

FAIR HAVEN BOROUGH COUNCIL
JUNE 27, 2022

The meeting was called to order by Mayor Halpern at 7:04 p.m. The Flag Salute was followed by a Moment of Silent Reflection. The following Sunshine Law Statement was read:

IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT, PUBLIC MEETINGS MAY BE HELD IN PERSON OR BY MEANS OF COMMUNICATION EQUIPMENT TO INCLUDE STREAMING SERVICES AND OTHER ONLINE MEETING PLATFORMS (NJSA 10:4-8(b)).

THIS MEETING IS BEING HELD IN-PERSON AND THROUGH THE ZOOM MEETING PLATFORM, BEING BROADCAST FROM BOROUGH HALL, 748 RIVER ROAD, FAIR HAVEN, NJ. PUBLIC PARTICIPATION FOR THIS REGULAR COUNCIL MEETING OF JUNE 27, 2022 IS AVAILABLE BY CALL IN PHONE NUMBER OR THROUGH WEB CONFERENCE (ZOOM). MEMBERS OF THE PUBLIC WILL BE ON MUTE UNTIL IT IS TIME FOR QUESTIONS AND COMMENTS, WHICH WILL BE ANNOUNCED. AT THAT TIME, THE PUBLIC HAS THE OPPORTUNITY TO QUESTION/COMMENT BY PHONE OR THROUGH ZOOM BY THE "RAISE HAND" BUTTON AND WILL BE CALLED ON AT THE APPROPRIATE TIME.

NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS WHICH WAS ADOPTED BY RESOLUTION NO. 2022-13 AND SENT TO THE ASBURY PARK PRESS, THE TWO RIVER TIMES, THE HUB AND THE STAR LEDGER ON JANUARY 6, 2022 POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.

WITH ADEQUATE NOTICE HAVING BEEN GIVEN, THE BOROUGH CLERK IS DIRECTED TO INCLUDE THIS STATEMENT IN THE MINUTES OF THIS MEETING.

ROLL CALL

On Roll Call the following were present: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez. Absent: Councilwoman Neff and Administrator Casagrande. Others present: Attorney Cannon and Engineer Gardella.

PROCLAMATION

Mayor Halpern read a proclamation commending Mitchell Martin, Church Street, for his heroic act during a house fire on Fair Haven Road that occurred on May 25th. Mr. Martin accepted the proclamation and his family joined him for a photo.

WORKSHOP SESSION

With regard to Borough Facilities, Mayor Halpern advised that Administrator Casagrande had put together a packet in an e-mail beginning with the Police Department site. She is looking to see if the governing body is in favor of the sketch that was provided to add an additional room to the storage building; there would be fees for the Borough Architect to redesign the space to include a multipurpose room (approximately \$25,000). Councilman Rodriguez supported a redesign and the additional fee. Councilwoman Chrisner-Keefe asked if the fee is for the Architect to do the entirety of the plans which will expand the square footage of the storage building; yes, Engineer Gardella explained the sketch and internal building circulation to the governing body. There was concern about rooms encroaching on one another. She was onboard with the sketch and fees but wanted to be sure that the square footage is appropriate. Councilwoman Koch agreed; she was unsure of the plan initially, but the sketch provided makes sense, so she is in favor. Councilman McCue was in favor of the plan, liked the change to the room entrance and increased size of the room. He asked the height of the roof line; less than 18' depending on the slope of the roof. Councilwoman Cole said this is a reasonable response to replace an abandoned space; it will be good to have this room as a meeting space. She asked that the Borough Architect provide cost estimates for the police department and storage building/multipurpose room to go to bid. Engineer Gardella said that this can be bid, as is, and then an addendum issued because it is just an extension of what is in the plan set. Everything is substantially complete by Architect Goldstein and his professionals (the plans, specifications, bid documents, all of the work completed by the subs and professionals). It includes the storage area plus the bathrooms and outdoor overhang. Engineer Gardella advised Council that there is a need for off-street parking considerations, as well, because of the multi-purpose room being added. The parking in front of the church on Fisk needs to be looked at and widening the road to the intersection of Maple Avenue; there are currently 20 spaces proposed in the plan. There are issues now with the current Community Center because there is not enough parking (people are double and triple parking) and drop off can be an issue, at times. Currently, there are police personnel's personal vehicles there, the police vehicles and OEM equipment so we need to take a hard look for what is required to function. He suggested sharing parking with Fisk AME Church which is the neighboring property; this would require a shared agreement. Councilwoman Chrisner-

Keefe asked if we would be able to include the parking on Third Street for the multipurpose room; yes, there are 8-10 spaces on Third Street which are a short walk to the building. Councilman McCue asked about the parking in front of DPW on Third Street that was proposed; yes, it would be used by the DPW during the day and then open to the public at night. There is a master plan to get all parking, in proximity, for access to the buildings. Councilwoman Cole asked about bicycle parking; that is considered as well. Mayor Halpern asked if the parking lot can be installed near DPW, after the fact; yes, it can be phased in. Engineer Gardella recommended a needs assessment be done (we already know the demands for the police department, you can calculate the highest intensity use for the multipurpose room, figure out on street parking on Third Street, opportunities with the neighboring church) and then address where there are deficiencies. He explained the need for access in and out at the facilities.

