher Rodriguez introduced himself and stated he is Elizabeth Rodriguez's father. He is liaison to Shade Tree and Vice Chairperson to the Facilities Committee. He thanked Councilman Jaeger for his service on Council. He stated that he is also liaison to the Oceanic Bridge Project; the bridge is 100 years old and needs to be replaced. He

was shadowed by Student Council Peer Leader, Lauren DelVecchio.

Allyson Cinquegrana introduced herself as the Borough Clerk/Assistant Administrator for the Borough of Fair Haven. The Borough Clerk is Secretary to the governing body (handling the agenda, minutes, licensing) and the Election Official (oversees the election process), etc. As Assistant Administrator, she “backs up” the Borough Administrator in the day to day activities in the Borough. She was shadowed by Student Council Secretary Sophie Dengler.

Theresa Casagrande introduced herself as the Administrator who is responsible for the day to day operations of the Borough. Department Heads report to her and she reports to the Mayor and Council. She watches the tax money and how it is spent and makes sure bills are paid in a timely manner. She provides information to the Mayor and Council so they can make informed decisions. She was shadowed by a Student Council Peer Leader.

Salvatore Alfieri, Esq., introduced himself as the Borough Attorney who answers all legal or procedural questions the Mayor and Council or staff may have. He was shadowed by Student Council Peer Leader, Annie Kiersten.

Mayor Lucarelli acknowledged Police Chief McGovern and Patrolman Eric Patton standing at the back of the room.

### **WORKSHOP SESSION (CONTINUED)**

With regard to the 2019 brush schedule, the Borough is broken out into zones and the schedule has worked out as a success. Richard Gardella was hired as the Director of Engineering and Public Works and Nick Poruchynsky was hired as the Assistant Director of Engineering and Public Works. The DPW staff has decreased from 16 employees to 8 employees. Administrator Casagrande asked that the schedule presented to Council for this meeting be passed so that the 2019 calendar can be completed. Councilman Jaeger said that he supports the approval, but the Borough needs to do more in how we address pick-ups and improve scheduling. Councilman Marchese agreed with Councilman Jaeger’s statement. Councilman Rodriguez said he met with Councilwoman-Elect Rice over the weekend to discuss ideas regarding brush pick-up. The Mayor read the leaf/brush schedule and stated that we have to set something as we have no control over mother nature. Motion to approve moved by Councilwoman Koch, second by Councilman Jaeger with Ayes by all present.

Mayor Lucarelli explained to the students that he only votes to break a tie; this is known as a weak-Mayor form of government.

The 2019 bulk pick up schedule was discussed at the last meeting. She provided a copy of the proposed schedule at the dais. Bulk will be picked up monthly from January until October; there will not be Saturday bulk drop-off. The plan is to pick up Zones 1 and 2 the first Monday of each month and Zones 3 and 4 the second Monday of each month. E-waste will need prior scheduling and will be picked up separately and white good items (refrigerators, washers, dryers, etc) will also require scheduling and the payment of \$15 per appliance. There will be no pick up of contractor trash bags for easier identification. The fee will be eliminated for bulk pick up. Our ordinances will have to be reviewed and amended. We will not pick up construction debris (drywall, sinks, cabinets, toilets, etc). We will not pick up during the months of November and December as DPW will be picking up leaves and preparing for the winter months. We will be going out to bid for trash and recycling services in the beginning of 2019 and will request a price from the bidders to handle picking up the bulk items. Councilwoman Sorensen asked Administrator Casagrande if bulk pick up will start in January or February; January. Councilman Jaeger asked that any changes be broadcasted via the website, Facebook page, front sign, etc. Councilman Marchese suggested a sign at the DPW as well. Councilwoman Sorensen made a motion to approve the 2019 bulk pick up schedule, second by Councilwoman Koch with Ayes by all present.

Councilman Marchese invited Jay Clark to speak regarding the Alcohol and Drug Alliance. Mr. Clark said that on December 6<sup>th</sup> there will be a presentation at Rumson-Fair Haven Regional High School; there will be a DEA agent who will speak on what to look for with juveniles and substance abuse. On the Executive Committee are the three Superintendents of Schools, the Police Chiefs for both towns and a liaison from each governing body. The Committee meets every five to six weeks to discuss topics and how drugs and alcohol affect students. We have a safe community and it is important to keep it that way.

