

**FAIR HAVEN BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 6, 2020, 7:00 P.M.**

1. Call to Order:
2. Salute to the Flag
3. Sunshine Law Notice
4. Roll Call of 2019 Council
5. The following Governing Body members will be sworn in:
 Meghan Chrisner-Keefe 3-year term
 Michael McCue 3-year term

7. Roll Call of 2020 Council

8. **Presentations**
Holiday Lighting Contest Winners
-1st Place: Finnell Family (11 Country Lane)
-2nd Place: Ruscigno Family (39 Parker Avenue)
-3rd Place: Rhodes Family (77 Poplar Avenue)

Proclamation to Dermer Dreams

9. The Mayor will call for nominations for the office of Borough Council President
10. The Borough would like to recognize the following Fire Company Officers:
 Fire Chief - Matthew Bufano
 Deputy Chief - Kevin Countryman
 First Assistant Chief - Nick Lenczyk
Second Assistant Chief - Richard Brister, Jr.

The Borough would like to recognize the following Fair Haven Fire Department Line Officers for 2020:

First Aid Officers

Captain: Roxanne Keane
1st Lieutenant: Nancy Medrow
2nd Lieutenant: Ryan Corbett

Fire Police Officers

Captain: Daniel Chernavsky
1st Lieutenant: Larry Hartman
2nd. Lieutenant: Garry Allers

Water Rescue Team

Unit Coordinator: John P. Felsmann
Deputy Coordinator: Michael Wiehl
Operations and Training: Jim Cerruti
Maintenance and Repair: Tim Morrissey

Auxiliary

President: Beverly Grogan
Vice President: Dale Connor

11. Resolution No. 2020-01, Appointment of Borough Professionals

Administrator	Theresa S. Casagrande
Assistant Administrator	Allyson M. Cinquegrana
Auditor	Robert Allison, C.P.A., R.M.A.
Bond Counsel	John Cantalupo, Esq.
Financial Advisor	Phoenix Associates
Municipal Prosecutor	Anthony Vecchio, Esq.
Public Defender	Maurice Maloney, Esq.
Consulting Engineers	Maser Consulting
Borough Architect	Eliot Goldstein (Goldstein Partnership)
Professional Planner	Fred Heyer (Heyer Gruel Associates)
Special Legal Counsel - Tidelands	John Van Dalen, Esq.
Special Legal Counsel - COAH	Jeffrey Surenian, Esq.
Special Legal Counsel - Tax Appeals	Frederick C. Raffetto, Esq.
Cell Tower Consultant	Declan O'Scanlon
Searcher for Municipal Liens	Debra Marchetti, Tax Collector
Borough Official to certify subdivision approval, pursuant to NJSA 40:55-124	Allyson Cinquegrana, Municipal Clerk
Borough Physicians	Dr. John Swidryk Dr. Dominick Grosso

Off: 2nd: RC: B C-K K Mc Ro S

12. Resolution No. 2020-02, Appointment of Borough Attorney and Alternate Prosecutor

BE IT RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following professional appointments be made for the year 2020 as follows with the advice and consent of Council:

Borough Attorney	Salvatore Alfieri, Esq.
Alternate Prosecutor	Mitchell Jacobs, Esq.

Off: 2nd: RC: B C-K K Mc Ro S

13. Resolution No. 2020-03, Appointment of Boards, Commissions and Committees

BE IT RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Board, Commission and Committee appointments be made with the advice and consent of Council Borough:

COMMITTEE	CHAIRPERSON	VICE CHAIRPERSON
Finance	Councilman Banahan	Councilman Rodriguez
Engineering & Public Works	Councilman Rodriguez	Councilwoman Chrisner-Keefe
Police, Fire & OEM	Councilman McCue	Councilwoman Sorensen
Parks and Recreation	Councilwoman Sorensen	Councilwoman Koch
Planning & Zoning	Councilwoman Koch	Councilman Banahan
Personnel	Councilwoman Chrisner-Keefe	Councilwoman Koch

Borough Facilities
Borough Communications

Councilman Rodriguez
Councilwoman Sorensen

Councilman McCue
Councilpersons Koch & Rodriguez

PLANNING BOARD – COUNCIL REPRESENTATIVE

Councilwoman Koch, Class III 1 year

ENVIRONMENTAL COMMISSION

Jessie Murray 3 years
Gary Patterson 3 years
Jonathan Peters 3 years
Patrick Keeler 3 years (unexpired)
Sarah Bayer, Alt #1 3 years
Vacancy, Alternate #2 3 years
Councilman Michael McCue 1 year

HISTORIC PRESERVATION COMMISSION

Stevie Thompson 4 years
Joe Schluter 4 years
Luba Caruso, Alternate #1 2 years (unexpired)
Vacancy, Alternate #2 2 years
Councilwoman Susan Sorensen 1 year

RECREATION COMMITTEE

Tina Iglesias-Stanley 1 year
John Santos 1 year
Kevin McCarthy 1 year
Lynn Volker 1 year
Lauren Porter 1 year
Robert Krueger 1 year
Mark Mancuso 1 year
Jacqueline Rice 1 year
Rachel Griffin 1 year
Councilwoman Susan Sorensen 1 year

