

**FAIR HAVEN BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
APRIL 8, 2024, 7:00 P.M.  
HYBRID MEETING (IN-PERSON AND ZOOM)**

Zoom Link: [HTTPS://US02WEB.ZOOM.US/J/897 9608 7689](HTTPS://US02WEB.ZOOM.US/J/897%209608%207689)

**iPhone or Land Line Telephone Call In:** 1-301-715-8592

Webinar ID: **897 9608 7689**

1. **Call to Order:** pm
2. **Salute to the Flag:**
3. **Moment of Silent Reflection:**
4. **Sunshine Law Notice:**
5. **Roll Call:** Councilmembers Cole DiMiceli Hoey  
Koch LaBarbera Olson
6. **Proclamation**  
-Arbor Day (April 26<sup>th</sup>)
7. **Workshop Session**  
-Fair Haven Farmer's Market request for expansion to McCarter Park  
-Historic Site Management Grant - Bicentennial Hall
8. **Public Comment on Agenda Items** (*please observe a time limit of 3 minutes*)
9. **Approval of Minutes**  
-March 11, 2024 Regular Meeting  
-March 15, 2024 Executive Session  
-March 25, 2024 Regular Meeting  
-March 25, 2024 Executive Session
10. **Old Business**  
-Facilities Update
11. **New Business** Amend Chapter 30, Land Use, Section 3.3d11, Notice of Public Hearing  
**Introduction of Ordinances**  
**Consent Agenda**  
**Resolutions**  
2024-85 Authorize 2024 Introduced Budget to be read by title  
2024-86 Introduce 2024 Municipal Budget  
2024-88 Approve Time Release Agreement with John Waltz  
2024-89 Approve Amendment to 2024 Temporary Budget  
2024-90 Approve Annual Red Bank CROP Hunger Walk - October 20<sup>th</sup>  
2024-91 Appoint Special Law Enforcement Officer, Class I and Class II  
2024-92 Authorize Continued Participation in the Intra-County Mutual Aid and Assistance Agreement with Monmouth County  
2024-93 Request 2<sup>nd</sup> NJDOT Grant Award Extension-Improvements to Fair Haven Road, Phase I  
2024-94 Executive Session: Personnel  
2024-95 Approve Change Order No. 2 for Improvements to Third Street, Discover Construction  
2024-96 Approve Sidewalk Café Permit for Lupo Pizzeria  
2024-97 Authorize Receipt of Bids for Bicentennial Hall ADA Improvement Project

- 2024-98 Accept Donation from the Historic Association of Fair Haven for preparation of NJ Historic Trust Grant Application - Bicentennial Hall
- 2024-99 Authorize New Jersey Historic Trust Grant Application Submission - Bicentennial Hall
- 2024-100 Approve Proposal from Colliers Engineering & Design to prepare and submit the Historic Site Management Grant Application
- 2024-101 Payment of Vouchers

**Department Reports**

**March 2024**

- Municipal Clerk
- Dog License

**12. Good of the Borough - Please stand and identify yourself by clearly stating your name and address for the record (*Please observe a time limit of three minutes*)**

**13. Adjournment**

**PROCEDURE FOR CITIZEN PARTICIPATION AT COUNCIL MEETINGS**

The Fair Haven Borough Council and the Mayor welcome comments, suggestions and inquiries from residents of Fair Haven. To that end, provision is made for a public discussion period at each meeting. It is listed as:

“Public Discussion” – near the end of the meeting where any topic may be addressed.

You must wait to be recognized by the Mayor. **IDENTIFY YOURSELF BY CLEARLY STATING YOUR NAME AND ADDRESS FOR THE RECORD.** Limit your comments to three (3) minutes. Once a particular topic has been addressed by a member of the public, he/she will not be recognized to talk again on the same topic until all others have been heard a first time.

If you wish to reserve time to speak in advance, you may address your request to Allyson Cinquegrana at 732-747-0241 extension \*221, by noon on the Friday preceding the meeting.

