

BOROUGH OF FAIR HAVEN PLANNING BOARD
Regular Meeting Minutes – December 13, 2022

The meeting was called to order at 7:35 pm by the Chairman, Mr. Lehder, with a reading of the Open Public Meetings Act statement (see attached) and salute to the flag.

Roll Call

Present: Busch, Koch, Newell, Paolo, Nitka (arrived at 7:45 pm), D'Angelo, Lehder

Absent: Bordelon, Rolff, Olson, Burkhardt

Also present, Mr. Kovats, Board attorney, and Mayor Halpern.

Mr. Lehder introduced the first agenda item: *Conditional approval from Monmouth County Planning Board – Block 31 Lot 1 – 626 River Road*. Mr. Lehder had asked Mr. Gardella, Board engineer, to be present to discuss this item. Mr. Gardella was not available for the meeting due to illness. Mr. Lehder asked Mr. Kovats if the matter needed to be re-opened by the Planning Board. Mr. Kovats said he didn't think so at this time.

Mr. Kovats reviewed the administrative items. He stated the first agenda item: *Approval of minutes from September 20, 2022 meeting*. Mr. Kovats asked if any changes were needed. There were no changes requested by the Board.

MOTION by Ms. Koch and second by Mr. Newell to approve the minutes from the September 20, 2022 meeting.

In favor: Busch, Koch, Newell, Paolo, D'Angelo

Opposed: none

The next agenda item was reviewed: *Policy for remote participation of Board members*. There was discussion by the Board. Mr. Kovats highlighted the proposed rules outlined in his May 5, 2022 memo. There was a discussion regarding attendance and the technology in Council Chambers. No vote was taken regarding the policy.

The next agenda item was introduced: *2023 meeting dates*. Proposed dates were presented. The dates will be confirmed at the re-organization meeting on January 17, 2023. Alternative dates were discussed for November. November 15 was one date requested.

There was a discussion regarding the process for appointing the Board professionals.

Mr. Lehder let the Board know he will not be continuing in his position on the Planning Board, as his term has expired.

Mayor Halpern thanked the Planning Board members for their service on the Board.

Bonnie Torcivia, 115 Battin Road, stated that she was in attendance regarding the agenda item for the 626 River Road project. She mentioned the removal of the oak trees for the project and asked that the trees be preserved. The Board explained the reason that the trees were being removed. Mr. Lehder offered to provide contact information for 626 River Road.

The next agenda item was introduced: *Review of proposed modifications to the engineer's contract.*

Mr. Kovats stated that the meeting would be closed to the public regarding items of confidentiality, specifically the Board engineer's contract. It was anticipated the closed session would be approximately 15 minutes. No formal action would be taken during closed session.

MOTION by Mr. Newell and second by Mr. Paolo to move to Executive Session. The motion was carried by voice vote.

The Board moved to Executive Session at 8:29 pm. The Board returned from Executive Session at 9:22 pm.

Roll call

Present: Busch, Koch, Newell, Paolo, Nitka, D'Angelo, Lehder

Absent: Bordelon, Rolff, Olson, Burkhardt

A motion to adjourn was made by Mr. Lehder that was carried by voice vote. The meeting was adjourned at 9:23 pm.

Respectfully submitted,
Sandi Papa
Board Secretary

Public Announcement of Compliance

This is a regular meeting of the Fair Haven Planning Board. Adequate notice of this meeting has been given pursuant to the provisions of the Open Public Meetings Act. At the time of the Board reorganization in January of this year, the Board adopted its regular meeting schedule for the year. Notice of the schedule was sent to and published in the Asbury Park Press on February 2, 2022 and the Two River Times on February 3, 2022. That Notice was also posted on the bulletin board in Borough Hall, and has remained continuously posted there as required by the Statute. A copy of the Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of the Notice has also been sent to such members of the public as have requested such information in accordance with the statute. Adequate notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.