

BOROUGH OF FAIR HAVEN PLANNING BOARD
Regular Meeting Minutes – February 21, 2023

The meeting was called to order at 7:35 pm by Mr. Rolff, Vice Chairman, with a reading of the Open Public Meetings Act statement (see attached) and salute to the flag.

Roll Call:

Present: Bordelon, Busch, Koch, Newell, Olson, Paolo, Anderson, Rolff, Nitka (arrived at 7:42 pm),
Quigley

Absent: none

Also present: Mr. Kovats, Board attorney; Police Chief McGovern; and Councilman LaBarbera

Mr. Rolff explained that the Board will meet in Executive Session to discuss the appointment of the engineer and attorney at the end of the meeting.

Mr. Rolff introduced the agenda item: *Conditional approval from Monmouth County Planning Board – Block 31 Lot 1 – 626 River Road*. Mr. Rolff provided history regarding the application. Mr. Kovats updated the Board about the ingress and egress associated with the property. The ingress and egress have not been changed from the original approval of the application.

For new business, Mr. Rolff introduced the next agenda item: *Establish Technical and Design Review Committee for review of current draft of Police Department Plans*. There was discussion regarding the purpose of the committee and role of the members.

The meeting was opened to the public.

Councilman LaBarbera asked Mr. Rolff to address the Board. Councilman LaBarbera spoke about the Police Department project. He reviewed the safety issues associated with the existing building. He also stated that the public can view the plans on the morning of February 25, 2023 at Borough Hall. The Governing Body is looking to get input from the community. Councilman LaBarbera also spoke of the Community Center's inclusion in the project and the role of the Technical and Design Review Committee. He also mentioned that the next project will be the DPW.

Mr. Nitka asked for comment from Chief McGovern regarding the Police Department project. Chief McGovern expressed his support.

MOTION by Mr. Paolo and second by Mr. Newell to establish the Technical and Design Review Committee in accordance with the ordinance.

In Favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Anderson, Olson

Opposed: none

Mr. Rolff stated that the administrative items would be reviewed. He introduced the first item: *Approval of minutes from January 17, 2023 meeting*. He asked if there were any comments from the Board. There were no comments.

MOTION by Mr. Rolff and second by Mr. Newell to approve the minutes from January 17, 2023 meeting.

In favor: Bordelon, Busch, Koch, Newell, Paolo, Anderson, Olson
Opposed: none

Mr. Rolff introduced the next agenda item: *Approval of December 13, 2022 Executive Session minutes*. Mr. Rolff asked for comments from the Board.

MOTION by Mr. Rolff and second by Ms. Koch to approve the December 13, 2022 Executive Session minutes.

In favor: Busch, Koch, Newell, Paolo, Nitka, Olson
Opposed: none

Mr. Rolff introduced the next agenda item: *Approval of January 17, 2023 Executive Session minutes*. Mr. Rolff asked for comments from the Board. There were no comments. Ms. Busch asked that the date be changed in the minutes from 2022 to 2023.

MOTION by Mr. Rolff and second by Mr. Paolo to approve the January 17, 2023 Executive Session minutes.

In favor: Bordelon, Busch, Koch, Newell, Anderson, Olson, Quigley
Opposed: none

Mr. Rolff introduced the next agenda item: *Resolution for Board Planner*. Mr. Kovats explained that there were no significant changes to the contract.

Mr. Rolff requested comments from the Board. The Board members were positive regarding moving forward with signing the contract.

MOTION by Mr. Rolff and second by Mr. Newell to approve the award of contract to Heyer Gruel and Associates as Board Planner.

In favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Anderson, Olson
Opposed: none

Mr. Rolff introduced the next agenda item: *Stormwater Management Training for all members appointed in 2023 - completed by May 1, 2023*. There was discussion regarding the training and Mr. Newell asked that the email be re-sent to the newly appointed and re-appointed Board members.

Mr. Rolff introduced the next agenda item: *Training for new members – within 18 months of appointment*.

The meeting was opened to the public. There were no comments from the public.

Mr. Olson asked to speak regarding the Environmental Commission. He stated that the Environmental Commission is looking to implement best practices for native species and provide a recommendation for the Board. There was discussion regarding ordinance approval versus recommendations/best practices suggested by Commissions.

Mr. Olson also asked to receive draft minutes to discuss with the Environmental Commission prior to approval by the Board. It was stated that minutes are not public until they are approved by the Board.

MOTION by Mr. Bordelon and second by Ms. Koch to move to Executive Session to discuss the appointment of the Board engineer with Mr. Kovats present and Board attorney with Mr. Kovats recused from the room.

In Favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Anderson, Olson

Opposed: none

The Board moved to Executive Session at 8:31 pm. The Board returned from Executive Session at 9:27 pm.

Roll call:

Present: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Anderson, Olson, Quigley

Absent: none

MOTION by Mr. Rolff and second by Mr. Paolo to appoint James Newell as the Planning Board designee to the Technical Review and Design Committee.

In favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Anderson, Olson

Opposed: none

MOTION by Mr. Rolff and second by Mr. Paolo to appoint Mr. Kovats, Esq of Kenny, Gross, Kovats & Parton as Board attorney.

In favor: Bordelon, Busch, Koch, Newell, Paolo, Rolff, Nitka, Anderson, Olson

Opposed: none

MOTION to adjourn was made by Mr. Rolff that was carried by voice vote. The meeting was adjourned at 9:30 pm.

Respectfully submitted,
Sandi Papa
Board Secretary

Public Announcement of Compliance

This is a regular meeting of the Fair Haven Planning Board. Adequate notice of this meeting has been given pursuant to the provisions of the Open Public Meetings Act. At the time of the Board reorganization in January of this year, the Board adopted its regular meeting schedule for the year. Notice of the schedule was sent to and published in the Asbury Park Press and the Two River Times on February 9, 2023. That Notice was also posted on the bulletin board in Borough Hall and has remained continuously posted there as required by the Statute. A copy of the Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of the Notice has also been sent to such members of the public as have requested such information in accordance with the statute. Adequate notice having been given, the Board Secretary is directed to include this statement in the minutes of this meeting.