### **PUBLIC COMMENT ON AGENDA ITEMS**

The meeting was opened to the public for comments or questions at 1:25 p.m. Ruth Blaser, River Road, said that the problem is enforcement of the brush schedule. There is a

problem with leaves and brush being placed in parking spaces on River Road. The DPW and Police should be educating the public.

Susan O'Brien, River Road, asked if the Borough is requiring leaves to be bagged, is the Borough supplying bags? She was advised that there was never a discussion on bagging leaves and there is nothing listed on the agenda about bagging leaves.

There being no further comments or questions from the public, the meeting was closed to the public at 1:28 p.m.

**APPROVAL OF MINUTES**

Councilman Rodriguez made a motion to approve the Regular Meeting minutes of November 8, 2018, second by Councilwoman Sorensen.

Affirmative: Councilmembers Marchese, Rodriguez and Sorensen

Negative: None

Abstain: Councilmembers Jaeger and Koch

Absent: Councilman Peters

Councilman Rodriguez made a motion to approve the Executive Session minutes of November 8, 2018, second by Councilwoman Sorensen

Affirmative: Councilmembers Marchese, Rodriguez and Sorensen

Negative: None

Abstain: Councilmembers Jaeger and Koch

Absent: Councilman Peters

**OLD BUSINESS**

There was no old business brought before the governing body.

**NEW BUSINESS - CONSENT AGENDA  
RESOLUTIONS**

1. Resolution No. 2018-212, Executive Session: Personnel, Acquisition of Property, Pending Litigation and Contract Litigation

**WHEREAS**, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body may wish to discuss the following matters:

**Personnel**

1. Non-Aligned Employee Salaries
2. Planning, Zoning and Engineering Administrative Assistant
3. Director of Engineering and DPW

**Acquisition of Property**

1. River Road

**Contract Negotiations**

1. PBA Contract
2. 2019 Interlocal Service Agreements

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Jaeger, Koch, Marchese, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: Councilman Peters

2. Resolution No. 2018-213, Approve Fire Department/Affiliate Membership (First Aid) – Thomas Labrecque

**BE IT RESOLVED** by the Borough Council of the Borough of Fair Haven that Thomas Labrecque, 59 Haddon Park, Fair Haven, NJ having been duly accepted as an affiliate member of the Fair Haven Volunteer Fire Co., is hereby appointed to the Fair Haven Fire Department/First Aid.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Jaeger, Koch, Marchese, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: Councilman Peters

3. Resolution No. 2018-214, Payment of Vouchers

**BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the November 26, 2018 agenda are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2017 CURRENT ACCOUNT	\$ 4,239.55
2018 CURRENT ACCOUNT	\$ 273,518.84
GENERAL CAPITAL	\$ 7,704.37
OTHER TRUST	\$ 990.00

**TOTAL \$ 286,452.76**

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Jaeger, Koch, Marchese, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: Councilman Peters

4. Resolution No. 2018-215, Appoint Class II Special Officer – Tyrell Thompson

**WHEREAS**, a request was made by Police Chief Joseph McGovern to appoint a Special Law Enforcement Officers Class II, effective November 27, 2018; and

**WHEREAS**, Joseph McGovern, Fair Haven Police Chief, has recommended that Tyrell Thompson be appointed as a Special Law Enforcement Officer, Class II.

