

**FAIR HAVEN BOROUGH COUNCIL  
REORGANIZATION MEETING  
JANUARY 6, 2020**

The meeting was called to order by Mayor Lucarelli at 7:01 p.m. The Flag Salute was followed by a Moment of Silent Meditation. Mayor Lucarelli read the Sunshine Law Statement.

**ROLL CALL OF 2019 COUNCIL**

On Roll Call the following were present: Mayor Lucarelli, Councilmembers Banahan, Koch, Rodriguez and Sorensen. Absent: Councilmembers Peters and Rice. Others present: Administrator Casagrande and Salvatore Alfieri, Esq., Borough Attorney.

**OATH OF OFFICE – COUNCIL**

Councilwoman Meghan Chrisner-Keefe came forward with her family to be sworn in by Senator Vin Gopal; her son held the bible.

Councilman Michael “Mike” McCue came forward with his family to be sworn in by Senator Vin Gopal; his sons held the bible.

**ROLL CALL OF 2020 COUNCIL**

On Roll Call the following were present: Mayor Lucarelli, Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen. Others present: Administrator Casagrande and Salvatore Alfieri, Esq., Borough Attorney.

**PRESENTATIONS**

Mayor Lucarelli was approached in 2018 about a Holiday House Lighting Contest which occurred again for 2019. The contest was arranged by the Parks and Recreation Director and Recreation Committee with on-line voting. Three houses were chosen through the voting process and the Foundation of Fair Haven and Business Association provided the prizes for the winners. He asked that Councilwoman Sorensen, Foundation of Fair Haven President, come forward to award the prizes as follows:

- 1<sup>st</sup> Place: Finnell Family, 11 Country Lane
- 2<sup>nd</sup> Place: Ruscigno Family, 39 Parker Avenue
- 3<sup>rd</sup> Place: Rhodes Family, 77 Poplar Avenue

Mayor Lucarelli read a proclamation recognizing Dermer Dreams, a non-profit, who collected 24,633 pounds of food which was delivered to Lunch Break.

**COUNCIL PRESIDENT**

Mayor Lucarelli called for the nomination of Council President.

Councilman Rodriguez made a motion to nominate Susan Sorensen as Borough Council President, second by Councilwoman Koch with Ayes by all present.

**FIRE DEPARTMENT**

Mayor Lucarelli recognized the following Fire Company Officers who were sworn in at the firehouse on January 1, 2020:

Fire Chief - Matthew Bufano  
Deputy Chief - Kevin Countryman  
First Assistant Chief - Nicholas Lenczyk  
Second Assistant Chief - Richard Brister, Jr.

Mayor Lucarelli recognized the following Fair Haven Fire Department Line Officers for 2020:

**First Aid Officers**

Captain: Roxanne Keane  
1<sup>st</sup> Lieutenant: Nancy Medrow  
2<sup>nd</sup> Lieutenant: Ryan Corbett

**Fire Police Officers**

Captain: Daniel Chernavsky  
1<sup>st</sup> Lieutenant: Larry Hartman  
2<sup>nd</sup> Lieutenant: Garry Allers

**Water Rescue Team**

Unit Coordinator: John P. Felsmann  
Deputy Coordinator: Michael Wiehl  
Operations and Training: Jim Cerruti  
Maintenance and Repair: Tim Morrissey

**Auxiliary**

President: Beverly Grogan  
Vice President: Dale Connor

**RESOLUTIONS**

1. Resolution No. 2020-01, Appointment of Borough Professionals

**BE IT RESOLVED** by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following professional appointments be made for the year 2020 as follows with the advice and consent of Council:

Administrator	Theresa S. Casagrande
Assistant Administrator	Allyson M. Cinquegrana
Auditor	Robert Allison, C.P.A., R.M.A.
Bond Counsel	John Cantalupo, Esq.
Financial Advisor	Phoenix Associates
Municipal Prosecutor	Anthony Vecchio, Esq.
Public Defender	Maurice Maloney, Esq.
Borough Architect	Eliot Goldstein (Goldstein Partnership)
Professional Planner	Fred Heyer (Heyer Gruel Associates)
Consulting Engineer	Maser Consulting
Special Legal Counsel - Tidelands	John Van Dalen, Esq.
Special Legal Counsel - COAH	Jeffrey Surenian, Esq.
Special Legal Counsel - Tax Appeals	Frederick Raffetto, Esq.
Cell Tower Consultant	Declan O'Scanlon
Searcher for Municipal Liens	Debra Marchetti, Tax Collector
Borough Official to certify subdivision approval, pursuant to NJSA 40:55-124	Allyson Cinquegrana, Municipal Clerk
Borough Physicians	Dr. John Swidryk Dr. Dominick Grosso

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
 Negative: None  
 Abstain: None  
 Absent: None

2. Resolution No. 2020-02, Appointment of Borough Attorney and Alternate Borough Prosecutor

**BE IT RESOLVED** by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following professional appointments be made for the year 2020 as follows with the advice and consent of Council:

Borough Attorney	Salvatore Alfieri, Esq.
Alternate Prosecutor	Mitchell Jacobs, Esq.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
 Negative: None  
 Abstain: None  
 Absent: None