With regard to the DPW site, the focus is on renovation vs. a new structure in its current location (to save on costs). Architect Goldstein quoted \$23,850 for a feasibility study. Councilwoman Cole asked why Architect Goldstein prepared the proposal and at whose request. Mayor Halpern said that it was based on a Facilities Committee meeting and how we are to move forward after the governing body did not have the votes to support the DPW plans, as presented. We need some sort of professional intervention (Architect Goldstein or someone else) to help us move forward; we need direction on creating a safe place for our employees to work that is up to specification Councilwoman Chrisner-Keefe understood that we would leave multiple elements as they exist today but replace them which was a driving factor in coming up with a new proposal which would drive costs down. Engineer Gardella said the site as it functions today would remain as is. The recycling area would stay, salt storage would stay and the fuel pumps (need to be replaced) would stay. The feasibility study would look at the existing structure to see what is salvageable (architecturally, mechanically, etc). The building can be renovated (you would have a structure with a roof supported by columns and beams and all walls, in between, are partition type walls which could be taken out to put in the proper HVAC systems, code compliant things, air quality and new roof. The Architect would have to go through, speak with his sub-professionals to see what would be involved and create sketches with a cost estimate. The biggest issue/questions are the storage containers and how to make them go away. In the proposal, it states building a new storage building. If the decision is to renovate, there needs to be some sort of flex space to continue the operation (would need to vacate the building because of roof tear off and removing the partitions). The idea would be to build a storage area which could be utilized, temporarily, with bathrooms and office space. There would be cost savings with renovating because there would not need to be extensive stormwater management, no extensive site improvements (most costs were site related). Engineer Gardella said he found the original site drawings from 1974 which he had PDF'd and sent to Architect Goldstein so he could see the foundation, supportive columns, etc.; this will save some money. In 2014, the governing body authorized a roofing consultant to do a roof design with Engineer Gardella assisting and signing off so that is complete. The fuel pumps can be done through State Contract. There was a major failure with our current pumps a few weeks ago and we had to borrow fuel from Rumson (almost a week). The current roof was installed in 1991 per a plan found so the roof is 31 years old (it was only good for 20 years) and it is uncertain the roof will withstand another winter. Councilwoman Cole asked if some of the Architect costs or scope of work could be reduced with what we already have; yes, the scope of work could potentially be reduced. From Administrator Casagrande's e-mail, the plans for DPW are already done and can be bid as an alternate with the police department plan to see what number comes in. The Mayor asked if and how a feasibility study would delay the process; about 3-5 months would be lost so the Borough is at a crossroads. Councilwoman Chrisner-Keefe was trying to understand and justify spending \$23,000 just to determine what it is going to cost the Borough to get 20 more years of useful life out of the building that is already severely failing when the cost to replace it could be comparable. Councilwoman Cole said that the Borough should not lose focus on getting the police department done and making sure DPW, at minimum, has what it needs to make sure it is structurally sound and safe (it would be nice to get another 20 years, but will most likely get 5-10 years based on the consensus for the plan). We also need to understand what is on the horizon, long term, to make plans for the other facilities (i.e. Borough Hall, brush grinding site) that will need attention. She supported Engineer Gardella's work and would like to see the costs to do major repairs, like the roof, to create a safe environment for the staff. Engineer Gardella said the challenge is the building is beyond "band aids" (the building is at failure) and there is difficulty in getting parts for our fuel pumps (getting costs for total replacement). There is a need for figures on what we want to spend to see if we renovate, as designed, what we have or build new.

Councilwoman Koch asked about a Butler Building. Engineer Gardella said it is a cost-effective idea, but it is a shell that would need to have everything put into it and then dress it up on the outside. We would need to fit it all out for the department's needs (bathrooms, a breakroom, some offices, HVAC, electrical). According to the Borough Architect, there would not be substantial cost savings. Renovation would be the lowest cost because you have existing garage floors, existing footings, the existing structure; it would be a gut renovation. A feasibility study done by Kaplan Gaunt DeSantis was finalized in 2016/2017 and they provided three options; however, costs