SHADE TREE

David Paolo, Alternate #2 1 year
Councilman Christopher Rodriguez 1 year

ZONING BOARD

Dr. Skip Laufer 4 years
Paul Kinsella, Alternate #1 2 years

BE IT FURTHER RESOLVED by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Board and Commission appointments be made without advice and consent of Borough Council:

PLANNING BOARD

William Folker, Class IV 4 years

Fredrick Rolff, Alternate #1 2 years Michael
Criscola, Alternate #2 1 year

**FAIR HAVEN FIELDS NATURAL AREA ADVISORY COMMITTEE One
Year Term**

David Bordelon Doris Moraller James Ingle
Audrey Ingle Stephen Sheehan Mark Olson
Paul Ferguson Carolyn Ferguson Alison Countryman

**“BE A GOOD NEIGHBOR” ADVISORY BOARD One
Year Term**

Ruth Blaser Mary Matus Lorraine Kevra
Rachel Stellar Patricia Murtha Sean McNeil
Chief Joseph McGovern Sergeant Sherri Lambert

MEMORIAL PARK ADVISORY COMMITTEE One Year Term

Chief Joseph McGovern Councilman Rodriguez Patricia Drummond
Brian Hall Joseph Perrotto William Perkins
Lawrence Quigley Ray Taylor Peek a Tildesley
Angela Zavila Dennis Zavila

NAVESINK RIVER MUNICIPALITIES COMMITTEE One Year Term

Councilwoman Elizabeth Koch Jonathan Peters Michael Criscola

FAIR HAVEN DAY COMMITTEE

DJ Breckenridge Allyson Cinquegrana Chief McGovern
Susan Sorensen Marie Noglows Adam Ludman
Lauren Porter Nicole Rice Jacquie Rice
Betsy Koch Mark Mancuso Michael Borneo
Peter Maher Erin Higgins Mary Friedman
Jennifer Aliaga

YOUTH MEMBERS

Madison Maher Thomas Friedman

FINANCE COMMITTEE

Mayor Benjamin Lucarelli Councilman Rodriguez Councilman Banahan
Theresa Casagrande Colleen Lapp Jonathan Peters

BE IT FURTHER RESOLVED that in the interest of good government and to encourage the active participation of all committee members, the Committee Chairpersons shall rotate at least every two years, inclusive of those terms served in 2018 and 2019.

Off: 2nd: RC: B C-K K Mc Ro S

14. Resolution No. 2020-04, Appointments to the Police Department for 2020

BE IT RESOLVED by Benjamin J. Lucarelli, Mayor of the Borough of Fair Haven, that the following Police Department appointments be made based on the recommendation from Police Chief Joseph McGovern and with the advice and consent of Borough Council:

SPECIAL POLICE OFFICERS

CLASS II

Alexander Perkins
Robert Keenan
Sabrina Valentin
Amanda White
Michael Campanella

CLASS I

Brock Siebert
Britaney Gonzalez
Charles Graziano
Christopher Appezzato

SCHOOL CROSSING GUARDS

Sergio Germinario
Rodger Morris
Nancy Carter

Raymond Patrick Powers
Brian Allison
Patricia Mieth (part-time)

POLICE MATRON

Kim Ambrose
Bonnie Ferris
Erin Hendrickson

Off: 2nd: RC: B C-K K Mc Ro S

15. **RESOLUTIONS**

- 2020-05 Approve 2020 Cash Management Plan and Investment Policy
- 2020-06 Approve General Business of the Borough
- 2020-07 Appoint Public Agency Compliance Officer for 2020
- 2020-08 Appoint Monmouth County Community Development Representative and Alternate
- 2020-09 Establish a Petty Cash Fund
- 2020-10 Introduce a Temporary Budget for 2020
- 2020-11 Authorize Chief Financial Officer to Prepay Selective Bills
- 2020-12 Approve Newspapers for the Publication of Legal Notices
- 2020-13 Approve Annual Notice for 2020 Council Meetings
- 2020-14 Debt Service Appropriations
- 2020-15 Authorize Mileage Reimbursement Rate for 2020
- 2020-16 Certifying Personnel, Ambulances and Ambulance Equipment of the Fair Haven Volunteer First Aid Squad
- 2020-17 Authorize 2020 Cell Phone Reimbursement for Various Employees
- 2020-18 Approve Monies for Firehouse Cleaning during 2020
- 2020-19 Appoint Flood Plain Manager - Nicolas Poruchynsky
- 2020-20 Appoint Risk Manager - Mike Avalone, Conner Strong and Buckelew
- 2020-21 Appoint Representative and Alternate Representative to the Monmouth County Regional Board of Health Commission No. 1
- 2020-22 Appoint PEOSH, Indoor Air Quality Control and ADA Compliance Officer, Richard Gardella
- 2020-23 Appoint Recycling and Clean Communities Coordinator - Alan Hubeny
- 2020-24 Approve Recreation Refunds through a Council Meeting Bill List