You will **NOT** be recognized, **NOR SHOULD YOU COMMENT OR CARRY ON A DEBATE OR DIALOGUE WHILE BUSINESS OF THE BOROUGH IS BEING ADDRESSED BY MAYOR AND COUNCIL.**

**THE NEXT COUNCIL MEETING WILL BE HELD ON TUESDAY, APRIL 23<sup>RD</sup>**

**BOROUGH OF FAIR HAVEN  
ORDINANCE NO. 2024-05**

**AN ORDINANCE AMENDING CHAPTER 30: “LAND USE AND DEVELOPMENT  
REGULATIONS” OF THE BOROUGH’S REVISED GENERAL ORDINANCES,  
SECTION 3.3d11: “FORM OF NOTICE” TO MAKE THE NOTIFICATION OF  
PROJECT HEARINGS MORE TRANSPARENT FOR THE PUBLIC**

---

**WHEREAS**, the Borough of Fair Haven (the “Borough”) has adopted various Ordinances amending its land use regulations from time-to-time; and

**WHEREAS**, it has come to the attention of the Borough that there is a need to amend Section 3.3d11 of Chapter 30 of the Borough Code, to provide clearer language for transparency purposes pertaining to the Form of Notice for the public hearing of a Planning Board or Zoning Board matter; and

**WHEREAS**, the Borough hereby adopts this Ordinance to correct the aforementioned section to ensure that the requirements of the Land Use Public Notice contains accurate information for the public to identify an applicant’s address.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor & Council of the Borough of Fair Haven, in the County of Monmouth, in the State of New Jersey” as follows:

**SECTION 1.** Chapter 30, Section 3.3 of the Revised General Ordinances of the Borough of Fair Haven is hereby amended:

**CHAPTER 30: “LAND USE AND DEVELOPMENT REGULATIONS”**

**30-3.3d11: Form of Notice.** All notices required to be given pursuant to the terms of this chapter shall state the date, time and place of the hearing, the nature of the matters to be considered and identification of the property proposed for development by street address, if any, ~~or by~~ **and** reference to lot and block numbers as shown on the current tax duplicate in the Borough Tax Assessor's office and the location and times at which any maps and documents for which approval is sought are available for public inspection as required by law.

**SECTION 2.** If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

**SECTION 3.** In the event of any inconsistencies between the provisions of this ordinance and any prior ordinance of the Borough of Fair Haven, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Fair Haven are ratified and confirmed, except where inconsistent with the terms hereof.

**SECTION 4.** After introduction, the Borough Clerk is directed to submit a copy of the within Ordinance to the Planning Board of the Borough of Fair Haven for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Mayor & Council, within 35 days after referral, a report including identification of any provisions in this ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter the Board deems appropriate.

**SECTION 5.** This Ordinance shall take effect immediately upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final form of adopted ordinance by the Clerk with the Monmouth County Planning Board pursuant to N.J.S.A. 40:55D-16.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers Olson

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-85**

**TITLE:        AUTHORIZE THAT THE 2024 MUNICIPAL BUDGET BE READ BY TITLE**

**WHEREAS**, N.J.S.A. 40A 4-8, as amended, provides that the Budget shall be read, in full, at the public hearing, or that it may be read by title only if:

1.        At least one week prior to the date of the hearing a complete copy of the approved Municipal Budget is made available to each person requesting the same, during said week, and during the public hearing. The Budget document will also be made available online at [www.fairhavennj.org](http://www.fairhavennj.org).

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Fair Haven that, it is hereby declared that the conditions of N.J.S.A. 40A:4-8, as amended, set forth in subsection 1, have been met and therefore the Municipal Budget shall be read by title only.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-86**

**TITLE: APPROVE INTRODUCTION OF THE BUDGET OF THE BOROUGH OF FAIR HAVEN, COUNTY OF MONMOUTH, FOR THE YEAR 2024**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the calendar year 2024.

**BE IT FURTHER RESOLVED** that said Budget be published in the April 22, 2024 issue of the Asbury Park Press.

**BE IT FURTHER RESOLVED**, that the governing body does hereby approve introduction of the Municipal Budget for Calendar Year 2024.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-88**

**TITLE:        AUTHORIZE ACCRUED LEAVE TIME RELEASE PAYMENT FOR JOHN WALTZ**

**WHEREAS**, John Waltz retired from the Fair Haven Police Department effective April 1, 2024 and will execute an Accrued Leave Time Release Agreement, as per the collective bargaining agreement between the Borough of Fair Haven and PBA Local 184; and

**WHEREAS**, Article XVI of the PBA Local 184 contract addresses Sick Leave Accrual (attached as Exhibit A) and states that the maximum payment, regardless of the total number of sick days accumulated, is \$15,000; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the Finance Department is hereby authorized to process a payment release for unused accrued leave time in the amount of \$17,737.36 to John Waltz.

COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-89**

**TITLE:           TEMPORARY EMERGENCY APPROPRIATION**

**WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a Year 2024 temporary budget for the aforesaid purposes; and

**WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

**WHEREAS**, the total temporary emergency resolutions adopted in the year 2024 for the Borough pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total **\$5,012,031.85** for the Current Fund.

**NOW, THEREFORE, BE IT RESOLVED** that not less than two-thirds of all members of the Borough Council of the Borough of Fair Haven, New Jersey affirmatively concurring in accordance with the provisions of NJSA 40A:4-20:

1.       An emergency temporary appropriation shall be and the same is hereby made for the following purposes:

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>	<b>Reason</b>
<b>Current Account</b>			
4-01-20-100-202	Administration - Contractual Services	\$5,000.00	Temp Budget
4-01-20-145-220	Tax Collection - Equipment Maint.	\$1,000.00	Temp Budget
4-01-21-186-237	Zoning Officer - Office Supplies	\$1,000.00	Temp Budget
4-01-25-266-299	LOSAP	\$75,000.00	Temp Budget
4-01-27-335-299	Environmental Health - Misc.	\$1,000.00	Temp Budget
4-01-30-405-299	Cell Tower Property Lease	\$7,000.00	Temp Budget
	<b>TOTAL</b>	<b>\$90,000.00</b>	

2.       That said emergency temporary appropriations will be provided for in the 2024 budget under the appropriate titles.

3.       That one certified copy of this resolution will be filed with the Director of Local Government Services.

COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-90**

**TITLE:        AUTHORIZING APPROVAL OF THE 44<sup>th</sup> ANNUAL RED BANK AREA CROP WALK  
                  FOR THE HUNGRY**

**WHEREAS**, the annual Red Bank Area Crop Walk for the Hungry helps to make a difference in the lives of people here at home through fourteen local partner programs and around the world in eighty countries by raising money and peanut butter for food pantries; and

**WHEREAS**, the Annual Red Bank Area Crop Walk for the Hungry has been serving those in need for many years; and

**WHEREAS**, the Annual Red Bank Area Crop Walk for the Hungry has requested permission to conduct their 44<sup>th</sup> Annual Walk through Fair Haven between the hours of 2:00 pm and 3:00 pm on Sunday, October 20, 2024; and

**WHEREAS**, Fair Haven Police Chief Joseph McGovern, has advised, in writing, his approval for this event.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Fair Haven that the request to permit the 44<sup>th</sup> Annual Red Bank Area Crop Walk for the Hungry in the Borough of Fair Haven is hereby approved to be held on Sunday, October 20, 2024 between the hours of 2:00 pm and 3:00 pm.



COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-91**

**TITLE: APPOINT SPECIAL LAW ENFORCEMENT OFFICER, CLASS I - JACK SULLIVAN  
AND CLASS II, TIMOTHY WISELY**

**WHEREAS,** a request was made by Joseph McGovern, Police Chief, to appoint the following individuals as Special Law Enforcement Officers:

Jack Sullivan as Special Law Enforcement Officer, Class I  
Timothy Wisely as Special Law Enforcement Officer, Class II

**WHEREAS,** based on Chief McGovern's recommendation, Jack Sullivan shall be appointed as Special Law Enforcement Officer, Class I, effective April 9, 2024 at an hourly rate of \$16.50; and

**WHEREAS,** based on Chief McGovern's recommendation, Timothy Wisely, shall be appointed as Special Law Enforcement Officer, Class II, effective June 15, 2024, at an hourly rate of \$20.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the above mentioned appointments are hereby approved and a copy of this resolution be provided to Chief McGovern and the Finance Office for appropriate processing.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-92**

**TITLE:           AUTHORIZE CONTINUAL PARTICIPATION IN THE MONMOUTH COUNTY  
                  INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT**

**WHEREAS**, Chapter 222, Public Law 1989 mandates the development and approval of Emergency Operations Plans for all municipalities, counties and the State; and

**WHEREAS**, an Emergency Operations Plan will allow the Borough of Fair Haven in correlation with the Fair Haven Office of Emergency Management to better prepare and manage jurisdiction-wide emergencies; and