then are far less than they are today. Their recommendation was to do a building replacement. Mayor Halpern recalled Architect Goldstein saying that if the building was built in its current footprint, there would be an approximate 30% savings. Councilman McCue asked that DPW be put in the bid, as an alternate, to see what number comes back. He requested Engineer Gardella provide the governing body with the Kaplan Gaunt DeSantis report. Councilwoman Chrisner-Keefe said she was weighing renovating an almost 50-year-old building vs. a new building. The Mayor was concerned with interest rates increasing and Engineer Gardella being tasked to do more work so the fees are not as high. Time is of the essence, and we do not want to lose money, unnecessarily. There was discussion regarding a new building in the same footprint for a 30% savings, renovating vs. replacing, approach, and costs. Three things need to be considered: waiting for the bid results, leaving the building where it is for 30% savings or installing a Butler Building. There are currently 10-12 DPW employees working and eating lunch in a building where the roof is dangerous and falling apart. Councilwoman Koch said the \$23,000 could be used toward the building renovation, in its current space, which would reduce our costs by 30%. Councilman Rodriguez agreed with her idea, but stated a study needs to be done and he did not feel that \$23,000 is much when we have an obligation to the employees to do something. Councilwoman Chrisner-Keefe suggested bidding it out so there are no significant delays if the plans are ready to be put to bid; she also supported not spending money for a feasibility study on this. She was comfortable with moving forward to replace the building, if that is what this comes to. We need comparisons for bid vs. feasibility. There are unknowns as to what is happening with the roof substructure (rot, moisture, joists). Councilman McCue recommended in ranked order: bidding it to see what happens; pick an either/or on Architect Goldstein's plan or a feasibility study to move the building; or the idea of a Butler Building (which he liked) and getting a cost from the Architect without the feasibility study. Councilwoman Koch preferred the Butler Building vs. hoping to get another 20 years from renovating the current building; Architect Goldstein should firm up the costs for a Butler Building. Councilwoman Cole said, "we are a Governing Body in need of options, but we should not spend a lot of money for options". Engineer Gardella said the specification is 200 pages which includes the DPW plan; we can "X" out the DPW options to indicate, Not In Contract (NIC) and place a one-page note which states anything referencing Allen Street DPW is not part of the bid. The specifications are already done we have been in a holding pattern for some time. Mayor Halpern said four Council members need to be in favor of DPW, as designed, being an alternate in the bid and also to see what the cost of the Butler Building, in the current footprint, would be. Councilwoman Cole said Architect Goldstein could use the basic industry standard for per square foot costs. Engineer Gardella said the entire DPW site is a lump sum and should be left "as is".

With regard to Bicentennial Hall, the Borough received a CDBG grant, and it seems there is no governing body interest in moving forward with it. Mayor Halpern said without the ADA improvements, the chances of Bicentennial Hall becoming a public meeting space are severely challenged. He did note that there will be a multipurpose room near the police department, but if we ever wanted to host Council Meetings at Bicentennial Hall, it would be difficult. Councilwoman Chrisner-Keefe said Bicentennial Hall, as it exists, is a viable public meeting space depending on the intent and use for the meeting. The acoustics make it a real challenge as well as the layout/design of the room. The ADA upgrades are one of the components to making it work and would cost approximately \$600,000 total. She asked if there was a way to "carve out" certain elements that could be implemented and do some of the upgrades so we do not have to forfeit the grant or is it "all or nothing"? Mayor Halpern said Administrator Casagrande had explained at past meetings that we submitted a grant application with a specific set of plans and the grant was awarded based on those plans. Clerk Cinquegrana advised that the grant application was submitted to Monmouth County for review and there is a presentation of the grant application and plans to the participating municipalities who rank the projects and determine the dollar amount of the grant award.

The next item for discussion was a Borough Organizational Chart. Councilwoman Cole advised the Communications and Outreach Committee has been working on the chart for some time (copies of the draft were in Council's packet). It is a "snapshot" of Fair Haven government, as it is. She reviewed the boxes in the chart and explained who communicates with who. There are approximately 100 volunteers in the organizational chart with about 345 volunteer hours put in a month (annually about 4,599 hours); some Ad-hoc Committees are not included. She noted that Community Appeals has been around for 68 years and next year Be a Good Neighbor will be 20 years old. Fair Haven is a very robust volunteer community. Councilwoman Chrisner-Keefe said Fair Haven runs on volunteers plus an amazing staff. Council feedback is welcome before this chart is posted on the Borough's website.

The 2022/2023 tax bills will be mailed out soon and there is usually an insert that accompanies it. Council was asked if there was anything they would like included as far as information. Councilwoman Cole would like the QR code to be included so residents can sign up for Borough communications, Councilman McCue liked the pie chart for taxes. The Mayor asked the Communications Committee to work on something.

As far as the brush grind, a request for quotes was put together and sent out; we received three on June 17th (Mazza, Atlantic Tree and Britton Industries). Engineer Gardella explained how the quote was structured (cubic yard trucks, hauling out material, etc.). The quote for the smaller trucks was higher, as anticipated, (\$2.25/yard higher). We anticipate 4,000 cubic yards to be ground so it will be \$10,000 more to use smaller trucks. A Purchase Order is needed to move this along. It was recommended that the Borough move forward with Atlantic Tree who quoted \$8 per yard whether the smaller or larger truck would be used. The duration of the haul is the main concern with the number of trips. Councilwoman Koch said larger trucks would make the process faster and asked what the timing parameters are. The grinding is the same and parameters were also added to the description of work (school schedule, coordination with the police department, time of year). Small trucks worked well the last time, but there is an added cost. The consensus was to go with the smaller trucks. If we can have a Purchase Order cut in a week, the work can begin in July as long as everyone's schedules agree. Councilwoman Koch asked when the Third Street Project work will be done and if it will interfere; no. Councilwoman Chrisner-Keefe said the smaller trucks took a different route (going down Cedar) which seemed to be counterproductive; she asked that the route be looked at. Engineer Gardella said he will work with the police department and Atlantic Tree to coordinate the grind work (keeping in mind summer rec camp hours). It should take about three days to grind the material. Councilman Rodriguez felt it would be safer to do this earlier in the summer rather than closer to school beginning. Hours of operation were specified in the quote paperwork.