3. Resolution No. 2020-03, Appointment of Boards, Commissions and Committees

**BE IT RESOLVED** by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Board and Commission appointments be made with the advice and consent of Council Borough:

<b>COMMITTEE</b>	<b>CHAIRPERSON</b>	<b>VICE CHAIRPERSON</b>
Finance	Councilman Banahan	Councilman Rodriguez
Engineering & Public Works	Councilman Rodriguez	Councilwoman Chrisner-Keefe
Police, Fire & OEM	Councilman McCue	Councilwoman Sorensen
Parks and Recreation	Councilwoman Sorensen	Councilwoman Koch
Planning & Zoning	Councilwoman Koch	Councilman Banahan
Personnel	Councilwoman Chrisner-Keefe	Councilwoman Koch
Borough Facilities	Councilman Rodriguez	Councilman McCue
Borough Communications	Councilwoman Sorensen	Councilpersons Koch & Rodriguez

**PLANNING BOARD – COUNCIL REPRESENTATIVE**

Class III, Councilwoman Koch      1 year

**ENVIRONMENTAL COMMISSION**

Jessie Murray                              3 years  
 Gary Patterson                              3 years  
 Jonathan Peters                              3 years

Patrick Keeler	3 years (unexpired)
Sarah Bayer, Alt #1	3 years
Vacant, Alt #2	3 years
Councilman Michael McCue	1 year

**HISTORIC PRESERVATION COMMISSION**

Stevie Thompson	4 years
Joseph Schluter	4 years
Luba Caruso, Alternate #1	2 years (unexpired)
Councilwoman Susan Sorensen	1 year

**RECREATION COMMITTEE**

Tina Iglesias-Stanley	1 year
John Santos	1 year
Kevin McCarthy	1 year
Lynn Volker	1 year
Lauren Porter	1 year
Robert Krueger	1 year
Mark Mancuso	1 year
Jacqueline Rice	1 year
Rachel Griffin	1 year
Councilwoman Susan Sorensen	1 year

**SHADE TREE**

David Paolo, Alternate #2	1 year
Councilman Christopher Rodriguez	1 year

**ZONING BOARD**

Dr. Skip Laufer	4 years
Paul Kinsella, Alternate #1	2 years

**BE IT FURTHER RESOLVED** by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Board and Commission appointments be made without advice and consent of Borough Council:

**PLANNING BOARD**

William Folker	4 years
Fredrick Rolff, Alternate #1	2 years
Michael Criscola, Alternate #2	1 year

**FAIR HAVEN FIELDS NATURAL AREA ADVISORY COMMITTEE**

**One Year Term**

David Bordelon	Doris Moraller	Alison Countryman
James Ingle	Audrey Ingle	Stephen Sheehan
Mark Olson	Paul Ferguson	Carolyn Ferguson

**“BE A GOOD NEIGHBOR” ADVISORY BOARD**

**One Year Term**

Ruth Blaser	Mary Matus	Lorraine Kevra
Rachel Stellar	Patricia Murtha	Sean McNeil
Chief Joseph McGovern	Sergeant Sherri Lambert	

**MEMORIAL PARK ADVISORY COMMITTEE**

**One Year Term**

Chief Joseph McGovern	Councilman Rodriguez	Patricia Drummond
Brian Hall	Joseph Perrotto	William Perkins
Lawrence Quigley	Ray Taylor	Peeka Tildesley
Angela Zavila	Dennis Zavila	

**NAVESINK RIVER MUNICIPALITIES COMMITTEE**

**One Year Term**

Councilwoman Elizabeth Koch	Jonathan Peters	Michael Criscola
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**FAIR HAVEN DAY COMMITTEE**

DJ Breckenridge	Allyson Cinquegrana	Chief McGovern
Susan Sorensen	Marie Noglows	Adam Ludman
Lauren Porter	Nicole Rice	Jacque Rice
Betsy Koch	Mark Mancuso	Michael Borneo

Peter Maher  
Jennifer Aliaga

Erin Higgins

Mary Friedman

**Youth Members**

Madison Maher

Thomas Friedman

**FINANCE COMMITTEE**

Mayor Benajmain Lucarelli  
Councilman James Banahan  
Colleen Lapp

Councilman Christopher Rodriguez  
Theresa Casagrande  
Jonathan Peters

**BE IT FURTHER RESOLVED** that in the interest of good government and to encourage the active participation of all committee members, the Committee Chairpersons shall rotate at least every two years, inclusive of those terms served in 2018 and 2019.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

4. Resolution No. 2020-04, Appointments to the Police Department for 2020

**BE IT RESOLVED** by Benjamin Lucarelli, Mayor of the Borough of Fair Haven, that the following Police Department appointments be made based on the recommendation from Police Chief Joseph McGovern and with the advice and consent of Borough Council:

**SPECIAL POLICE OFFICERS**

**CLASS II**

Alexander Perkins  
Robert Keenan  
Sabrina Valentin  
Amanda White  
Michael Campanella

**CLASS I**

Brock Siebert  
Britaney Gonzalez  
Charles Graziano  
Christopher Appezzato

**SCHOOL CROSSING GUARDS**

Sergio Germinario  
Rodger Morris  
Nancy Carter

Raymond Patrick Powers  
Brian Allison  
Patricia Mieth (part-time)

**POLICE MATRON**

Kim Ambrose  
Bonnie Ferris  
Erin Hendrickson

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

5. Resolution No. 2020-05, Approve 2020 Cash Management Plan and Investment Policy

**BE IT RESOLVED** by the Borough Council of the Borough of Fair Haven, that for the year 2020, the following shall serve as the Cash Management Plan and Investment Policy of the Borough of Fair Haven:

1. Cash Management and Investment Objectives

The Borough of Fair Haven objectives in this area are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.
- E. Investment of assets in accordance with State and Federal Laws and regulations.