**WHEREAS**, the Borough of Fair Haven must submit an Emergency Operations Plan through the County Office of Emergency Management to the State Office of Emergency Management for initial review and approval and will require recertification every two (2) years; and

**WHEREAS**, the Mayor and Council of the Borough of Fair Haven are in receipt of an Emergency Operations Plan and a request from the Fair Haven Office of Emergency Management for formal adoption; and

**WHEREAS**, on August 16, 2021, the Mayor and Council adopted Resolution No. 2021-200 which authorized continual participation with the Monmouth County, Intra-County Mutual Aid and Assistance Agreement between the County, Fair Haven and Participating Units.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the Fair Haven Emergency Operations Plan be and is hereby adopted.

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Fair Haven hereby authorize Fair Haven's continued participation in the Monmouth County Intra-County Mutual Aid and Assistance Agreement as referenced for the term consistent with the Municipal Emergency Operations Plan.

**BE IT FUTHER RESOLVED** that the Municipal Clerk forward a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator.

COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-93**

**TITLE:       REQUEST FOR AN NJDOT GRANT AWARD SECOND EXTENSION FOR IMPROVEMENTS TO FAIR HAVEN ROAD, PHASE I (LA-2022 MA)**

**WHEREAS**, the Borough of Fair Haven received an NJDOT FY2022 Municipal Aid Grant in the amount of \$251,900 for Improvements to Fair Haven Road, Phase I Project; and

**WHEREAS**, Resolution No. 2023-258 was adopted by the Mayor and Council at their October 10, 2023 meeting submitting a six-month award extension request to the New Jersey Department of Transportation for LA-2022-MA, due to extraordinary circumstances with utility relocation work that needed to be done prior to construction of this project; and

**WHEREAS**, the expiration of the six-month extension will occur this month and there is a need to request another six-month award extension to the New Jersey Department of Transportation for LA-2022-MA, as there is differential settlement occurring within the trench areas from New Jersey American Water Company's main upgrade project and we are awaiting their corrective action plan that needs to be done prior to construction of this project.

**NOW, THEREFORE, BE IT RESOLVED** that Council of the Borough of Fair Haven formally approves the request for a six-month award extension for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to sign the six-month award extension request on behalf of the Borough of Fair Haven and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-94**

**TITLE: EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body may wish to discuss the following matters:

**Personnel**

1. Chief Financial Officer
2. Borough Administrator Position

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-95**

**TITLE:       APPROVE CHANGE ORDER NO. 2 - IMPROVEMENTS TO THIRD STREET, PHASE II - DISCOVER CONSTRUCTION, LLC**

**WHEREAS,** Resolution No. 2022-230 awarded a contract for the Improvements to Third Street, Phase II Project to Discover Construction, Dayton, NJ 08810 in the amount of \$217,224.11; and

**WHEREAS,** Resolution No. 2023-257 approved Change Order No. 1 for additional items increasing the contract amount by \$12,975.11; and

**WHEREAS,** the Director of Engineering and Public Works requested a change order for additional work performed increasing the contract amount by \$25,896.70.

**NOW THEREFORE BE IT RESOLVED,** by the Mayor and Council of the Borough of Fair Haven that Change Order No. 2 for the Improvements to Third Street, Phase II Project contract authorizes an increase to the contract between the Borough of Fair Haven and Discover Construction, LLC for a total contract amount of \$256,095.92.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-96**

**TITLE:       APPROVAL OF SIDEWALK CAFÉ PERMIT FOR LUPO PIZZERIA**

**WHEREAS**, Chapter 4-2.1 governs Sidewalk Cafes and Restaurants in the Borough of Fair Haven; and

**WHEREAS**, Lupo Pizzeria, 757 River Road, has filed the appropriate Sidewalk Café License Application and paid the appropriate fee; and

**WHEREAS**, the Police Chief has reviewed said application and submitted his approval dated April 2, 2024 for said permit as follows:

6 Tables with 20 chairs to accommodate 20 patrons.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that the Sidewalk Café Permit is hereby approved and shall be issued by the Municipal Clerk with an expiration date of December 1, 2024.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-97**