PUBLIC COMMENT ON AGENDA ITEMS

The meeting was opened to the public for comments or questions at 8:37 p.m. Ruth Blaser, River Road, was concerned about the agenda and another position being created for a small town and asked that the Director of Communications position not be approved. The Borough has not expanded so we do not need all Chiefs. Administration is supposed to work for the residents not the other way around. She said Betty Ann Berube is an absolute diamond and should be given a raise not another title. She said the main personnel that the residents deal with are Administrator Casagrande, Clerk Cinquegrana, Betty Ann and Debbie. She reviewed all the hiring for the Engineering Department since engineering was brought in-house and does not see the savings.

Michal DiMiceli, River Road, asked about the DPW facility being built in its current footprint and how long it would last. A new building in the same footprint of the existing building would last 40-50 years.

There being no further comments or questions, the meeting was closed to the public at 8:42 p.m.

APPROVAL OF MINUTES

Councilman Rodriguez made a motion to approve the Special Meeting minutes of June 13, 2022, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez
Negative: None
Abstain: None
Absent: Councilwoman Neff

Councilman Rodriguez made a motion to approve the Regular Meeting minutes of June 13, 2022, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez
Negative: None
Abstain: None
Absent: Councilwoman Neff

Councilman Rodriguez made a motion to approve the Executive Session minutes of June 13, 2022, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez
Negative: None
Abstain: None
Absent: Councilwoman Neff

OLD BUSINESS

HEARING AND ADOPTION OF ORDINANCES

1. Ordinance No. 2022-08, Capital Improvement Fund (\$200,000) - McCarter Pond and Natural Area

**COUNTY OF MONMOUTH, NEW JERSEY PROVIDING FOR
CAPITAL IMPROVEMENTS TO PUBLIC GROUNDS AND
APPROPRIATING THE SUM OF \$200,000.00 THEREFOR,
AUTHORIZED IN AND BY THE BOROUGH OF FAIR HAVEN, IN
THE COUNTY OF MONMOUTH, NEW JERSEY**

On motion of Councilwoman Cole, second by Councilwoman Chrisner-Keefe with Ayes by all present, Mayor Halpern opened the meeting for comments or questions at 8:42 p.m.

There being no comments or questions, the Hearing was closed to the public at 8:43 p.m. on motion of Councilman Rodriguez, second by Councilwoman Koch with Ayes by all present.

Offered for adoption by Councilwoman Cole, second by Councilwoman Chrisner-Keefe

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

2. Ordinance No. 2022-09, Amend Chapter 14 to regulate Running Bamboo

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 14:
“PROPERTY MAINTENANCE” WITH NEW SECTION 14-11: “BAMBOO
PROHIBITED/REGULATED” TO PROHIBIT THE FUTURE PLANTING AND
REGULATE THE EXISTING PLANTINGS OF INVASIVE RUNNING BAMBOO
WITHIN THE BOROUGH OF FAIR HAVEN**

On motion of Councilman Rodriguez, second by Councilwoman Cole with Ayes by all present, Mayor Halpern opened the meeting for comments or questions at 8:43 p.m.

There being no comments or questions, the Hearing was closed to the public at 8:43 p.m. on motion of Councilman Rodriguez, second by Councilman McCue with Ayes by all present.

Offered for adoption by Councilwoman Cole, second by Councilman Rodriguez

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

NEW BUSINESS

Council Committee Reports

Finance - Councilwoman Neff was absent. Councilman Rodriguez said there was not a meeting held last week so there is no report.

Personnel - Councilwoman Chrisner-Keefe advised personnel has been extraordinarily busy with open positions in the Borough and many interviews held. There should be appointments taking place soon. There is a resolution on the agenda to appoint Betty Ann Berube as Director of Communications and Outreach with an increase in compensation of \$5,000 annually. She does a great job, works really hard and has taken the initiative to ensure that the residents know what is going on and that there is transparency in Borough communications; it has been fantastic.

Planning & Zoning - Councilwoman Koch advised the next Zoning Board of Adjustment meeting will be held on July 7th at 7:15 p.m. and the Planning Board will meet on July 19th at 7:30 p.m.; both will be in person. Clerk Cinquegrana said if anything changes, Betty Ann Berube will get that information out.

Parks and Recreation - Councilwoman Koch said there will not be a Recreation Committee meeting in July. The free Concerts on the Dock begin June 29th (the first band is The Wag) at the Fair Haven Road dock. An E-blast will go out if concerts are cancelled due to bad weather. Residents can sign up for the E-blasts by going to the Borough website and visiting the Parks and Recreation page.