2. Designation of Official Depositories

A. The following Governmental Unit Depository Protection Act approved banks are authorized depositories for deposit of funds:

TD Bank  
Chase Bank  
1<sup>st</sup> Constitution  
Two Rivers Community Bank  
Investors Bank  
PNC Bank

B. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Protection Act Notification of Eligibility, which is filed semi-annually with the Department of Banking June 30<sup>th</sup> and December 31<sup>st</sup> of each year.

C. Designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

3. Cash Management

A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.

B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

C. The method of calculating banking fees and compensating balances shall be reviewed on an annual basis.

D. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

4. Permissible Investments

A. Bonds of other obligations of the United States of America or obligations guaranteed by the United States of America.

B. Government money market mutual funds.

C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors.

D. Bonds or other obligations of the local unit or school district of which the local unit is a part.

E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.

F. Local government investment pools.

G. New Jersey State Cash Management Funds.

H. Repurchase agreements of fully collateralized securities.

5. Authority for Investment Management

The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6. Safekeeping

Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

7. Reporting

The Chief Financial Officer shall report to the Borough council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

6. Resolution No. 2020-06, Approve General Business of the Borough

**BE IT RESOLVED**, in the matter of making prompt provision for the efficient conduct of the

business of this Borough, that the Borough Council of the Borough of Fair Haven make the following determinations and authorizations, to wit:

1. The Asbury Park Press, Two River Times and Star Ledger are hereby designated for the year 2020 ending December 31, 2020, as the official newspapers for the Borough of Fair Haven in the County of Monmouth for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.

2. The Bulletin Board in the lobby of the Borough of Fair Haven Municipal Building, 748 River Road, the seat of the government of the Borough, is designated as the Municipal Bulletin Board, and as the place where all public notices, including pending ordinances shall be posted as required by law.

3. TD Bank, Chase Bank, 1<sup>st</sup> Constitution Bank, Two Rivers Community Bank, Investors Bank and PNC Bank are hereby designated as the depositories for the funds and monies of the Borough of Fair Haven for the year 2020. The aforementioned banks are hereby authorized and directed to honor checks drawn upon Borough funds, signed by the Mayor, the Borough Administrator, the Borough Clerk, and the Chief Financial Officer. All Borough monies shall be paid out by checks bearing the three signatures with the exception of payroll checks which bear two signatures. However, this regulation shall not govern monies collected by and deposited by the Municipal Court Administrator. This regulation shall not apply to any other necessary transactions or transfers. The Chief Financial Officer is hereby authorized to pay any and all invoices on behalf of the Borough of Fair Haven and submit them to the Mayor and Council at the next meeting for inclusion in the minutes.

4. The rate of interest to be charged for the non-payment of taxes and assessments or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.

5. The rate of interest to be charged for non-payment of tax/sewer utility charges or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.

6. The Tax Collector is empowered by statute to conduct and preside over the sale of liens and N.J.S.A. 54-5 et. seq., provides for the enforcement and collection of such delinquencies through a tax lien sale. The Borough of Fair Haven Tax Collector is authorized to conduct a tax lien sale for 2019 delinquent taxes and sewer utility charges and is authorized to charge \$25.00 mailing costs, per property, to the costs of the lien sale as per N.J.S.A. 54:5-26, which allows the Tax Collector to mail two (2) notices in lieu of two (2) newspaper advertisements in preparation for the tax lien sale.

7. Anyone issuing a check to the Borough that is returned by the bank for any reason shall be charged a \$20.00 returned check charge pursuant to N.J.S.A. 40A:5-18

8. The Tax Collector is authorized as follows:

a. to process, pursuant to N.J.S.A. 40A:5-17.1, without further action on the part of the Governing Body the cancellation any property tax/sewer refund or delinquency of less than \$10.00;

b. to correct any and all errors of fees levied against properties held by entities that are exempt from taxes or that is held by the Borough of Fair Haven; and

c. to cancel and reimburse, pursuant to N.J.S.A. 54:4-3.30, real property taxes collected for permanently disabled veterans and senior citizens, and to correct the tax records of said veterans and senior citizens.

9. The Tax Assessor is authorized to file corrective tax appeals with the Monmouth County Board of Taxation concerning those properties wherein errors were made and is authorized to file cross-petitions and cross-claims for appeals to both the Monmouth County Board of Taxation and the New Jersey Tax Court requesting increases in tax assessments. The Tax Assessor and Borough Attorney are

hereby authorized to settle any and all appeals filed with the Monmouth County Tax Board, New Jersey Tax Court, and any appeals to the Appellate Division or Supreme Court. The Borough Attorney or designee is authorized to file all appeals, counterclaims in accordance with the local and Court Rules the Tax Assessment appeals.