**TITLE:        AUTHORIZE ADVERTISEMENT FOR RECEIPT OF BIDS FOR THE  
                 BICENTENNIAL HALL ADA IMPROVEMENT PROJECT**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that authorization is given to the Borough Engineer, Borough Architect and Assistant CFO/QPA to advertise for receipt of bids for the Bicentennial Hall ADA Improvement Project.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-98**

**TITLE:       ACCEPT DONATION FROM HISTORIC ASSOCIATION OF FAIR HAVEN FOR THE  
COST OF PREPARATION OF A HISTORIC SITE MANAGEMENT  
GRANTAPPLICATION TO THE NEW JERSEY HISTORIC TRUST FOR  
BICENTENNIAL HALL**

**WHEREAS**, the Historic Association of Fair Haven has offered to donate funds in the amount of \$5,200 to Fair Haven to be used as payment to Colliers Engineering & Design in order to prepare and submit a Historic Site Management Grant application to the New Jersey Historic Trust for Bicentennial Hall on behalf of the Borough of Fair Haven.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the Borough hereby accepts the Historic Association of Fair Haven's generous donation in the amount of \$5,200 for said purpose stated above.

**BE IT FURTHER RESOLVED** that the Finance Department will deposit said donation in the appropriate Borough account and pay the Colliers Engineering and Design's proposal once the grant application has been completed and submitted.



**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-99**

**TITLE:        AUTHORIZE SUBMISSION OF A HISTORIC SITE MANAGEMENT GRANT  
APPLICATION TO THE NEW JERSEY HISTORIC TRUST FOR BICENTENNIAL  
HALL**

**WHEREAS**, the Mayor and Council of the Borough of Fair Haven authorize the submission of a grant application for assistance from the New Jersey Historic Trust.

**WHEREAS**, the Mayor and Council of the Borough of Fair Haven further authorize Kelsey Howard, Grants Manager, Colliers Engineering and Design to complete and sign application documents on behalf of the Borough.

**NOW, THEREFORE, BE IT RESOLVED** and acknowledged by the Mayor and Council of the Borough of Fair Haven:

- a. The facts, figures and information contained in this application, including all attachments, are true and correct;
- b. Any funds received will be expended in accordance with the terms and conditions of N.J.A.C. 5:101 and the grant agreement to be executed with the New Jersey Historic Trust; and
- c. The organization agrees to abide by the time frame set forth in the grant guidelines.

COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

---

**RESOLUTION NO. 2024-100**

**TITLE: APPROVE PROPOSAL FROM COLLIER’S ENGINEERING TO PREPARE AND  
SUBMIT A HISTORIC SITE MANAGEMENT GRANT APPLICATION FOR  
BICENTENNIAL HALL**

**WHEREAS**, there is a need for the preparation and submission of a Historic Site Management Grant Application for Bicentennial Hall to the New Jersey Historic Trust; and

**WHEREAS**, Colliers Engineering & Design submitted a proposal to the Borough of Fair Haven dated March 25, 2024 in the amount of \$5,200 to include communication coordination, property ownership, resource information and historical significance, project concept and team, project budget, organization ability, public access and benefit, photographs, letters of support and documentation of community support

**WHEREAS**, this proposal is being awarded as a professional service through the non-fair and open process.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven, that the proposal received from Colliers Engineering & Design, be accepted and awarded for the preparation and submission of a Historic Site Management Grant Application for Bicentennial Hall to the New Jersey Historic Trust at a cost not to exceed \$5,200 and the Mayor is authorized to execute said proposal.

**BE IT FURTHER RESOLVED** that Colliers Engineering & Design will submit a proposal for any future scope of work that may be required.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:** Councilmember

**Second by:** Councilmember

**AFFIRMATIVE:** Councilmembers

**NEGATIVE:** None

**ABSTAIN:** None

**ABSENT:** None

---

**RESOLUTION NO. 2024-101**

**TITLE:        PAYMENT OF VOUCHERS**

**BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the April 8, 2024 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2023 CURRENT FUND ACCOUNT	\$ 4,706.94
2024 CURRENT FUND ACCOUNT	\$ 1,342,970.95
GENERAL CAPITAL	\$ 784,618.79
PAYROLL TRUST	\$ 17,127.48
OTHER TRUST	\$ 9,837.63
DOG TRUST	<u>\$ 560.80</u>
<b>TOTAL</b>	<b>\$ 2,159,822.59</b>