Police, Fire & OEM - Councilman McCue did not have anything to report for police or emergency management. With regard to the Fire Department, the fair will be back in full swing (August 26th through September 3rd) which includes the dining room and seafood.

Engineering and DPW - Councilman McCue advised the River Road Project is well under way and

milling and paving should be completed before the fair begins. Councilwoman Cole thanked and gave kudos to Engineer Gardella for making this happen. There are some supply chain issues for the Willow Street Project as well as Hance and Cooney. Engineer Gardella said the supply chain for drainage pipe has been tough. It could be 9 months before receiving what is needed so we are doing the best we can. He met with Fernandes Construction, and they are handling the concrete work, ADA work and milling and paving in the area of Sickles School; they will be sensitive to camp taking place at McCarter Park. Third Street, Phase II, is in the works; the bid needs to be awarded before November 21, 2022. Engineer Gardella said he hoped to have the plans to the governing body in mid-August. He will meet with David Joye, Fair Haven Board of Education Business Administrator, to discuss the plans and timeline. Councilman McCue said that Engineer Gardella has been busy with the micro-projects (crosswalks, sidewalks, bike lanes, coordination with the County) for River Road, Hance Road, Dartmouth Avenue, Hunting Lane and Fair Haven Road. The upgrade work on River Road will help with the light cycle at the corner of River and Hance Roads.

Borough Facilities - Councilman Rodriguez thanked the governing body for their approval of the brush site grinding work. As far as facilities, there was a Scout Camp Out at Fair Haven Fields this past weekend and there was significant vandalism discovered at the Concession Stand. He took photos and sent them to the Chief who had an Officer respond. There is a lot of vandalism happening there and it is time to look into surveillance cameras on either side of the building to see who is going into the bathrooms or hanging around the area and vandalizing Borough property. There was a five-gallon drum filled with baseball equipment that was lit on fire underneath the roof soffit which melted. We need to come up with solutions to try and prevent these things.

Borough Communications and Community Outreach - Councilwoman Cole said she touched on some of the communications and outreach with the organizational chart. There has also been an attempt to find an AV company to assist with meeting broadcasts. Four vendors were contacted, visited Borough Hall and we received three quotes (one from our in-house IT, one from Impact Technology and Infinite AV Solutions) which vary in cost; there is no recommendation, at this time. She felt that she is not the right person to review the proposals and there should be someone with more experience in technology to handle this so that we can move forward. Councilman Rodriguez suggested the Facilities Committee take a look and requested the three proposals be sent to him. Councilwoman Chrisner-Keefe felt there may be community members with an AV background that could help such as Forefront, Two River Computer or Shea Communications.

Councilwoman Cole said the Shade Tree Commission, Fair Haven Fields Natural Area Committee and Environmental Commission each appointed an individual from their group to collaborate if Fair Haven were to address invasives (a big topic because invasives are major, spreading and a challenge). Everyone recognizes it and would like to do something about it, but it requires intensive thought so these individuals will get together to discuss next steps. She is facilitating the idea to meet on what level to move forward, the commitment, do they work within silos, how often to meet. She was making a request because they are, technically, not an organization, and are going to need Zoom access in order to meet; she requested permission to use the Borough's Zoom account. The meeting to be held would be to see if it would be a stand-alone meeting, if they would want to move forward and how they would handle invasives moving forward so that they could come before the governing body to propose their thoughts and have a conversation. Councilwoman Koch asked why they would not meet in person. Councilwoman Cole said that it is summertime and people are on vacation which makes it harder to set a date and time where Zoom seems to be easier. It would be an initial conversation and she would like to give them something to work with such as a goal to get the ball rolling. Councilman McCue asked if the meeting has to be in public or if a Borough employee would need to moderate a Zoom meeting to get it started. Clerk Cinquegrana asked if this group would be meeting after the invasive ordinance that Attorney Cannon, Shade Tree and the Environmental Commission have been working on is adopted by the governing body or if it is separate from what Attorney Cannon is doing with the same groups mentioned; Attorney Cannon said he believed the ordinance was part of it. Clerk Cinquegrana said the invasive subcommittee almost has the ordinance completed and it could assist with identifying and putting something forth to address the invasives. Councilwoman Cole and Attorney Cannon were asked if the ordinance should be in place before a committee meets to help with discussion and so they know what they are working with. Attorney Cannon said it all goes together.

With regard to the Business District, Dune and Salt has been open for six months, and it was suggested that those who have not been there visit the location.

Councilwoman Chrisner-Keefe made a motion to amend the agenda to add a resolution appointing a PT Seasonal DPW Laborer (it would be resolution 2022-156), second by Councilman Rodriguez with Ayes by all present.