10. The Chief Financial Officer is hereby authorized to cancel outstanding checks issued by the Borough of Fair Haven on an as needed basis.

11. The Tax Collector is hereby authorized to issue and execute new certificates of sale to replace lost or destroyed tax title certificates for a fee of \$100.00 pursuant to N.J.S.A. 54:5-52.1

12. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to correct any errors in assessment and cause the tax record to be corrected. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to cancel an assessment intended for one parcel that has been placed upon another parcel and may cancel the erroneous assessment. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor may cancel an erroneous assessment, and the Tax Collector may return without interest any money paid by one not the owner of a parcel intended to be assessed and enter upon the record the assessment and tax against the proper parcel.

13. Pursuant to the Borough personnel policy, the following dates in 2020 shall constitute the official holidays of the Borough of Fair Haven:

Wednesday, January 1, 2020	New Year's Day
Monday, January 20, 2020	Martin Luther King Jr. Day
Monday, February 17, 2020	Presidents Day
Friday, April 10, 2020	Good Friday
Monday, May 25, 2020	Memorial Day
Saturday, July 4, 2020	Independence Day
Monday, September 7, 2020	Labor Day
Monday, October 12, 2020	Columbus Day
Wednesday, November 11, 2020	Veteran's Day
Thursday, November 26, 2020	Thanksgiving Day
Friday, November 27, 2020	Day After Thanksgiving
Thursday, December 24, 2020	½ Day - Christmas Eve
Friday, December 25, 2020	Christmas Day

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
 Negative: None  
 Abstain: None  
 Absent: None

7. Resolution No. 2020-07, Appoint Public Agency Compliance Officer for 2020

**BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the Borough Administrator is hereby appointed to serve as the Public Agency Compliance Officer of the Borough of Fair Haven for Calendar Year 2020.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
 Negative: None  
 Abstain: None  
 Absent: None

8. Resolution No. 2020-08, Appoint Monmouth County Community Development Representative and Alternate Representative

**BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Borough Administrator, Theresa Casagrande, is hereby appointed to serve as the Borough's Community Development Representative for the term January 1, 2020 to December 31, 2020.

**BE IT FURTHER RESOLVED** that Allyson M. Cinquegrana is hereby appointed to serve as the Alternate Community Development Representative for Fair Haven

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None  
 Abstain: None  
 Absent: None

9. Resolution No. 2020-09, Establish Petty Cash Fund

**BE IT RESOLVED** that the Chief Financial Officer establish a Petty Cash Fund Account of \$100.00.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
 Negative: None  
 Abstain: None  
 Absent: None

10. Resolution No. 2020-10, Introduce a Temporary Budget for 2020

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2020 and

**WHEREAS**, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest debt redemption charges, capital improvement fund and public assistance is the sum of \$8,083,373.00.

**WHEREAS**, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of \$2,121,885.59.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Fair Haven, County of Monmouth, State of New Jersey that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

	Code	Salary/Wages	Code	Other Expenses
General Admin	100.101	\$ 52,000.00	100.202	\$ 25,000.00
Municipal Clerk	120.101	\$ 20,000.00	120.236	\$ 5,000.00
Mayor & Council			125.201	\$ 6,000.00
Financial Admin	130.101	\$ 17,000.00	130.202	\$ 15,000.00
Audit Services			135.201	\$ 10,000.00
Tax Collection	145.101	\$ 9,000.00	145.220	\$ 2,000.00
Tax Assessor	150.101	\$ 6,500.00	150.211	\$ 5,500.00
Legal			155.211	\$ 24,000.00
Engineering	165.101	\$ 58,000.00	165.211	\$ 9,500.00
Historic Commission			175.216	\$ 100.00
Planning Board	180.101	\$ 1,500.00	180.211	\$ 16,000.00
Zoning	185.101	\$ 1,500.00	185.211	\$ 3,000.00
Zoning Officer	186.101	\$ 9,000.00	186.237	\$ 1,000.00
Code Enforcement	209.101	\$ 7,000.00	209.237	\$ 500.00
Liability Insurance			210.228	\$ 110,000.00
Workman's Comp			215.228	\$ 40,000.00
Health Insurance			220.227	\$ 270,000.00
Police	240.101	\$ 450,000.00	240.202	\$ 27,000.00
Emergency Management			252.235	\$ 1,000.00
Fire			255.207	\$ 20,000.00
Fire Police			256.235	\$ 1,000.00
Water Rescue			258.220	\$ 3,000.00
First Aid			260.219	\$ 5,500.00
Fire Hydrants			265.276	\$ 20,000.00
Prosecutor			275.201	\$ 3,500.00
Streets & Roads	290.101	\$ 125,000.00	290.208	\$ 18,000.00
Shade Tree			300.216	\$ 2,500.00
Sanitation			305.202	\$ 75,000.00