2020-25 Appoint Fair Haven Municipal Alliance Representative - Mayor Lucarelli
2020-26 Appoint Housing Element and Fair Share Plan Committee Members
2020-27 Appoint Two Rivers Water Reclamation Authority Representative- Jonathan Peters
2020-28 Appoint Emergency Management Coordinator, Joseph McGovern and Deputy
Coordinators - Jeffrey Jarvis and Jesse Dykstra
2020-29 Amendment to Bid Threshold Amount Per Public Bid Requirements and Grant
Authorization to QPA
2020-30 Appoint Mid-Jersey Insurance Fund Commissioner and Alternate Fund
Commissioner
2020-31 Appoint Mid-Jersey Insurance Fund Safety Delegate and Alternate Safety
Delegate
2020-32 Executive Session – Pending Litigation
2020-33 Approve 2020 Software and Hardware Maintenance Contract with Edmunds
2020-34 Approve Special Meeting, January 13, 2020, Sickles School

Off: 2nd: RC: B C-K K Mc Ro S

16. **GOOD OF THE BOROUGH**

17. **ADJOURNMENT**

MM: 2nd:
Time:

**COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-05

TITLE: APPROVING 2020 CASH MANAGEMENT PLAN AND INVESTMENT POLICY

BE IT RESOLVED by the Borough Council of the Borough of Fair Haven, that for the year 2020, the following shall serve as the Cash Management Plan and Investment Policy of the Borough of Fair Haven:

1. Cash Management and Investment Objectives

The Borough of Fair Haven objectives in this area are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.
- E. Investment of assets in accordance with State and Federal Laws and regulations.

2. Designation of Official Depositories

A. The following Governmental Unit Depository Protection Act approved banks are authorized depositories for deposit of funds:

TD Bank
Chase Bank
1st Constitution
Two Rivers Community Bank
Investors Bank
PNC Bank

B. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Protection Act Notification of Eligibility, which is filed semi-annually with the Department of Banking June 30th and December 31st of each year.

C. Designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

3. Cash Management

A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.

B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

- C. The method of calculating banking fees and compensating balances shall be reviewed on an annual basis.
 - D. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.
4. Permissible Investments
- A. Bonds of other obligations of the United States of America or obligations guaranteed by the United States of America.
 - B. Government money market mutual funds.
 - C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors.
 - D. Bonds or other obligations of the local unit or school district of which the local unit is a part.
 - E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
 - F. Local government investment pools.
 - G. New Jersey State Cash Management Funds.
 - H. Repurchase agreements of fully collateralized securities.
5. Authority for Investment Management
The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.
6. Safekeeping
Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.
7. Reporting
The Chief Financial Officer shall report to the Borough council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-06

TITLE: Approve General Business for the Borough of Fair Haven

BE IT RESOLVED, in the matter of making prompt provision for the efficient conduct of the business of this Borough, that the Borough Council of the Borough of Fair Haven make the following determinations and authorizations, to wit:

1. The Asbury Park Press, Two River Times and Star Ledger are hereby designated for the year 2020 ending December 31, 2020, as the official newspapers for the Borough of Fair Haven in the County of Monmouth for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.
2. The Bulletin Board in the lobby of the Borough of Fair Haven Municipal Building, 748 River Road, the seat of the government of the Borough, is designated as the Municipal Bulletin Board, and as the place where all public notices, including pending ordinances shall be posted as required by law.
3. TD Bank, Chase Bank, 1st Constitution Bank, Two Rivers Community Bank, Investors Bank and PNC Bank are hereby designated as the depositories for the funds and monies of the Borough of Fair Haven for the year 2020. The aforementioned banks are hereby authorized and directed to honor checks drawn upon Borough funds, signed by the Mayor, the Borough Administrator, the Borough Clerk, and the Chief Financial Officer. All Borough monies shall be paid out by checks bearing the three signatures with the exception of payroll checks which bear two signatures. However, this regulation shall not govern monies collected by and deposited by the Municipal Court Administrator. This regulation shall not apply to any other necessary transactions or transfers. The Chief Financial Officer is hereby authorized to pay any and all invoices on behalf of the Borough of Fair Haven and submit them to the Mayor and Council at the next meeting for inclusion in the minutes.
4. The rate of interest to be charged for the non-payment of taxes and assessments or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.
5. The rate of interest to be charged for non-payment of tax/sewer utility charges or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.