INTRODUCTION OF ORDINANCES

1. Ordinance No. 2022-10, Multi-Purpose Bond Ordinance

AN ORDINANCE OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH OF FAIR HAVEN AND APPROPRIATING \$3,292,500 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$1,948,070 IN BONDS OR NOTES OF THE BOROUGH OF FAIR HAVEN TO FINANCE THE SAME.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Fair Haven, in the County of Monmouth, New Jersey (the "Borough") as general improvements, as described in more detail herein. For the several improvements or purposes described in Section 3 hereof, there are hereby appropriated the respective sums of money therein stated as the appropriations made for each improvement or purpose, such sums amounting in the aggregate to \$3,292,500, said sum being inclusive of all appropriations theretofore made therefor, including total grant funds in the amount of \$1,241,900 expected to be received from the NJDEP Green Acres Program, the State of New Jersey Department of Transportation, the County of Monmouth and other sources, and including the sum of \$102,530 as the several down payments required by the Local Bond Law. The down payments have been made available by virtue of provision in one or more previously adopted budgets for down payment or for capital improvement purposes.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$1,948,070 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The several improvements hereby authorized and the several purposes for which the bonds or notes are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

- (1) **Purpose:** Acquisition of a front loader for the Borough Department of Public Works and including all work and materials necessary therefor and incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$204,000
<u>Maximum Amount of Bonds or Notes:</u>	\$193,800
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$ 10,200

- (2) **Purpose:** Improvements to various parks and fields throughout the Borough and including all work and materials necessary therefor and incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$60,000
<u>Maximum Amount of Bonds or Notes:</u>	\$57,000
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$ 3,000

- (3) **Purpose:** Acquisition of land located on the Navesink River in the Borough, commonly known as 21 Fair Haven Road, and including all rights or interests therein, and including all work and services necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$1,840,000
<u>Maximum Amount of Bonds or Notes:</u>	\$1,035,500
<u>Grant Funds:</u>	\$ 750,000
<u>Period or Average Period of Usefulness:</u>	40 years

<u>Amount of Down Payment:</u>	\$ 54,500
(4) <u>Purpose:</u>	Various Borough-wide road improvements, including, but not limited to, Phase II of the Third Street Road Project and Phase I of the Fair Haven Road Project, such projects to include, but are not limited to, drainage and sidewalk improvements, curbing, milling, and paving, and including all work and materials necessary therefor and incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$1,188,500
<u>Maximum Amount of Bonds or Notes:</u>	\$ 661,770
<u>Grant Funds:</u>	\$ 491,900
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$ 34,830

(b) The estimated maximum amount of bonds or notes to be issued for the several improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the several improvements or purposes is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Borough may lawfully undertake as general improvements, and no portion of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the several improvements or purposes, computed on the basis of the respective amounts or obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 25.59544 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,948,070, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$127,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the several improvements or purposes.

(e) The Borough reasonably expects to commence the acquisition and/or construction of the several improvements or purposes described in Section 3 hereof, and to advance

all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 7. Any other grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Borough hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Mayor Halpern asked if anyone wanted to discuss the ordinance before voting on its introduction. Councilwoman Koch asked if something can be pulled out of the ordinance and voted on separately i.e. she was not in favor of purchasing the 21 Fair Haven Road property, but did not want to vote no on the entire ordinance. Attorney Cannon said that she has to vote for the ordinance, in total, it cannot be bifurcated. She could vote in favor of the ordinance and make it known that she does not agree with that section in the ordinance. Councilman Rodriguez said that the bond ordinance allows the Borough to borrow the funds for the future, but it does not obligate the Borough to do anything; we do not have to spend a single penny from it. Councilwoman Koch clarified that not everything has to be spent for the ordinance, but we would be limited to the amount the ordinance allows. She questioned the dollar amount for parks and recreation which shows \$60,000 when the governing body only authorized \$50,000 and how this figure was arrived at. Attorney Cannon said that he believes the ordinance can be amended for a different purpose or any unused amount would be cancelled. Engineer Gardella gave an example of an amount being in a bond ordinance for a piece of equipment, however, the quote may come in less so there is the ability to cancel any remaining balance for that purpose. Councilwoman Chrisner-Keefe asked what the term for useful life is; five years. Engineer Gardella noted that the spreadsheet Administrator Casagrande provided for the various bond items which shows the plan for 2022 is \$50,000 and \$10,000 for Section 20 of the Bond Law – NJSA 40A:2-20. Attorney Cannon read from the statute as follows:

The cost of an improvement or property may include interest on obligations until the end of the fiscal year in which the obligations are issued or until 6 months after the completion of construction or acquisition, and architect's fees, accounting, engineering and inspection costs, legal expenses, costs of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of a local unit in connection with the construction or acquisition of such improvement or property.