Recycling	307.101	\$ 3,500.00	307.270	\$ 5,500.00
Buildings & Grounds			310.204	\$ 45,000.00
Vehicle Maintenance	315.101	\$ 15,000.00	315.235	\$ 18,000.00
Board of Health			330.211	\$ 14,000.00
Environmental Health			335.299	\$ 200.00
Recreation	370.101	\$ 16,500.00	370.301	\$ 3,000.00
Park Maintenance			375.209	\$ 5,000.00
Library	390.101	\$ 27,500.00		
Electricity			430.276	\$ 13,000.00
Street Lighting			435.276	\$ 12,000.00
Telephone			440.276	\$ 17,000.00
Water			445.276	\$ 3,500.00
Natural Gas			446.276	\$ 8,000.00
Fuel Oil			447.276	\$ 10,000.00
Gasoline			460.276	\$ 15,000.00
Reclamation Fees			465.299	\$ 62,500.00
Social Security			472.299	\$ 40,000.00
DCRP			477.299	\$ 3,000.00
RFH Cust ILSA			485.299	\$ 6,000.00
RFH Tech ILSA			486.299	\$ 3,000.00
Court ILSA			487.299	\$ 17,500.00
Records ILSA			488.202	\$ 1,000.00
Mtown TC ILSA			489.202	\$ 5,000.00
Court	490.101	\$ 3,700.00	490.299	\$ 200.00
Mtown CFO ILSA			491.202	\$ 19,000.00
Rumson ILSA			492.204	\$ 20,000.00
Dispatch			493.204	\$ 16,500.00
Recycling Tax			494.202	\$ 3,500.00
Public Defender			495.211	\$ 500.00
Construction ILSA			497.202	\$ 54,000.00
Animal Control ILSA			499.202	\$ 2,500.00
<b>TOTAL</b>		<b>\$822,700.00</b>		<b>\$ 1,142,500.00</b>
				<b>\$ 1,965,200.00</b>

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

11. Resolution No. 2020-11, Authorize Chief Financial Officer to Prepay Selective Bills

**BE IT RESOLVED**, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

Payroll  
Payroll Agency  
Insurance Premiums  
County Taxes  
School taxes  
Utilities  
Petty Cash Reimbursement  
Postage  
Release of Monies Approved by Resolution

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

12. Resolution No 2020-12, Approve Newspapers for the Publication of Legal Notices

**WHEREAS**, the Borough is required to designate newspapers for publication of Legal Notices.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Fair Haven, New Jersey that:

The Asbury Park Press – Daily  
Star Ledger - Daily  
Two River Times - Weekly

be authorized as official newspapers for the publication of Legal Notices of the Borough: it being the intent of this resolution with respect to any Legal Notice that such may be published in either newspaper.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

13. Resolution No. 2020-13, Approve Annual Notice for 2020 Council Meetings

**WHEREAS**, the Open Public Meeting Law effective January 19, 1976 provides for the compilation and dissemination of a schedule of regular and workshop meetings for public bodies;

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Fair Haven, New Jersey that the following be and hereby is a compilation of Regular and Workshop meetings to be held by this Council during the year. In compliance with the Open Public Meetings Law PL 1975 C. 23.1 the Borough Council of the Borough of Fair Haven disseminates the following **Annual Notice** of meetings to be held during the calendar year 2020.

All meetings will commence at 7:00 p.m. prevailing time, in the Municipal Council Chambers, 748 River Road, Fair Haven, New Jersey on the following dates:

- |  |                               |
|--|-------------------------------|
| Monday, January 6, 2020 (Reorganization) | Monday, January 27, 2020      |
| <b>Wednesday</b> , February 12, 2020     | Monday, February 24, 2020     |
| Monday, March 9, 2020                    | Monday, March 23, 2020        |
| Monday, April 6, 2020                    | Monday, April 27, 2020        |
| Monday, May 11, 2020                     | <b>Tuesday</b> , May 26, 2020 |
| Monday, June 8, 2020                     | Monday, June 22, 2020         |
| Monday, July 13, 2020                    | Monday, July 27, 2020         |
| Monday, August 17, 2020                  |                               |
| Monday, September 14, 2020               | Monday, September 28, 2020    |
| <b>Tuesday</b> , October 13, 2020        | Monday, October 26, 2020      |
| Monday, November 9, 2020                 | Monday, November 23, 2020     |
| Monday, December 14, 2020                |                               |

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

14. Resolution No. 2020-14, Debt Service Appropriations

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution, the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20, of the year preceding the beginning of the fiscal year; and

**WHEREAS**, the principal and interest will be due on various dates from January 1, 2020 to December 31, 2020, inclusive, on sundry bonds issued and outstanding:

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Fair Haven that the following appropriations be made to cover the period from January 1, 2020 to December 31, 2020 inclusive:

BOND PRINCIPAL	\$ 233,000.00
BOND INTEREST	\$ 225,381.76
GREEN ACRES LOAN	\$ 12,125.72

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

15. Resolution No 2020-15, Authorize Mileage Reimbursement Rate for 2020

**WHEREAS**, the Borough of Fair Haven has a policy of reimbursing mileage to officials and employees while on official Borough business, from the Borough Hall to the job/educational/meeting location and back to the Borough Hall when a Borough vehicle is not available for transportation; and

**WHEREAS**, the mileage reimbursement must be approved by the Borough Administrator prior to the date in which the mileage will occur.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that authorization is hereby given for employee mileage allowance of .58 cents per mile, as established by the IRS, with mileage as calculated from Borough Hall to the job/education/meeting location for approved trips in 2020.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

16. Resolution No. 2020-16, Certifying Personnel, Ambulances and Ambulance Equipment of the Fair Haven Volunteer First Aid Squad

**WHEREAS**, under the provisions of the New Jersey Highway Safety Act of 1971 (N.J.S.A.:27-5f-10), it is the responsibility of the municipal governing body to certify annually that the personnel, ambulances, and ambulance equipment of the First Aid Squad serving the community are qualified to provide emergency medical service; and

**WHEREAS**, as provided by the same statute, the First Aid Captain of the Fair Haven Volunteer First Aid Squad has notified the Borough of Fair Haven that the Squad's personnel, ambulances, and equipment meet the standards required by the Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Fair Haven Volunteer First Aid Squad be and is hereby certified to provide emergency medical services to the Borough of Fair Haven for the Calendar Year 2020.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

17. Resolution No 2020-17, Authorize 2020 Cell Phone Reimbursement for Various Employees

**WHEREAS**, there are various municipal employees that are required to be available by cell phone for daily access in order to assist with the day to day operations in the Borough of Fair Haven; and

**WHEREAS**, the most economical way to provide the needed cell phone service is to reimburse the following employees the amount of **\$30.00** on a monthly basis for use of their personal cell phone:

Allyson M. Cinquegrana, Assistant Administrator  
DJ Breckenridge, Parks and Recreation Director

**WHEREAS**, Richard Gardella, Director of Engineering and Public Works, Nicolas Poruchynsky, Assistant Director of Engineering and Public Works and Joseph McGovern, Police Chief/Emergency Management, shall be reimbursed **\$75.00** on a monthly basis for use of their personal cell phone.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair

Haven that the Finance Department is hereby authorized to reimburse the above employees for their cell phone use.

**BE IT FURTHER RESOLVED** that this authorization is effective for the year 2020.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

18. Resolution No 2020-18, Approve Monies for Firehouse Cleaning during 2020

**WHEREAS**, there has been a need to provide a yearly allowance to the Fair Haven Volunteer Fire Company #1 for the cleaning of the building as leased by the Borough; and

**WHEREAS**, a request has been received from the Fair Haven Volunteer Fire Company #1 for monies to be approved to continue the cleaning of their building; and

**WHEREAS**, monies available in the 2020 Municipal Budget for this service.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that an amount not to exceed \$5,700.00 annually is hereby approved for the cleaning of the Fair Haven Firehouse.

**BE IT FURTHER RESOLVED** that Colleen Lapp, Chief Financial Officer, is hereby advised of said approval.

**BE IT FURTHER RESOLVED** that the Fire Company is advised of this approval and shall furnish monthly invoices for said services.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

19. Resolution No. 2020-19, Appoint Flood Plain Manager – Nicolas Poruchynsky

**WHEREAS**, the purpose of this resolution is to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- A. Protect human life and health;
- B. Minimize expenditure of public money for costly flood control projects;
- C. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- D. Minimize prolonged business interruptions;
- E. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
- F. Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program regulations, the Floodplain Administrator may approve certain development in Zones AI- 30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one foot, provided that a conditional FIRM revision through FEMA (Conditional Letter of Map Revision) is first obtained; and

**WHEREAS**, there is a need to appoint a Floodplain Manager for the Borough of Fair Haven; and

**WHEREAS**, Nicolas Poruchynsky, Assistant Director of Engineering and Public Works, took courses and became certified as a Floodplain Manager.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Fair Haven that Mr. Poruchynsky is hereby appointed the Floodplain Manager to administer and implement the provisions of this resolution and other appropriate sections of 44 CFR (National Flood Insurance Program Regulations) pertaining to floodplain management at an annual salary set by Resolution.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

20. Resolution No. 2020-20, Appoint Risk Manager – Michael Avalone

**WHEREAS**, the Borough of Fair Haven has resolved to join the Mid Jersey Municipal Joint Insurance Fund (“MidJIF”) following a detailed analysis; and

**WHEREAS**, the Bylaws of MidJIF allow for an entity to designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

**WHEREAS**, the Bylaws indicate that MidJIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee.

**NOW THEREFORE, BE IT RESOLVED** that the Borough of Fair Haven does hereby appoint Michael Avalone of Conner Strong and Buckelew as its Risk Management Consultant in accordance with the Fund's Bylaws.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

21. Resolution No. 2020-21, Appoint Representative and Alternate Representative to the Monmouth County Regional Board of Health Commission No. 1

**BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Borough Administrator, Theresa Casagrande, is hereby appointed to serve as the Borough’s representative on the Monmouth County Board of Health Commission commencing January 1, 2020.

**BE IT FURTHER RESOLVED** that Allyson M. Cinquegrana is hereby appointed to serve as the Alternate Representative for Fair Haven

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

22. Resolution No. 2020-22, Appoint PEOSH, Indoor Air Quality Control and ADA Compliance Officer - Richard Gardella

**BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Richard Gardella, Borough Engineer/Public Works Supervisor is hereby appointed to serve as the PEOSH Compliance Officer, Indoor Air Quality Designee and ADA Compliance Officer for the Borough of Fair Haven for Calendar Year 2020.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

23. Resolution No. 2020-23, Appoint Recycling and Clean Communities Coordinator – Adam Hubeny

**WHEREAS**, the Borough of Fair Haven is required to employ a recycling coordinator; and

**WHEREAS**, Adam Hubeny holds the position of Recycling Coordinator in various Monmouth County municipalities; and

**WHEREAS**, it is the desire of the Mayor and Council that Adam Hubeny be appointed to the position of Recycling Coordinator for the year 2020; and

**WHEREAS**, the Recycling Coordinator is to be paid, as an independent contractor, \$1,000.00 per year for his services; and

**WHEREAS**, Adam Hubeny will also be appointed to serve as the Clean Communities Coordinator for the Borough of Fair Haven at an annual salary of \$200.00 for the year 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven, that Adam Hubeny is hereby appointed Recycling Coordinator and Clean Communities Coordinator for a term to expire December 31, 2020 at a combined annual salary of \$1,200.00.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

24. Resolution No. 2020-24, Approve Recreation Refunds through a Council Meeting Bill List

**WHEREAS**, the Department of Parks and Recreation offers various programs that include after school activities, camps, trips, etc.; and

**WHEREAS**, from time to time a registrant may have a conflict with a date or an emergency that occurs preventing them from participating in a program and a request is made to the Director of Parks and Recreation for a refund; and

**WHEREAS**, refunds must be approved by the governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Parks and Recreation refunds will be handled through the bill list process and resolution of the Borough.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

25. Resolution No. 2020-25, Appoint Fair Haven Municipal Alliance Representative - Mayor Lucarelli

**WHEREAS**, Ordinance No. 2012-08 established the Rumson Fair Haven Municipal Alliance to Prevent Alcohol and Drug Abuse was adopted by Mayor and Council on May 29, 2012; and

**WHEREAS**, the voting membership to the Alliance shall consist of five (5) Executive Committee members, one of which shall be a representative from the Fair Haven Governing Body, who will formally meet on a regular basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Mayor Benjamin Lucarelli be appointed as an Executive Committee member of the Rumson Fair Haven Municipal Alliance Executive Board through December 31, 2020.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

26. Resolution No 2020-26, Appoint Housing Element and Fair Share Plan Committee Members

**WHEREAS**, there is a need to appoint members to the Housing Element and Fair Share Plan Subcommittee; and

**WHEREAS**, the Mayor has advised that the following persons will be appointed to the Housing

Element and Fair Share Plan Subcommittee:

Mayor Benjamin Lucarelli  
Councilwoman Elizabeth Koch  
Councilman Christopher Rodriguez  
Theresa Casagrande, Borough Administrator  
Todd Lehder  
Michael Borneo  
Andrew Sobel  
Richard Gardella, Director of Engineering and DPW  
Nicolas Poruchynsky, Assistant Director of Engineering and DPW

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

27. Resolution No. 2020-27, Appoint Two Rivers Water Reclamation Authority Representative– Jonathan Peters

**WHEREAS**, there is a need to appoint a Fair Haven representative to the Two Rivers Water Reclamation Authority for a five-year term which will expire on January 31, 2024; and

**WHEREAS**, the appointment will become effective February 1, 2020 in accordance with the Two Rivers Water Reclamation Authority's bylaws; and

**WHEREAS**, Jonathan Peters will be appointed as Fair Haven's representative from February 1, 2020 until January 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that Jonathan Peters be appointed to a five-year term as Fair Haven's representative to the Two Rivers Water Reclamation Authority.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

28. Resolution No. 2020-28, Appoint Emergency Management Coordinator, Joseph McGovern and Deputy Coordinators, Jeffrey Jarvis and Jesse Dykstra

**BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that Joseph McGovern be reappointed as the Emergency Management Coordinator for the Borough of Fair Haven for a term of three years retroactive to January 1, 2020 until December 31, 2022.

**BE IT FURTHER RESOLVED** that the following individuals be appointed a Deputy Emergency Management Coordinators for the same term:

Jeffrey Jarvis  
Jesse Dykstra

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

29. Resolution No 2020-29, Amendment to Bid Threshold Amount Per Public Bid Requirements and Grant Authorization to QPA

**WHEREAS**, the Borough of Fair Haven is subject to the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., as to the procedure by which it may enter contracts and make purchases; and

**WHEREAS**, the Law under N.J.S.A. 40A:11-3 (c) establishes a threshold amount for a contract or purchase below which the Borough's Qualified Purchasing Agent is not required to publicly advertise for bids for said contract or purchase; and

**WHEREAS**, pursuant to this authority, the Governor has raised the bid threshold to \$40,000.00 and formal quotation requirements to 15% of that amount (\$6,000.00) effective July 1, 2015; and

**WHEREAS**, the Borough Council wishes to amend the Council's Ordinance to conform to this amended threshold and to grant to its Qualified Purchasing Agent continuing authority to contract in accordance with the threshold requirements as it may be adjusted in the future under N.J.S.A. 40A: 11-3 (c).

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey that in accordance with 40A:11-3 (c ) the bid threshold amount below which the Township's Qualified Purchasing Agent is not required to publicly advertise for bids for said contract or purchase is hereby adjusted and established to \$40,000.00; and

**BE IT FURTHER RESOLVED**, that formal quotes will not be required for purchases of less than \$6,000.00, and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 40A:11-3 (c) the Borough's Qualified Purchasing Agent is hereby granted a general authorization to negotiate, make and award contracts and purchases for amounts which do not exceed the threshold amount of \$40,000.00.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

30. Resolution No. 2020-30, Appoint Mid-Jersey Insurance Fund Commissioner and Alternate Fund Commissioner

**BE IT RESOLVED**, on this 6<sup>th</sup> day of January, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the appointment of Theresa S. Casagrande as Fund Commissioner and Allyson M. Cinquegrana, Alternate Commissioner for the Borough of Fair Haven to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

31. Resolution No. 2020-31, Appoint Mid-Jersey Insurance Fund Safety Delegate and Alternate Safety Delegate

**BE IT RESOLVED**, on this 6<sup>th</sup> day of January, by the Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the appointment of Theresa S. Casagrande as Safety Delegate and Allyson M. Cinquegrana as Alternate Safety Delegate for the Borough of Fair Haven to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen  
Negative: None  
Abstain: None  
Absent: None

32. Resolution No. 2020-32, Executive Session – Pending Litigation

**WHEREAS**, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and



**WHEREAS**, the Governing Body may wish to discuss the following matters:

**Pending Litigation**

1. Fair Share Housing

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

33. Resolution No. 2020-33, Approve 2020 Software and Hardware Maintenance Contract with Edmunds

**WHEREAS**, the Borough of Fair Haven is provided Tax Collection, Finance, Payroll and Animal Licensing software maintenance services and for the Tax Collection scanner/validator hardware maintenance through Edmunds & Associates, Inc. 301A North Tilton Road, Northfield, New Jersey 08225 for its 2020 software and hardware maintenance; and

**WHEREAS**, the Borough desires to enter into a maintenance contract for the year 2020 to provide continued service for the tax, finance, payroll and animal licensing programs.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the 2020 maintenance contract with Edmunds & Associates, Inc. be approved in the amount of \$10,213.00 for software maintenance and \$482.00 for hardware maintenance.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

34. Resolution No. 2020-34, Approve Special Meeting, January 13, 2020, Sickles School

**WHEREAS**, the Mayor and Council have determined that a special meeting is required to be held for a proposed plan for Borough Facilities with any and all business of the Borough to be conducted; and

**WHEREAS**, the Mayor and Council have selected Monday, January 13, 2020 at 7:00 p.m. at Sickles School for a Special Meeting regarding the Borough's Fair Share Housing; and

**WHEREAS**, the Borough Clerk will notice for and advertise the special meeting in accordance with the requirements of the Open Public Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Fair Haven, County of Monmouth and State of New Jersey, that the Mayor and Council shall hold a special meeting on January 13, 2020, at 7:00 p.m. at Sickles School for discussion regarding the Borough's Fair Share Housing Plan and any and all business of the Borough to be conducted directly following, as deemed necessary and appropriate.

Offered for adoption by Councilwoman Sorensen, second by Councilwoman Koch

Affirmative: Councilmembers Banahan, Chrisner-Keefe, Koch, McCue, Rodriguez and Sorensen

Negative: None

Abstain: None

Absent: None

**GOOD OF THE BOROUGH**

Mayor Lucarelli opened the meeting to the public for comments or questions at 7:20 p.m. Elizabeth Doonan, Parker Avenue, mentioned the Religious Exemption Bill which would eliminate religious exemptions for vaccines for school children and asked if the governing body could do anything with a resolution to oppose the bill. Mayor Lucarelli thanked Mrs. Doonan for mentioning this bill and

said that he spoke with Gina McCormick, a Kemp Avenue resident, regarding this bill as well. The Mayor contacted Senator Declan O'Scanlon who advised that the legislation has been put on hold for possible amendment(s). The Borough of Fair Haven cannot do much because it is a Senate and Supreme Court matter. Mrs. Doonan said that the governing body does have the ability to protect Fair Haven's school children. There is a group looking at exemptions for certain children with special needs. The Mayor asked that any information they have should be sent to the governing body through the Borough Clerk.

Lisa Driscoll, Fair Haven Road, said that her son is severely vaccine injured. They are being dropped by their pediatrician because they have refused vaccinations. The bill is hanging the schools on this liability; it is a hard and politically charged piece of legislation.

There being no further comments or questions, the meeting was closed to the public at 7:25 p.m.

Council went into executive session at 7:34 p.m. and this meeting was reconvened at 9:16 p.m.

**ADJOURNMENT**

Motion to adjourn moved by Councilwoman Sorensen, second by Councilwoman Koch with Ayes by all present.

Time of Adjournment: 9:16 p.m.

Respectfully submitted,

Allyson M. Cinquegrana, RMC/CMR  
Borough Clerk