6. The Tax Collector is empowered by statute to conduct and preside over the sale of liens and N.J.S.A. 545 et. seq., provides for the enforcement and collection of such delinquencies through a tax lien sale. The Borough of Fair Haven Tax Collector is authorized to conduct a tax lien sale for 2019 delinquent taxes and sewer utility charges and is authorized to charge \$25.00 mailing costs, per property, to the costs of the lien sale as per N.J.S.A. 54:5-26, which allows the Tax Collector to mail two (2) notices in lieu of two (2) newspaper advertisements in preparation for the tax lien sale.
7. Anyone issuing a check to the Borough that is returned by the bank for any reason shall be charged a \$20.00 returned check charge pursuant to N.J.S.A. 40A:5-18
8. The Tax Collector is authorized as follows:
 - a. to process, pursuant to N.J.S.A. 40A:5-17.1, without further action on the part of the Governing Body the cancellation any property tax/sewer refund or delinquency of less than \$10.00;
 - b. to correct any and all errors of fees levied against properties held by entities that are exempt from taxes or that is held by the Borough of Fair Haven; and
 - c. to cancel and reimburse, pursuant to N.J.S.A. 54:4-3.30, real property taxes collected for permanently disabled veterans and senior citizens, and to correct the tax records of said veterans and senior citizens.
9. The Tax Assessor is authorized to file corrective tax appeals with the Monmouth County Board of Taxation concerning those properties wherein errors were made and is authorized to file cross-petitions and cross-claims for appeals to both the Monmouth County Board of Taxation and the New Jersey Tax Court requesting increases in tax assessments. The Tax Assessor and Borough Attorney are hereby authorized to settle any and all appeals filed with the Monmouth County Tax Board, New Jersey Tax Court, and any appeals to the Appellate Division or Supreme Court. The Borough Attorney or designee is authorized to file all appeals, counterclaims in accordance with the local and Court Rules the Tax Assessment appeals.
10. The Chief Financial Officer is hereby authorized to cancel outstanding checks issued by the Borough of Fair Haven on an as needed basis.
11. The Tax Collector is hereby authorized to issue and execute new certificates of sale to replace lost or destroyed tax title certificates for a fee of \$100.00 pursuant to N.J.S.A. 54:5-52.1
12. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to correct any errors in assessment and cause the tax record to be corrected. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to cancel an assessment intended for one parcel that has been placed upon another parcel and may cancel the erroneous assessment. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor may cancel an erroneous assessment, and the Tax Collector may return without interest any money paid by one not the owner of a parcel intended to be assessed and enter upon the record the assessment and tax against the proper parcel.
13. Pursuant to the Borough personnel policy, the following dates in 2020 shall constitute the official holidays of the Borough of Fair Haven:

Wednesday, January 1, 2020	New Year's Day
Monday, January 20, 2020	Martin Luther King Jr. Day

Monday, February 17, 2020	Presidents Day
Friday, April 10, 2020	Good Friday
Monday, May 25, 2020	Memorial Day
Saturday, July 4, 2020	Independence Day
Monday, September 7, 2020	Labor Day
Monday, October 12, 2020	Columbus Day
Wednesday, November 11, 2020	Veteran's Day
Thursday, November 26, 2020	Thanksgiving Day
Friday, November 27, 2020	Day After Thanksgiving
Thursday, December 24, 2020	½ Day - Christmas Eve
Friday, December 25, 2020	Christmas Day

COUNCIL OF THE BOROUGH OF FAIR HAVEN

**MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-07

TITLE: APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER FOR 2020

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Borough Administrator is hereby appointed to serve as the Public Agency Compliance Officer of the Borough of Fair Haven for Calendar Year 2020.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-08

**TITLE: APPOINTING BOROUGH COMMUNITY DEVELOPMENT REPRESENTATIVE &
ALTERNATE REPRESENTATIVE**

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Borough Administrator, Theresa Casagrande, is hereby appointed to serve as the Borough's Community Development Representative for the term January 1, 2020 to December 31, 2020.

BE IT FURTHER RESOLVED that Allyson M. Cinquegrana is hereby appointed to serve as the Alternate Community Development Representative for Fair Haven.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

COUNCIL OF THE BOROUGH OF FAIR HAVEN

**MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-09

TITLE: ESTABLISHING A PETTY CASH FUND

BE IT RESOLVED that the Chief Financial Officer establish a Petty Cash Fund Account of \$100.00.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
 MONMOUTH COUNTY, NEW JERSEY
 RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-10

TITLE: APPROVE TEMPORARY BUDGET FOR 2020

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2020 and

WHEREAS, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest debt redemption charges, capital improvement fund and public assistance is the sum of \$8,083,373.00.

WHEREAS, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of \$2,121,885.59.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Fair Haven, County of Monmouth, State of New Jersey that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

	Code	Salary/Wages	Code	Other Expenses
General Admin	100.101	\$ 52,000.00	100.202	\$ 25,000.00
Municipal Clerk	120.101	\$ 20,000.00	120.236	\$ 5,000.00
Mayor & Council			125.201	\$ 6,000.00
Financial Admin	130.101	\$ 17,000.00	130.202	\$ 15,000.00
Audit Services			135.201	\$ 10,000.00
Tax Collection	145.101	\$ 9,000.00	145.220	\$ 2,000.00
Tax Assessor	150.101	\$ 6,500.00	150.211	\$ 5,500.00
Legal			155.211	\$ 24,000.00
Engineering	165.101	\$ 58,000.00	165.211	\$ 9,500.00

Historic Commission			175.216	\$	100.00
Planning Board	180.101	\$ 1,500.00	180.211	\$	16,000.00
Zoning	185.101	\$ 1,500.00	185.211	\$	3,000.00
Zoning Officer	186.101	\$ 9,000.00	186.237	\$	1,000.00
Code Enforcement	209.101	\$ 7,000.00	209.237	\$	500.00
Liability Insurance			210.228	\$	110,000.00
Workman's Comp			215.228	\$	40,000.00
Health Insurance			220.227	\$	270,000.00
Police	240.101	\$ 450,000.00	240.202	\$	27,000.00
Emergency Management			252.235	\$	1,000.00
Fire			255.207	\$	20,000.00
Fire Police			256.235	\$	1,000.00
Water Rescue			258.220	\$	3,000.00
First Aid			260.219	\$	5,500.00
Fire Hydrants			265.276	\$	20,000.00
Prosecutor			275.201	\$	3,500.00
Streets & Roads	290.101	\$ 125,000.00	290.208	\$	18,000.00
Shade Tree			300.216	\$	2,500.00
Sanitation			305.202	\$	75,000.00
Recycling	307.101	\$ 3,500.00	307.270	\$	5,500.00
Buildings & Grounds			310.204	\$	45,000.00
Vehicle Maintenance	315.101	\$ 15,000.00	315.235	\$	18,000.00
Board of Health			330.211	\$	14,000.00
Environmental Health			335.299	\$	200.00
Recreation	370.101	\$ 16,500.00	370.301	\$	3,000.00
Park Maintenance			375.209	\$	5,000.00
Library	390.101	\$ 27,500.00			
Electricity			430.276	\$	13,000.00
Street Lighting			435.276	\$	12,000.00
Telephone			440.276	\$	17,000.00
Water			445.276	\$	3,500.00
Natural Gas			446.276	\$	8,000.00
Fuel Oil			447.276	\$	10,000.00
Gasoline			460.276	\$	15,000.00

Reclamation Fees			465.299	\$	62,500.00
Social Security			472.299	\$	40,000.00
DCRP			477.299	\$	3,000.00
RFH Cust ILSA			485.299	\$	6,000.00
RFH Tech ILSA			486.299	\$	3,000.00
Court ILSA			487.299	\$	17,500.00
Records ILSA			488.202	\$	1,000.00
Mtown TC ILSA			489.202	\$	5,000.00
Court	490.101	\$ 3,700.00	490.299	\$	200.00
Mtown CFO ILSA			491.202	\$	19,000.00
Rumson ILSA			492.204	\$	20,000.00
Dispatch			493.204	\$	16,500.00
Recycling Tax			494.202	\$	3,500.00
Public Defender			495.211	\$	500.00
Construction ILSA			497.202	\$	54,000.00
Animal Control ILSA			499.202	\$	2,500.00
TOTAL		\$822,700.00			\$ 1,142,500.00
					\$ 1,965,200.00

**COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-11

**TITLE: GRANTING AUTHORITY TO BOROUGH CHIEF FINANCIAL OFFICER
TO PREPAY SELECTIVE BILLS**

BE IT RESOLVED, by the Borough Council of the Borough of Fair Haven, County of

Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

Payroll
Payroll Agency
Insurance Premiums
County Taxes
School taxes
Utilities
Petty Cash Reimbursement
Postage
Release of Monies Approved by Resolution

MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-12

TITLE: AUTHORIZING THE SELECTION OF NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES

WHEREAS, the Borough is required to designate newspapers for publication of Legal Notices.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fair Haven, New Jersey that:

The Asbury Park Press – Daily
Star Ledger - Daily
Two River Times - Weekly

be authorized as official newspapers for the publication of Legal Notices of the Borough: it being the intent of this resolution with respect to any Legal Notice that such may be published in either newspaper.

COUNCIL OF THE BOROUGH OF FAIR HAVEN MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-13

TITLE: ESTABLISH A SCHEDULE OF MEETINGS FOR THE YEAR 2020

WHEREAS, the Open Public Meeting Law effective January 19, 1976 provides for the compilation and dissemination of a schedule of regular and workshop meetings for public bodies;

COUNCIL OF THE BOROUGH OF FAIR HAVEN

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Fair Haven, New Jersey that the following be and hereby is a compilation of Regular and Workshop meetings to be held by this Council during the year. In compliance with the Open Public Meetings Law PL 1975 C. 23.1 the Borough Council of the Borough of Fair Haven disseminates the following **Annual Notice** of meetings to be held during the calendar year 2020.

All meetings will commence at 7:00 p.m. prevailing time, in the Municipal Council Chambers, 748 River Road, Fair Haven, New Jersey on the following dates:

Monday, January 27, 2020
Wednesday, February 12, 2020
Monday, February 24, 2020
Monday, March 9, 2020
Monday, March 23, 2020
Monday, April 6, 2020
Monday, April 27, 2020
Monday, May 11, 2020
Tuesday, May 26, 2020
Monday, June 8, 2020
Monday, June 22, 2020
Monday, July 13, 2020
Monday, July 27, 2020
Monday, August 17, 2020
Monday, September 14, 2020
Monday, September 28, 2020
Tuesday, October 13, 2020
Monday, October 26, 2020
Monday, November 9, 2020
Monday, November 23, 2020
Monday, December 14, 2020

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-14

TITLE: DEBT SERVICE APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution, the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20, of the year preceding the beginning of the fiscal year; and

WHEREAS, the principal and interest will be due on various dates from January 1, 2020 to December 31, 2020, inclusive, on sundry bonds issued and outstanding:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven that the following appropriations be made to cover the period from January 1, 2020 to December 31, 2020 inclusive:

BOND PRINCIPAL	\$ 233,000.00
BOND INTEREST	\$ 225,381.76
GREEN ACRES LOAN	\$ 12,125.72

**COUNCIL OF THE BOROUGH OF FAIR HAVEN MONMOUTH
COUNTY, NEW JERSEY RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-15

COUNCIL OF THE BOROUGH OF FAIR HAVEN

TITLE: ESTABLISH RATE OF MILEAGE REIMBURSEMENT FOR OFFICIAL BOROUGH BUSINESS

WHEREAS, the Borough of Fair Haven has a policy of reimbursing mileage to officials and employees while on official Borough business, from the Borough Hall to the job/educational/meeting location and back to the Borough Hall when a Borough vehicle is not available for transportation; and

WHEREAS, the mileage reimbursement must be approved by the Borough Administrator prior to the date in which the mileage will occur.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that authorization is hereby given for employee mileage allowance of .58 cents per mile, as established by the IRS, with mileage as calculated from Borough Hall to the job/education/meeting location for approved trips in 2020.

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-16

TITLE: CERTIFYING PERSONNEL, AMBULANCES AND AMBULANCE EQUIPMENT OF THE FAIR HAVEN VOLUNTEER FIRST AID SQUAD

WHEREAS, under the provisions of the New Jersey Highway Safety Act of 1971 (N.J.S.A.:27-5f-10), it is the responsibility of the municipal governing body to certify annually that the personnel, ambulances, and ambulance equipment of the First Aid Squad serving the community are qualified to provide emergency medical service; and

WHEREAS, as provided by the same statute, the First Aid Captain of the Fair Haven Volunteer First Aid Squad has notified the Borough of Fair Haven that the Squad's personnel, ambulances, and equipment meet the standards required by the Act.

NOW, THEREFORE, BE IT RESOLVED that the Fair Haven Volunteer First Aid Squad be and is hereby certified to provide emergency medical services to the Borough of Fair Haven for the Calendar Year 2020.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-17

TITLE: AUTHORIZE REIMBURSEMENT TO VARIOUS MUNICIPAL EMPLOYEES FOR REQUIRED CELL PHONE

WHEREAS, there are various municipal employees that are required to be available by cell phone for daily access in order to assist with the day to day operations in the Borough of Fair Haven; and

WHEREAS, the most economical way to provide the needed cell phone service is to reimburse the following employees the amount of **\$30.00** on a monthly basis for use of their personal cell phone:

Allyson M. Cinquegrana, Assistant Administrator
DJ Breckenridge, Parks and Recreation Director

WHEREAS, Richard Gardella, Director of Engineering and Public Works, Nicolas Poruchynsky, Assistant Director of Engineering and Public Works and Joseph McGovern, Police Chief/Emergency Management, shall be reimbursed **\$75.00** on a monthly basis for use of their personal cell phone.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Finance Department is hereby authorized to reimburse the above employees for their cell phone use.

BE IT FURTHER RESOLVED that this authorization is effective for the year 2020.

MONMOUTH COUNTY, NEW JERSEY

RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-18

TITLE: APPROVE MONIES FOR THE CLEANING OF FAIR HAVEN FIREHOUSE

WHEREAS, there has been a need to provide a yearly allowance to the Fair Haven Volunteer Fire Company #1 for the cleaning of the building as leased by the Borough; and

WHEREAS, a request has been received from the Fair Haven Volunteer Fire Company #1 for monies to be approved to continue the cleaning of their building; and

WHEREAS, monies available in the 2020 Municipal Budget for this service.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that an amount not to exceed \$5,700.00 annually is hereby approved for the cleaning of the Fair Haven Firehouse.

BE IT FURTHER RESOLVED that Colleen Lapp, Chief Financial Officer, is hereby advised of said approval.

BE IT FURTHER RESOLVED that the Fire Company is advised of this approval and shall furnish monthly invoices for said services.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

COUNCIL OF THE BOROUGH OF FAIR HAVEN

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-19

TITLE: APPOINT FLOODPLAIN MANAGER – NICOLAS PORUCHYNSKY

WHEREAS, the purpose of this resolution is to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- A. Protect human life and health;
- B. Minimize expenditure of public money for costly flood control projects;
- C. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- D. Minimize prolonged business interruptions;
- E. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
- F. Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program regulations, the Floodplain Administrator may approve certain development in Zones AI- 30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one foot, provided that a conditional FIRM revision through FEMA (Conditional Letter of Map Revision) is first obtained; and

WHEREAS, there is a need to appoint a Floodplain Manager for the Borough of Fair Haven; and

WHEREAS, Nicolas Poruchynsky, Assistant Director of Engineering and Public Works, took courses and became certified as a Floodplain Manager.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven that Mr. Poruchynsky is hereby appointed the Floodplain Manager to administer and implement the provisions of this resolution and other appropriate sections of 44 CFR (National Flood Insurance Program Regulations) pertaining to floodplain management at an annual salary set by Resolution.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN MONMOUTH
COUNTY, NEW JERSEY RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-20

TITLE: APPOINT 2020 RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Fair Haven has resolved to join the Mid Jersey Municipal Joint Insurance Fund (“MidJIF”) following a detailed analysis; and

WHEREAS, the Bylaws of MidJIF allow for an entity to designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that MidJIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee.

NOW THEREFORE, BE IT RESOLVED that the Borough of Fair Haven does hereby appoint Michael Avalone of Conner Strong and Buckelew as its Risk Management Consultant in accordance with the Fund's Bylaws.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-21

**TITLE: APPOINT A REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE
MONMOUTH COUNTY REGIONAL BOARD OF HEALTH COMMISSION #1**

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Borough Administrator, Theresa Casagrande, is hereby appointed to serve as the Borough's representative on the Monmouth County Board of Health Commission commencing January 1, 2020.

BE IT FURTHER RESOLVED that Allyson M. Cinquegrana is hereby appointed to serve as the Alternate Representative for Fair Haven.

FAIR HAVEN

COUNCIL OF THE BOROUGH OF
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-22

**TITLE: APPOINTING PEOSH COMPLIANCE OFFICER, INDOOR AIR QUALITY
DESIGNEE AND ADA COMPLIANCE OFFICER FOR 2020**

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Richard Gardella, Borough Engineer/Public Works Supervisor is hereby appointed to serve as the PEOSH Compliance Officer, Indoor Air Quality Designee and ADA Compliance Officer for the Borough of Fair Haven for Calendar Year 2020.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-23

TITLE: APPOINTING RECYCLING AND CLEAN COMMUNITIES COORDINATOR FOR 2020

WHEREAS, the Borough of Fair Haven is required to employ a recycling coordinator; and

WHEREAS, Adam Hubeny holds the position of Recycling Coordinator in various Monmouth County municipalities; and

WHEREAS, it is the desire of the Mayor and Council that Adam Hubeny be appointed to the position of Recycling Coordinator for the year 2020; and

WHEREAS, the Recycling Coordinator is to be paid, as an independent contractor, \$1,000.00 per year for his services; and

WHEREAS, Adam Hubeny will also be appointed to serve as the Clean Communities Coordinator for the Borough of Fair Haven at an annual salary of \$200.00 for the year 2020.

FAIR HAVEN

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven, that Adam Hubeny is hereby appointed Recycling Coordinator and Clean Communities Coordinator for a term to expire December 31, 2020 at a combined annual salary of \$1,200.00.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

MONMOUTH COUNTY, NEW JERSEY RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-24

TITLE: APPROVE RECREATION REFUNDS THROUGH A COUNCIL MEETING BILL LIST

WHEREAS, the Department of Parks and Recreation offers various programs that include after school activities, camps, trips, etc.; and

WHEREAS, from time to time a registrant may have a conflict with a date or an emergency that occurs preventing them from participating in a program and a request is made to the Director of Parks and Recreation for a refund; and

WHEREAS, refunds must be approved by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Parks and Recreation refunds will be handled through the bill list process and resolution of the Borough.

**COUNCIL OF THE BOROUGH OF
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-25

**TITLE: APPOINT MAYOR BENJAMIN LUCARELLI TO THE RUMSON FAIR HAVEN
MUNICIPAL ALLIANCE EXECUTIVE COMMITTEE**

WHEREAS, Ordinance No. 2012-08 established the Rumson Fair Haven Municipal Alliance to Prevent Alcohol and Drug Abuse was adopted by Mayor and Council on May 29, 2012; and

WHEREAS, the voting membership to the Alliance shall consist of five (5) Executive Committee members, one of which shall be a representative from the Fair Haven Governing Body, who will formally meet on a regular basis.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Mayor Lucarelli be appointed as an Executive Committee member of the Rumson Fair Haven Municipal Alliance Executive Board through December 31, 2020.

COUNCIL OF THE BOROUGH OF FAIR HAVEN

FAIR HAVEN

MONMOUTH COUNTY, NEW JERSEY

RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-26

**TITLE: APPOINTMENT OF HOUSING ELEMENT AND FAIR SHARE PLAN
SUBCOMMITTEE**

WHEREAS, there is a need to appoint members to the Housing Element and Fair Share Plan Subcommittee; and

WHEREAS, the Mayor has advised that the following persons will be appointed to the Housing Element and Fair Share Plan Subcommittee:

Mayor Benjamin Lucarelli
Councilwoman Elizabeth Koch
Councilman Christopher Rodriguez
Theresa Casagrande, Borough Administrator
Todd Lehder
Michael Borneo
Andrew Sobel
Richard Gardella, Director of Engineering and DPW

COUNCIL OF THE BOROUGH OF

Nicolas Poruchynsky, Assistant Director of Engineering and DPW

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-27

TITLE: APPOINTMENT TO THE TWO RIVERS WATER RECLAMATION AUTHORITY – JONATHAN PETERS

WHEREAS, there is a need to appoint a Fair Haven representative to the Two Rivers Water Reclamation Authority for a five-year term which will expire on January 31, 2024; and

WHEREAS, the appointment will become effective February 1, 2020 in accordance with the Two Rivers Water Reclamation Authority's bylaws; and

WHEREAS, Jonathan Peters will be appointed as Fair Haven's representative from February 1, 2020 until January 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that Jonathan Peters be appointed to a five-year term as Fair Haven's representative to the Two Rivers Water Reclamation Authority.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY

RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-28

**TITLE: APPOINT EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY
EMERGENCY MANAGEMENT COORDINATORS**

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Joseph McGovern be reappointed as the Emergency Management Coordinator for the Borough of Fair Haven for a term of three years retroactive to January 1, 2020 until December 31, 2022.

BE IT FURTHER RESOLVED that the following individuals be appointed as Deputy Emergency Management Coordinators for the same term:

Jeffrey Jarvis

Jesse Dykstra

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-29

**TITLE: PERMIT AMENDMENT TO THE THRESHOLD AMOUNT FOR CONTRACTS
SUBJECT TO PUBLIC BIDDING REQUIREMENTS AND GRANTING
AUTHORIZATION TO THE BOROUGH'S QUALIFIED PURCHASING AGENT**

WHEREAS, the Borough of Fair Haven is subject to the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., as to the procedure by which it may enter contracts and make purchases, and

WHEREAS, the Law under N.J.S.A. 40A:11-3 (c) establishes a threshold amount for a contract or purchase below which the Borough's Qualified Purchasing Agent is not required to publicly advertise for bids for said contract or purchase; and

WHEREAS, pursuant to this authority, the Governor has raised the bid threshold to \$40,000.00 and formal quotation requirements to 15% of that amount (\$6,000.00) effective July 1, 2015; and

WHEREAS, the Borough Council wishes to amend the Council's Ordinance to conform to this amended threshold and to grant to its Qualified Purchasing Agent continuing authority to contract in accordance with the threshold requirements as it may be adjusted in the future under N.J.S.A. 40A: 11-3 (c).

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey that in accordance with 40A:11-3 (c) the bid threshold amount below which the Township's Qualified Purchasing Agent is not required to publicly advertise for bids for said contract or purchase is hereby adjusted and established to \$40,000.00; and

BE IT FURTHER RESOLVED, that formal quotes will not be required for purchases of less than \$6,000.00, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 40A:11-3 (c) the Borough's Qualified Purchasing Agent is hereby granted a general authorization to negotiate, make and award contracts and purchases for amounts which do not exceed the threshold amount of \$40,000.00.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-30

TITLE: APPOINT AN INSURANCE FUND COMMISSIONER AND ALTERNATE COMMISSIONER TO SERVE ON THE MID JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 6th day of January, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the appointment of Theresa S. Casagrande as Fund Commissioner and Allyson M. Cinquegrana, Alternate Commissioner for the Borough of Fair Haven to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY

RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-31

**TITLE: APPOINT A SAFETY DELEGAGE AND AN ALTERNATE SAFETY
DELEGATE TO ON THE MID JERSEY MUNICIPAL JOINT INSURANCE
FUND**

BE IT RESOLVED, on this 6th day of January, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the appointment of Theresa S. Casagrande as Safety Delegate and Allyson M. Cinquegrana, as Alternate Safety Delegate for the Borough of Fair Haven to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-32

TITLE: EXECUTIVE SESSION

WHEREAS, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body may wish to discuss the following matters:

Pending Litigation

1. Fair Share Housing

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN MONMOUTH COUNTY, NEW
JERSEY RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:
NEGATIVE:
ABSTAIN:
ABSENT:

RESOLUTION NO. 2020-33

**TITLE: AUTHORIZE CONTRACT WITH EDMUNDS & ASSOCIATES, INC. FOR 2020
SOFTWARE AND HARDWARE MAINTENANCE**

WHEREAS, the Borough of Fair Haven is provided Tax Collection, Finance, Payroll and Animal Licensing software maintenance services and for the Tax Collection scanner/validator hardware maintenance through Edmunds & Associates, Inc. 301A North Tilton Road, Northfield, New Jersey 08225 for its 2020 software and hardware maintenance; and

WHEREAS, the Borough desires to enter into a maintenance contract for the year 2020 to provide continued service for the tax, finance, payroll and animal licensing programs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the 2020 maintenance contract with Edmunds & Associates, Inc. be approved in the amount of \$10,213.00 for software maintenance and \$482.00 for hardware maintenance.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:
NEGATIVE:

ABSTAIN: ABSENT:

RESOLUTION NO. 2020-34

TITLE: AUTHORIZE THE MAYOR AND COUNCIL TO HOLD A SPECIAL MEETING ON MONDAY, JANUARY 13, 2020 AT 7:00 PM – FAIR SHARE HOUSING PLAN

WHEREAS, the Mayor and Council have determined that a special meeting is required to be held for a proposed plan for Borough Facilities with any and all business of the Borough to be conducted; and

WHEREAS, the Mayor and Council have selected Monday, January 13, 2020 at 7:00 p.m. at Sickles School for a Special Meeting regarding the Borough’s Fair Share Housing; and

WHEREAS, the Borough Clerk will notice for and advertise the special meeting in accordance with the requirements of the Open Public Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven, County of Monmouth and State of New Jersey, that the Mayor and Council shall hold a special meeting on January 13, 2020, at 7:00 p.m. at Sickles School for discussion regarding the Borough’s Fair Share Housing Plan and any and all business of the Borough to be conducted directly following, as deemed necessary and appropriate.