Councilwoman Cole was also concerned with the acquisition of property as the funds have not been properly set aside to purchase the property or design the park, so she was concerned about the capacity to spend the money. She said there is a different type of funding mechanism (which we should explore) through the Infrastructure Bank which is a loan at an extremely preferable rate for road work and road improvements of .8% and after 3 years it rolls over to a long-term loan for a minimum of 10 years at .3%. If there is any storm drain work associated with it, it can qualify for the Road Infrastructure Finance Program where up to 50% of the principle could be forgiven. Little Silver recently did a road project with sidewalk improvements and stormwater management and 50% of the principal of the loan was forgiven. It is an attractive funding tool that she has taken the time to research and conduct an interview with one of the loan officers at the Infrastructure

Bank. She wrote a summary, as she understood it, and sent it to the Finance Committee. She asked that there be a cost comparison between bonding for roadwork vs. an Infrastructure Loan. She was not sure if an analysis had already been done. The Borough can also finance road work up to five years at a time. Mayor Halpern thought CFO Lapp and Administrator Casagrande looked into this in 2019, per an e-mail, and Administrator Casagrande was going to share her thoughts with Council (he will follow up with her and request the information she has). He did not feel that this conversation should prohibit Council from introducing and adopting the ordinance, according to law. Councilwoman Chrisner-Keefe suggested if the Borough moves forward with the ordinance tonight and then applies and is successful for an Infrastructure Loan for the same work, Council should be cancelling the amount in the ordinance because an adopted bond ordinance would authorize a future governing to be able to act on the authorization. Attorney Cannon explained the process to secure funding through the Infrastructure Bank which has parameters to obtain it (project, size of population, etc.). Councilman Rodriguez said the default rate is ultra-low and Fair Haven’s credit rating is ultra-high, so we are only going to get pooled with lower credit ratings (there are not many municipalities that have a credit rating as high as we do). Attorney Cannon suggested exploring the Monmouth County Improvement Authority (MCIA) as well for financing.

Offered for introduction by Councilman Rodriguez, second by Councilwoman Chrisner-Keefe

Affirmative: Councilmembers Chrisner-Keefe, *Koch, McCue and Rodriguez

Negative: Councilwoman Cole

Abstain: None

Absent: Councilwoman Neff

*Councilwoman Koch asked to publicly reiterate her opposition to purchasing the 21 Fair Haven Road property because there are no town resources to bringing it to a particular standard (taking down the current home and other structures that exist) and maintaining the property.

CONSENT AGENDA
RESOLUTIONS

1. Resolution No. 2022-149, Executive Session - Personnel, Potential Litigation and Contract Negotiations

WHEREAS, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body may wish to discuss the following matters:

Personnel

1. Full-time DPW Laborer Position
2. Tax and Finance Office Assistant

Potential Litigation

1. Fair Housing Act

Contract Negotiations

1. PBA Negotiations
2. Director of Engineering and Public Works
3. Monmouth County Regional Health Commission #1

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

2. Resolution No. 2022-150, Authorize Execution of Teamsters Local 177 Contract

WHEREAS, it is the desire of the Borough of Fair Haven, County of Monmouth, State of New Jersey, and Teamsters Local 177 Union to promote and secure harmonious relations between

the Borough of Fair Haven and Teamsters Local 177 Union and the employees of the Department of Public Works of the Borough of Fair Haven; and

WHEREAS, an agreement has been reached with respect to wages, hours and other terms and conditions of employment under which the employees of the Department of Public Works of the Borough of Fair Haven shall work for the Borough of Fair Haven from January 1, 2022 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey that the attached Agreement between The Borough of Fair Haven and Teamsters Local 177 International Brotherhood Of Teamsters, Chauffeurs, Warehouseman And Helpers Of America, dated January 1, 2022 Through December 31, 2025 is hereby authorized for execution by the Mayor.

BE IT FURTHER RESOLVED that a copy of the executed agreement shall be forwarded to Teamsters Local 177 International Brotherhood Of Teamsters, Chauffeurs, Warehouseman And Helpers Of America, the Borough Administrator and Director of Engineering and Public Works.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

3. Resolution No. 2022-151, Payment of Vouchers

BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the June 27, 2022 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2021 CURRENT ACCOUNT	\$ 2,690.86
2022 CURRENT ACCOUNT	\$ 120,705.04
GENERAL CAPITAL	\$ 68,967.73
OTHER TRUST	\$ 8,817.50
TOTAL	\$ 201,181.13

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

4. Resolution No. 2022-152, Appoint Betty Ann Berube, Director of Communications - \$5,000

WHEREAS, there is a need to appoint a Director of Communications and Outreach for the Borough of Fair Haven; and

WHEREAS, the Borough's Personnel Committee and Borough Administrator, Theresa Casagrande, hereby recommend that Elizabeth "Betty Ann" Berube be appointed as Director of Communications and Public Outreach.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that Betty Ann Berube is appointed to this position and will be paid \$5,000.00 annually, effective July 16, 2022.

