

BOROUGH OF FAIR HAVEN PLANNING BOARD

Regular Meeting Minutes – April 26, 2022 - Virtual Meeting via Zoom Platform due to the COVID-19/Coronavirus Pandemic

The meeting was called to order at 7:30 pm by the Chairman, Mr. Lehder, with a reading of the Open Public Meetings Act statement (see attached) and salute to the flag.

Mr. Lehder stated he will review the administrative items on the agenda first. He mentioned that the Board would potentially move to closed session later in the meeting to discuss appointing the Board Planner.

Mr. Lehder reviewed the first agenda item:

Discussion of March 7, 2022 Land Use Committee Memo

The Land Use Subcommittee met with Building and Construction, and Zoning. Ideas were shared and an expected follow-up meeting will be held. The Subcommittee will report back to the Planning Board with their analysis.

Roll Call

Present: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Olson, D'Angelo, Lehder

Absent: Burkhardt

Also present, Doug Kovats, Esq., Board attorney

Mr. Rolff addressed the next agenda item:

Approval of minutes from March 15, 2022 meeting

MOTION by Mr. Rolff and second by Mr. Newell to approve the minutes from the March 15, 2022 meeting.

In favor: Bordelon, Koch, Newell, Rolff, Nitka, Olson, Lehder

Opposed: none

Mr. Lehder then introduced the next agenda item:

Email addresses for Board members.

Mrs. Koch stated the cost of Borough email addresses and how there is no budget allocated. Mr. Kovats explained the need for separate email accounts for Board members.

Mr. Lehder introduced the next agenda item:

Resolution authorizing the award of contract of Board Attorney

MOTION by Mr. Rolff and second by Mr. Olson to approve the resolution for the award of contract for the Board attorney to Douglas Kovats, Esq. of Kenney, Gross, Kovats & Parton.

In favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Olson, Lehder

Opposed: none

There was discussion by the Board regarding moving to in-person meetings. Mr. Kovats suggested creating a policy around remote meeting attendance by the Board.

Mr. Nitka dropped from the call at approximately 8:00 pm.

MOTION by Mr. Lehder and second by Mr. Olson to move to Executive Session to discuss personnel matters.

In Favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Olson, D'Angelo, Lehder

Opposed: none

The Board went into closed session at 8:06 pm. The Board returned to the regular meeting at 9:30 pm.

Roll call

Present: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Olson, D'Angelo, Lehder

Absent: Nitka, Burkhardt

Also present: Doug Kovats, Board attorney

MOTION by Mr. Lehder and second by Mr. Bordelon to appoint Clarke Caton Hintz as Board Planner subject to an acceptable contract.

In Favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Olson, Lehder

Opposed: Koch

Abstain: D'Angelo

The meeting was opened to the public. There were no comments from the public.

A motion was made to adjourn by Mr. Lehder that was carried by voice vote. The meeting was adjourned at 9:34 pm.

Respectfully submitted,
Sandi Papa
Board Secretary

Public Announcement of Compliance

This is a regular meeting of the Fair Haven Planning Board. Adequate notice of this meeting has been given pursuant to the provisions of the Open Public Meetings Act. At the time of the Board reorganization in January of this year, the Board adopted its regular meeting schedule for the year. Notice of the schedule was sent to and published in the Asbury Park Press on February 2, 2022 and the Two River Times on February 3, 2022. That Notice was also posted on the bulletin board in Borough Hall, and has remained continuously posted there as required by the Statute. A copy of the Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of the Notice has also been sent to such members of the public as have requested such information in accordance with the statute. Adequate notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.