**WHEREAS**, the rate of pay for this position is \$17.50 per hour.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Tyrell Thompson be appointed to the position of Special Class II Officer.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Jaeger, Koch, Marchese, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: Councilman Peters

5. Resolution No. 2018-216, Approve Capital Authorizations – Fire Department

**WHEREAS**, Ordinance No. 2018-13 was adopted on May 29, 2018 and provides for the acquisition of various equipment, infrastructure improvements and improvements to public buildings, grounds and parks; and

**WHEREAS**, Capital Item requests have been made as follows:

**Fire Department**

- Upgrades to Fire Department Equipment (hoses, pumps, valves, light kit, mono-coupler) \$13,741.52

**Total**

**\$13,741.52**

**WHEREAS**, a quote was received for this capital project from Continental Fire and Safety for the above amount through AMKUS NJ State Contract 80971.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the above capital item expenditure is hereby approved.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Jaeger, Koch, Marchese, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: Councilman Peters

\*The roll call for resolutions was conducted by Sophie Dengler, Student Government Secretary

### **Reports of Departments**

#### **October 2018**

-Municipal Court

-Tax Collector

Motion to accept the reports as submitted moved by Councilwoman Sorensen, second by Councilman Rodriguez with Ayes by all present.

### **GOOD OF THE BOROUGH**

Mayor Lucarelli opened the meeting to the public for comments or questions at 1:30 p.m. Susan O'Brien, River Road, asked Administrator Casagrande about the average percentage increase of the reassessments. Administrator Casagrande said there are no figures yet. Mrs. O'Brien said the assessment cards were sent out and there is a time limit to appeal. Administrator Casagrande explained that the assessment cards show the market value of the home.

Colin Chaplin, student, asked how students can make a difference. He was told that students can reach out to Mrs. Ruth Blaser and volunteer for Be A Good Neighbor or they can apply to be a camp counselor in the summer. There is a fundraiser this weekend to raise funds for a toddler playset so if the students and their families and friends attend, the proceeds will go toward the playset purchase. If everyone recycles at home and school, that helps the environment. Councilman Rodriguez said that there was a Thanksgiving Turkey Trot held at Fair Haven Fields and there was a Toys for Tots collection. There will be collection boxes at the schools as well to collect unwrapped toys for less privileged children. Councilman Jaeger said that it is important to clean up after your dog(s) when walking them; dog feces affects our environment. Councilwoman Koch said there are clean up events at the Natural Area and everyone should help get involved. Councilwoman Sorensen said that it is important, as a community, to be informed; look things up, ask questions, be aware of what is going on, don't believe rumors as it confuses things and causes angst.

Mayor Lucarelli said the health of the Navesink River is important. Clean Ocean Action and the Navesink River Municipalities Committee address the river. The DEP had a pilot program last year and Fair Haven was a test community for fecal sniffing dogs which found some issues with sewer leakage and feces flowing to our waterways; it helped us identify and address the issues. These dogs are coming back to the Borough this Thursday to see if there are any changes. It is important that everyone clean up after their dogs; three dogs that were not cleaned up after can contaminate the river. The Mayor asked that students be mindful of democracy through their Social Studies classes and that they learn to be leaders.

Kieran Higgins, Dartmouth Avenue, said that there are rumors about the sale of public property and Green Acres applications being submitted. This is causing angst in the community especially since people don't know what is going on. Mayor Lucarelli explained that the Borough is looking to acquire the Sunoco site to build a new Police Station, Borough Hall and Council Chambers. With regard to the Green Acres application, it was never intended to have the Police Department and Community Center on the Borough's ROSI and the DEP acknowledged this fact. They are allowing us to go through the process to have the building and parking lot removed from our ROSI. There are plans to make the DPW facility smaller to accommodate staff and meet the Borough's needs. The remaining land at DPW could be subdivided into 10 lots and sold. There is a meeting that the governing body plans to hold on January 10, 2019 at 7:00 p.m. at Knollwood School to go into greater detail. There is a lot of

misinformation out there. Building new facilities is not a want, it is a need. Our police department is an old school house and does not meet Department of Corrections standards; we have many deficiencies that need to be corrected. The bulk of the Borough's debt rolls off in 2020 and there are currently low rates; it is believed that the Borough can achieve new facilities that will be revenue neutral. We looked into keeping the current DPW and Police Department where they are, but it cannot be done. The Borough will present the idea/plans to the public and once the presentation is done, the public will agree.

Mr. Higgins said he cleans up after his dog and asked for a dog park or hours to be established where dog owners can run their dogs. Mayor Lucarelli said there are two (2) off-leash County parks (Wolf Hill Park in Oceanport and Thompson Park in Holmdel). As far as Fair Haven, it has been brought up to some people and met with resistance. We had the idea on Survey Monkey when we were re-examining the Master Plan and it was met with resistance. The Mayor agreed that it is critical to a dog's health to be able to run, but stakeholders do not want a dog park.

Diane Mevorach, Navesink Avenue, asked Councilwoman Sorensen what the outcome of the Yacht Works and DEP lawsuit is and the River Rats lawsuit? Councilwoman Sorensen said that there is no River Rats litigation to her knowledge. Administrator Casagrande said that they have a tax appeal. Mayor Lucarelli said with regard to Yacht Works, they installed 12 slips on granted lands. The Borough has right-of-ways at the end of streets. Riparian Grants list the rights. Yacht Works has 12 boat slips on the Borough of Fair Haven's riparian grant and an illegal dock was installed; they did not get DEP approval. They are interfering with our rights on the new property at the end of DeNormandie Avenue. The Borough had an agreement with Yacht Works and it was denied by the DEP. The Borough filed for a quiet title action. Yacht Works filed a Summary Judgement and the court has not taken action as of yet. The Borough is defending the taxpayer's rights. Ms. Mevorach said that Yacht Works rights came before the Boroughs; she was advised that is not true. They were still in bounds years ago and no longer are. Yacht Works is asserting what they feel is their right and the Borough is defending the right of the people. Ms. Mevorach asked how much has been spent in legal fees to defend this; Administrator Casagrande said that she did not have the exact amount to date with her. Mayor Lucarelli said that the Borough will continue to pay legal fees as it is defending the taxpayers. Ms. Mevorach asked if River Rats appeal will cause taxpayer money to be spent; yes, tax appeals have legal fees.

A student by the name of Emma asked how the students could raise money to fix the community center. She was advised by the Mayor that the community center will be moved to the current Borough Hall which will be renovated so that there will be a library and community center under one roof.

It was asked what is going to go at the old Sunoco property; if the Borough acquires the property, a new Police Station and Borough Hall.

Colin asked when the fundraiser is going to take place at Umbertos. Tina Iglesias-Stanley said Sunday, December 2<sup>nd</sup>. PJ Mask will be there; she encouraged everyone to pass the word on to family and friends. There will be other fundraisers too.

It was asked how much time and responsibility is involved to be on Borough Council. Mayor Lucarelli said it depends on the liaison; for Council approximately 5-10 hours a week and the Mayor said that he puts in approximately 20 hours a week.

It was asked what Student Council members could do to learn and get involved. He was advised by being present at this meeting and attending future meetings. If there are any questions or concerns, they could be given to the Student Council President and they can forward it to the governing body or anyone can reach out to the Borough Hall and we will consider the question/concern and act accordingly. It is important to let someone know or you can write to your government representatives at the county, state or federal level. Councilman Jaeger said government came to the students today and the students can always come to government for a visit and see what matters are being discussed/considered.

It was asked what the terms for governing body members are; Mayor is a four-year term and Council serve three-year terms that are staggered.

A student named Annie asked, "what are bike safety rules or laws?" The State and Federal laws say you must ride with the flow of traffic and walkers must face traffic. Mayor Lucarelli said that the Borough adopted an Active Transportation Plan as part of the Master Plan. We are just finishing up a \$350,000 Safe Streets to Schools project. As part of the transportation

plan, we included pedestrian safety in the plan and the project is there to protect the public.

Councilman Rodriguez said ages below 17 years old riding a bike or as a passenger on a bike (even in-line skating and scooters), must wear a helmet. There was an accident a few weeks ago where a child was hit; he had a helmet on which protected him. Wearing bright, reflective clothing is helpful.

It was asked what new laws are being proposed; nothing, as of now. The Mayor explained the process to have an ordinance introduced and adopted (two separate meetings). He advised that all of the Borough's ordinances are online.

A student asked what opportunities there are for students to volunteer. Be A Good Neighbor is always looking for volunteers, there is the High School Key Club and assisting with Natural Area clean ups.

Superintendent of School, Sean McNeil said last year the school got approval from the Fair Haven Environmental Commission and Rutgers to install rain gardens. Rain gardens will give a chance for proper discharge of rainwater run-off. He said that everyone can create a rain garden at home.

The governing body was asked what the main goals for 2019 would be; the Mayor said the transportation plan and the clean-up of the Navesink River were his goals and they have been addressed. For 2019, improving brush and leaf pick-ups and new Borough facilities.

Colin asked, "How does the Borough work with the Board of Education?". Mayor Lucarelli said that the governing body speak with the Board of Education President, Superintendent of Schools and the Police Chief on a regular basis. Administrator Casagrande said that there are 8 to 9 services that are shared back and forth. The Mayor acknowledged that the Board of Education has real estate needs as well and we will work on this together.

It was asked what Mayor and Council's plan for recreation programs is. Councilwoman Sorensen said that Mayor and Council do not get involved in what recreation programs are offered. DJ Breckenridge is the Director of Parks and Recreation and he works with the Recreation Committee on what types of programs to offer. She said that she sits on the Recreation Committee alongside Councilwoman Koch and Councilwoman-Elect Rice. Councilwoman Koch has been on the Recreation Committee for over 30 years. Programs are discussed; some are free of charge and some may have a fee.

Mayor Lucarelli said that some students from the high school came before the governing body requesting permission to install an LAX wall at Fair Haven Fields; they raised the money to cover the cost. They presented their idea, met with DJ Breckenridge and the Borough Engineer on location, materials, etc.

Ruth Blaser, River Road, asked what the capital purchase for the fire department was and how much. She was advised that they are upgrading hoses, pumps, light kits, etc. The cost will be \$13,741.52. Mrs. Blaser said they hold their fair every year which brings in money and she felt they should pay for their equipment/supplies from those funds. Administrator Casagrande said that there is a Fire Department line item in the Borough's budget that the governing body allots money to. Mrs. Blaser asked who owns the fire department building; they own the building, the Borough leases and pays for it.

A student named Julia asked what is going in next to the Acme and will it be Dunkin Donuts. She was advised that the Acme is private property. The Borough controls the application process through the Land Use Boards (Planning and Zoning). Dunkin Donuts has submitted an application which is under review and will go before the Planning Board (there is no date when the application will be heard, at this time). Councilman Marchese said that all agendas and meetings are placed on the Borough's website just like the Council meetings.

A student mentioned that a recycling bin has not been in the all-purpose room during lunch and asked where the recyclables should be put. Superintendent McNeil said that he was not sure why there was no receptacle and will look into it.

It was asked where the LAX wall will be; the east side of the tennis courts at Fair Haven Fields.

It was asked how the Borough advertises town events; we put it on the Borough website, the Borough Facebook page, the Borough's newsletter, the front message board sign and in the

school's bulletins. Another student asked how the money is raised for town events. The Foundation of Fair Haven (Councilmembers Sorensen, Koch and Councilman-Elect Banahan are on the Board) raises money through events during the year which helps with the Fair Haven Day event. They also give back to the town; this past weekend the Foundation paid for the trolley during Small Business Saturday. Calendar cards showing events and ID card machine that are issued through the Police Department were paid for by the Foundation of Fair Haven. There is a plaque at the Fair Haven Road dock which sponsored a project Caroline Peters did (giving tide history) to receive her Gold Star through Girl Scouts.

There being no further comments or questions, the meeting was closed to the public at 2:18 p.m.

Mayor Lucarelli advised that Mayor and Council would be going into closed session to discuss topics per the resolution adopted earlier. Attorney Alfieri announced the Mayor and Council may adopt a resolution after executive session pertaining to property acquisition.

Council went into executive session at 2:28 p.m. and this meeting was reconvened at 3:55 p.m. Councilman Peters had arrived at 2:35 p.m. Councilman Rodriguez had left at 2:45 p.m.

### **ADJOURNMENT**

Motion to adjourn moved by Councilman Peters, second by Councilman Jaeger with Ayes by all present.

Time of Adjournment: 4:00 p.m.

Respectfully submitted,

Allyson M. Cinquegrana, RMC/CMR  
Borough Clerk