Councilman McCue felt that we are spending a lot of money and we still have contract negotiations for the Borough Engineer and the PBA and non-aligned employee 2022 salary increases were approved. We need to get our contracted employees squared away and then revisit this at another time.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch and Rodriguez

Negative: Councilman McCue

Abstain: None

Absent: Councilwoman Neff

5. Resolution No. 2022-153, Refund Demolition Bond (\$18,000) to Ilvento Builders, 37 Third Street

WHEREAS, Ilvento Builders, LLC., Block 38, Lot 2 obtained Preliminary and Minor Subdivision approval from the Planning Board on November 19, 2021; and

WHEREAS, as part of said approval, Ilvento Builders, LLC., posted a Demolition Bond in the amount of \$18,000.00 (Check No. 1728) for 37 Third Street; and

WHEREAS, Ilvento Builders, LLC. advised that demolition has been completed and the Construction Department inspected and approved the work that was done and has requested that the posted Demolition Bond in the amount of \$18,000 be refunded.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Chief Financial Officer will refund the Demolition Bond to Ilvento Builders, LLC., 542 Port Au Peck Avenue, Oceanport, New Jersey 07757.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

6. Resolution No. 2022-154, Chapter 159: Alcohol Education Rehabilitation and Enforcement Fund (DWI)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the Budget of the County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Borough of Fair Haven has received a \$631.73 grant from State of New Jersey for an Alcohol Education Rehabilitation and Enforcement Fund and wishes to amend its 2022 budget to include this amount as revenue; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Haven, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2022 in the amount of \$631.73 which items in now available as revenue from:

The State of New Jersey
Alcohol Education Rehabilitation and Enforcement Fund

BE IT FURTHER RESOLVED that a like sum of \$631.73 be and the same is hereby appropriated under the caption of General Appropriations – Operations Excluded from CAPS:

The State of New Jersey
Alcohol Education Rehabilitation and Enforcement Fund

BE IT FURTHER RESOLVED that the Borough Clerk forward two copies of this resolution to the Director of Local Government Services.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

7. Resolution No. 2022-155, Memorialize Wire Payment to State of New Jersey - Green Acres Loan Payment #11

WHEREAS, a payment made by Currwire in the amount of \$6,062.86 was made to the Treasurer, State of New Jersey/2007 GT on May 20, 2022 as Green Acres Loan Payment #11; and

WHEREAS, the payment made was not captured on the May 23, 2022 bill list for Council

approval.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the wire payment for Purchase Order No. 22-00644 in the amount of \$6,062.86 made on May 20, 2022 is hereby approved and memorialized.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

- 8. Resolution No. 2022-156, Appoint Part-time Seasonal DPW Laborer, Alexander Pane

WHEREAS, there is a need for a part-time Seasonal Public Works Laborer; and

WHEREAS, Richard Gardella, Director of Engineering and Public Works reviewed the applications submitted and provided his recommendation for Alexander I. Pane, 1 Cypress Court, to be appointed as a part-time Seasonal Laborer with hours not to exceed 30 hours weekly; and

WHEREAS, the rate of pay for this position is \$17.00 per hour.

NOW, THEREFORE, BE IT RESOLVED that the appointment of Alexander I. Pane, as part-time Seasonal Laborer is hereby confirmed

Offered for adoption by Councilman Rodriguez, second by Councilwoman Cole

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue and Rodriguez

Negative: None

Abstain: None

Absent: Councilwoman Neff

Reports of Departments

May 2022

-Municipal Court

-Police Department

-Budget Status

Motion to accept the reports, as submitted, moved by Councilwoman Koch, second by Councilman McCue with Ayes by all present.

GOOD OF THE BOROUGH

Mayor Halpern opened the meeting to the public for comments or questions at 9:29 p.m. Councilman Rodriguez said on July 4th, there will be a Firecracker 5K held in Fair Haven Fields beginning at 8:00 a.m. All are invited.

Ruth Blaser, River Road, asked about the River Road Streetscape West Project, which is getting close to her property. She has been observing how the project has been handled. Her neighbor, across the road, has a car that has not moved from the property in 8 days because she cannot get out of her driveway. She also noted that there was no work done on the project today and they could have worked before the rain came to pour driveway aprons. Mrs. Blaser said that she cannot go more than two days without leaving her home and does not want to be confined. She asked who schedules the work the Borough or the contractor. Engineer Gardella said that with today's forecast, Monmouth County contacted the contractor and told them not to work today; it did rain pretty hard this afternoon. He personally hand delivered notices within Mrs. Blaser's block advising of the scheduled work and he and the contractor knocked on her door as well to discuss the project. On June 29th Engineer Gardella has a meeting with the general contractor and Lucas Construction to coordinate the work being done at the intersection of River and Hance. With regard to pouring the driveway apron and the driveway, they are two separate pours that cannot be poured at the same time. Mrs. Blaser asked why the contractor does not work on Fridays; they do not work Fridays because of escalating fuel costs and inflation, and they work four, ten-hour days which seems to work better for everyone. It was asked if there is a finish by date in the contract; there is a number of days for them to get the job completed. It is a unique situation because the project began in 2020, then NJ American Water started their pipe replacement project and there was other work going on; we had to make concessions. Mrs. Blaser said that she needs assurances that the work in front of her home will be done in two days. Mayor Halpern said that Engineer Gardella will communicate with her, offline.

There being no further comments or questions, the meeting was closed to the public at 9:35 p.m.

Council went into executive session at 9:50 p.m. and this meeting was reconvened at 10:50 p.m.

ADJOURNMENT

Motion to adjourn moved by Councilman McCue, second by Councilwoman Chrisner-Keefe with Ayes by all present.

Time of Adjournment: 10:50 p.m.

Respectfully submitted,

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk