

**FAIR HAVEN BOROUGH COUNCIL
OCTOBER 24, 2022**

The meeting was called to order by Mayor Halpern at 7:01 p.m. and he introduced Bryce Oullette as Mayor for the Day (his parents won this opportunity for him at a PTA auction).

The Flag Salute was led by Bryce Oullette followed by a Moment of Silent Reflection. The following Sunshine Law Statement was read by Mayor for the Day, Oullette:

IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT, PUBLIC MEETINGS MAY BE HELD IN PERSON OR BY MEANS OF COMMUNICATION EQUIPMENT TO INCLUDE STREAMING SERVICES AND OTHER ONLINE MEETING PLATFORMS (NJSA 10:4-8(b)).

THIS MEETING IS BEING HELD IN-PERSON AND THROUGH THE ZOOM MEETING PLATFORM, BEING BROADCAST FROM BOROUGH HALL, 748 RIVER ROAD, FAIR HAVEN, NJ. PUBLIC PARTICIPATION FOR THIS REGULAR COUNCIL MEETING OF OCTOBER 24, 2022 IS AVAILABLE BY CALL IN PHONE NUMBER OR THROUGH WEB CONFERENCE (ZOOM). MEMBERS OF THE PUBLIC WILL BE ON MUTE UNTIL IT IS TIME FOR QUESTIONS AND COMMENTS, WHICH WILL BE ANNOUNCED. AT THAT TIME, THE PUBLIC HAS THE OPPORTUNITY TO QUESTION/COMMENT BY PHONE OR THROUGH ZOOM BY THE "RAISE HAND" BUTTON AND WILL BE CALLED ON AT THE APPROPRIATE TIME.

NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS WHICH WAS ADOPTED BY RESOLUTION NO. 2022-13 AND SENT TO THE ASBURY PARK PRESS, THE TWO RIVER TIMES, THE HUB AND THE STAR LEDGER ON JANUARY 6, 2022 POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.

WITH ADEQUATE NOTICE HAVING BEEN GIVEN, THE BOROUGH CLERK IS DIRECTED TO INCLUDE THIS STATEMENT IN THE MINUTES OF THIS MEETING.

ROLL CALL

On Roll Call the following were present: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez. Others present: Administrator Casagrande, Chief McGovern and Christine Malamut, Esq., Borough Attorney's Office.

PRESENTATIONS

John Swisher, Borough Auditor, of Supplee, Clooney and Company, was in attendance to review and answer any questions the governing body may have regarding the 2021 Municipal Audit. He advised the governing body that this is the first year doing the audit for Fair Haven. The audit which is required by law every year. This is a compliance audit, not an operational audit so his firm was looking for compliance with laws, internal and financial controls. It is a risk paid audit; the Auditor comes in with an idea of where they believe the risks are in the engagement. Payroll is one of the riskier areas looked at; there is review of payroll (pensions and deductions), taxes, compliance with bidding laws. Supplee, Clooney handles 65 audits in the State of New Jersey. The main reason Auditors are hired is to render an opinion on the financial statements and whether they can be relied upon, whether they are free from material mistake (checks and balances, accounts payable, accounts receivable). Fair Haven has an unmodified opinion which is good because there is confidence in the numbers you are looking at. This is good for the public, State, Federal, Bonding (debt issuers) and the Council. New Jersey Compliance is rigorous. Internal controls were reviewed to make sure everything is being done properly, and that they are properly designed; tests are done to be sure they function/work. There is review of any bids that were held to make sure they were also done properly. There were no recommendations for the 2021 audit which is good. The Borough's financial position at the end of 2021 had a healthy surplus. The Borough doesn't want to use more surplus than is being regenerated. Bonding companies look at surplus first and that there is consistency in the budget; Fair Haven has that.

There is pressure for the future with inflation; pension, benefits, CAP levy. Fair Haven is in good shape, but still needs to be careful managing surplus. There are a lot of schedules in the audit, but there are few schedules in the A section (Current Fund) that can be reviewed/compared.

Councilwoman Neff asked about future challenges and CAPs and asked for guidance for budgeting next year. Mr. Swisher advised surplus is most important as a stop gap. The Borough will have the capability to use a little more surplus but should make sure it can be regenerated next year. Municipalities may get "more room" on the appropriations side with the proposed SHBP increase. There is a need for a balanced approach. COLA is built in. Next year is going to be interesting because the State is going to have to review/revisit and consider the CAPs. State Aid Revenue has

not changed in many years. Taxes and surplus are most important to help continue services.

Councilman Rodriguez said that Mr. Swisher stated there are challenges in other municipalities and asked what Fair Haven can do to avoid the challenges. Mr. Swisher said municipalities received a lot of money from the Federal Government in “COVID money” and many municipalities used it on operating costs. This is bad because the money will not always be there. He suggested using this Federal money for something capital related. Reserve for Uncollected Taxes (County and Schools); collect the money on their behalf and then pay them directly according to a schedule. He recommended the Borough be measured in its approach to the 3-5-year capital plan.

Councilwoman Cole asked if Mr. Swisher could offer Council a “Rule of Thumb” for debt. The Borough should not authorize any more debt than what it is retiring. The rates are increasing. Manage debt service. Mr. Swisher stated to Council that Fair Haven has a good staff (CFO and Administrator). It is all about planning with debt service; stick with your plan and do not authorize any more than you are retiring. Most municipalities are below the debt limit. Bonds and Notes can carry a municipality through. Councilwoman Cole asked if debt limit is legislative; yes, 3.5% of your average assessed value and Fair Haven is well below the CAP limit. It should be kept in mind that there is the budget, but there is also a capital budget (spending plan for future years).

WORKSHOP SESSION

Mayor Halpern asked if Lauren Porter was in attendance to discuss the horse and wagon ride in the historic district during the 2022 Holiday Stroll event. She said in the world of providing and creating moments to make people happy and feel proud to pay taxes in Fair Haven, the Business Association wants to make the holiday stroll and tree lighting special and more enjoyable without a cost to anybody. She reached out to the horse and carriage company that Red Bank uses and they are available for three hours (5-8 pm) on December 9th. Mrs. Porter spoke to Chief McGovern with regard to rules and regulations; he did not have any concerns. Every 20 minutes there would be a ride (approximately 7 minutes long for each ride) which would be reserved through Sign-Up Genius; it was requested that the Borough send out a notification regarding sign ups with the event date and time. There is no dollar amount because the businesses are sponsoring this event; Sign-Up Genius will charge the residents, but as a donation; all donations would be provided to Holiday Express. Rides will begin at the corner of River Road and Gillespie Avenue and go through the historic district (down Gillespie, turn left and then right on DeNormandie with a turn-around near Yacht Works). Mrs. Porter advised that the horses wear a bag to catch horse excrement just like Red Bank’s events. Chief McGovern advised that he agreed to this event. Councilwoman Cole said it will be a beautiful atmosphere; she had helped with events in Red Bank years ago. If this is a success this year, there is hope that next year there can be two horse and wagons to have the rides rotate. Councilwoman Chrisner-Keefe thanked Mrs. Porter for putting this event together; it will be a great addition. She clarified whether you would have to have 12 people in order to sign up or could you have six people and share the ride with another group of six. You don’t need to have 12 people to be able to sign up; it could be two groups of six accommodated for a ride.

Motion to Approve moved by Councilman Rodriguez, second by Councilwoman Koch with Ayes by all present.

With regard to the 2022 Best Practices Inventory, a handout was provided in the Council packet. Administrator Casagrande advised that the State of NJ sends out a Best Practice Survey and have done so for the last 10 years; the questions are advisory in nature. Municipalities are required to score a 24 or more on the survey to maintain State Aid. Fair Haven’s score is 31 points this year. She thanked CFO Lapp, the Borough Clerk, and Assistant CFO for their assistance. Councilwoman Cole acknowledged the Borough scored very well and asked if the questions prompt review of procedures and making improvements for the next year. Administrator Casagrande replied that it does; it is a view of what may be coming in the future. We have our new Personnel Manual which was prompted by a past survey question; we do look and make the changes that are needed. We try to improve each year and we look at what is important. Motion to Accept the Borough’s 2022 Best Practices Inventory moved by Councilwoman Chrisner-Keefe, second by Councilwoman Cole with Ayes by all present.

A request was received for 10 lawn signs advertising grades K-8 RFH Youth Wrestling Sign Ups (until November 19th). Motion to Approve the request moved by Councilwoman Cole, second by Councilwoman Chrisner-Keefe with Ayes by all present.

Request from Fair Haven Business Association to post lawn signs and a banner for Small Business Saturday (11/26) and Holiday Stroll with Santa in the Park (12/9). Motion to Approve moved by Councilwoman Cole, second by Councilman Rodriguez with Ayes by all present.

PUBLIC COMMENT ON AGENDA ITEMS

The meeting was opened to the public for comments or questions at 7:34 p.m. Andrew

LaBarbera, Cedar Avenue, had a question on the Audit. He will e-mail his question to Administrator Casagrande.

James Keeler, 167 Buttonwood Drive, asked about Resolution No. 2022-224 and what the PBA salary increases will be. Administrator Casagrande advised it is a four-year contract with the following increases 4.25%, 3.5%, 2.5% and 2.5%.

Kristen Hoey, Dartmouth Avenue, thanked Bryce Oulette for stepping in as Mayor for the Day and advised he has her full endorsement.

There being no further comments or questions, the meeting was closed to the public at 7:36 p.m.

APPROVAL OF MINUTES

Councilman Rodriguez made a motion to approve the Regular Meeting minutes of October 11, 2022, second by Councilwoman Chrisner-Keefe

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

Councilman Rodriguez made a motion to approve the Executive Session minutes of October 11, 2022, second by Councilwoman Chrisner-Keefe

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

OLD BUSINESS

An amendment to the proposed 2023 Council Meeting dates was provided to the governing body for finalization. A few dates were changed based on the October 11th meeting discussion; nothing has been changed since then. Councilwoman Chrisner-Keefe noted there are two meetings that are back-to-back Tuesdays. Motion to Approve moved by Councilman Rodriguez, second by Councilwoman Cole with Ayes by all present.

With regard to the proposed Land Use Ordinance Modifications, Councilwoman Koch said there is an update based on review and recommendations proposed by the Planning Board for this matter. Unfortunately Attorney Cannon could not be here tonight to discuss this matter, but he and our Planner, ARH Associates, are working on a final draft ordinance which will be listed on the November 14th agenda.

NEW BUSINESS

Council Committee Reports

Finance - Councilwoman Neff reported the Finance Committee met last week and discussed a number of issues. Much of what the Auditor stated tonight was reviewed and discussed. The Committee is looking at next year’s budget and some issues such as inflation and capital. Council needs to reprioritize. On November 14th, small ticket capital item requests from the departments will be discussed. There are many wants and a long list of needs; Council will have to revisit the requests and may have to come up with 5 key items for next year.

Personnel - Councilwoman Chrisner-Keefe thanked everyone who showed up to the Fair Haven Natural Area Walk and Talk held on Saturday. This coming weekend is the Natural Area volunteer clean up (Saturday and Sunday from 9:00 a.m.-1:00 p.m. There is a Sign-Up Genius, however, you do not have to sign up and you do not have to stay the entire day. Bring gloves, tools, family and friends. Information is on the Fair Haven Natural Area Facebook page.

With regard to personnel, there is a resolution on this evening’s agenda to appoint a part-time Administrative Assistant for the Department of Engineering and DPW. Regarding the Tax and Finance Office Assistant, the person who was hired recently was unable to proceed. Interviews have been held for a potential new hire. The Committee met with someone well qualified and would like to move forward under the same terms and send an offer letter. We hope to make the appointment at the November 14th meeting.

Planning & Zoning - Councilwoman Koch gave an update on the Land Use Modification Ordinance. The Planning Board will meet on November 15th and Zoning Board will meet on November 3rd.

Parks and Recreation - Councilwoman Koch reported the Town-Wide Campout was held this past

weekend and was a huge success; she thanked the scouts. The Halloween Egg Hunt and Parade was postponed and rescheduled to October 30th due to weather. There will be prizes awarded to participants for various costume categories. The Annual Veteran's Day Ceremony will take place on November 11th at 11:00 am. Volunteers will be distributing signs to our Veterans to show our support for their service. The signs will be funded from the Foundation of Fair Haven contribution. Carissa Gaborow is chairing the effort and her committee will be sending out letters of information to all of the Borough's Veterans. The signs will be delivered the weekend of November 5th and collected the weekend of November 12th.

Police, Fire & OEM - Councilman McCue advised the Police, Fire and OEM departments are looking at their small ticket item requests and finalizing them. The fire department is going to be looking into replacing their oxygen tanks and other required equipment replacements. He is looking forward to their requests/needs.

Engineering and DPW - Councilman McCue thanked the Personnel Committee for the Administrative Assistant hire; it will help Engineer Gardella and Assistant Engineer Poruchynsky with time and efficiency for that office.

Borough Facilities - Councilman Rodriguez advised that with regard to Bicentennial Hall, an RFP went out for an Architect; nothing has been received back yet. Administrator Casagrande said she received three (3) declines; we may possibly receive a reply tomorrow (the due date) from the fourth vendor. Regarding DPW and the Police Department, we are awaiting final numbers for the contract review and additional information from the Owner's Representative. Once received, they will be reviewed for decisions to be made. The Facilities Committee is looking to return to every two-week meetings. Councilwoman Cole felt that Facility Committee topics should be discussed at a Council Meeting. She felt deprived of information and not kept up to date on what is going on in order to make an informed decision on behalf of the residents. Council should discuss this in more depth at a future Council meeting.

Borough Communications and Community Outreach - Councilwoman Cole advised the Environmental Commission is excited about the McCarter Pond Project moving forward. There will be a memo from the Environmental Commission regarding DeNormandie Park with some requests and what the next steps may be; they would like Council to give a response. This should be addressed at the next meeting. The Green Team has been very successful and worked hard all year; she acknowledged the Green Team members who all worked hard. She noted Administrator Casagrande, Chief McGovern, Engineer Gardella, Assistant Engineer Poruchynsky and Clerk Cinquegrana who assisted when needed. The Green Team reached their goal and attained Silver Certification; they should be commended. Safe Routes to School received Gold. The Environmental Commission hosted a round table with the Chairs of the various Boards and Commissions, a few weeks ago; there will be another round table in the future.

The Outreach and Communications Committee met last week; she was unable to attend. Information Technology is still being worked on for the Council Chambers; the platform is on schedule and under budget and all (TV monitors, computers, appropriate connections) should be in place by the end of the month. There will be training for the staff and there will be a learning curve with some questions along the way.

The Communication Committee will be discussing 2023 goals and welcomes community input. She would like a centralized platform for all types of communication through social media. We need a robust Volunteer Clearinghouse layered with information, roles, appointments, etc.

Councilwoman Chrisner-Keefe said she requested, and we are working on written procedures for Boards, Committees and Commissions for finance protocol with steps/guidelines for those looking to make purchases. There is a Volunteer Outreach and Civic Leadership Law; the Borough Clerk keeps a list of people interested in a Board, Commission and Committee to select from if there is a vacancy or need for an appointment. There is a form on-line that can be filled out for those interested in volunteering. Councilman McCue asked Councilwoman Chrisner-Keefe if the Green Team is part of the list. There are no specific boards, commissions or committees listed; the Committee discussed making improvements to the form such as the type of commitment (number/frequency of meetings, mission statement). The Committee is also working on how to sync the Borough calendar (meetings and events) to a Google subscription so information auto populates to a phone calendar.

Councilwoman Cole advised the Fair Haven Business Association is hosting its Annual Shop Small Saturday, November 26th; there will be a trolley running between 1-4 p.m. There will also be an Open House at Bicentennial Hall to showcase our history. December 9th will be the Holiday Stroll and Horse and Buggy with Santa coming by fire truck. Businesses will be open late that night and the Tower Hill Band will play on the porch at Forefront.

The Mayor and Council received an invitation/correspondence for the retirement of Reverend Thomas Johnson, Fisk AME Church, taking place on Saturday, October 29th which corresponds with the 106th Anniversary of Bicentennial Hall. We are fortunate to have a historic treasure that can be enjoyed by the public.

CONSENT AGENDA
RESOLUTIONS

1. Resolution No. 2022-220, Accept 2021 Municipal Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Fair Haven hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

2. Resolution No. 2022-221, Authorize Bids for McCarter Pond Hydro Raking Project

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that authorization is given to the Borough Administrator and Peter Avakian, Consulting Engineer, to advertise for receipt of bids for the McCarter Pond Hydro Raking Project.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None
 Abstain: None
 Absent: None

- Resolution No. 2022-222, Appoint PT Administrative Assistant, Department of Engineering/DPW- Teresa Robinson

WHEREAS, there is a need for a part-time Administrative Assistant to assist with the day-to-day operations of the Department of Engineering and DPW; and

WHEREAS, the Borough advertised the position on the Borough’s website, the New Jersey League of Municipalities website and other Borough social media platforms; and

WHEREAS, resumes were received, and interviews were conducted by the Borough Administrator, Personnel Committee and Director of Engineering; and

WHEREAS, it is the recommendation of the Borough Administrator and Personnel Committee that Teresa Robinson be appointed as the part-time Administrative Assistant to the Department of Engineering and Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven, that Teresa Robinson is hereby appointed to the part-time Administrative Assistant position for the Engineering and DPW Department effective January 1, 2023 at an hourly rate of \$22.00 with hours generally not to exceed 20 hours per week.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez
 Negative: None
 Abstain: None
 Absent: None

- Resolution No. 2022-223, Payment of Vouchers

BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the October 24, 2022 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2021 CURRENT ACCOUNT		\$ 9,509.90
2022 CURRENT ACCOUNT		\$ 196,238.97
GENERAL CAPITAL		\$ 194,916.64
GRANT FUND		\$ 1,556.23
PAYROLL AGENCY		\$ 26,413.20
OTHER TRUST		\$ 6,019.50
		<u>\$ 434,654.44</u>
LESS VOIDED CHECKS	-	<u>\$ 500.00</u>
TOTAL		\$ 434,154.44

CURRENT CHECK NO. 63308, \$500.00

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez
 Negative: None
 Abstain: None
 Absent: None

- Resolution No. 2022-224, Authorize Mayor Halpern to execute a Memorandum of Agreement and Collective Bargaining Agreement with PBA Local 184

WHEREAS, the Borough has reached an agreement for years 2022 through 2025 with PBA Local 184 after extensive negotiations; and

WHEREAS, the parties would like to execute a Memorandum of Agreement, which has been ratified by PBA Local 184; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Fair Haven, County of Monmouth, State of New Jersey, that the Mayor and Borough Administrator are hereby authorized to incorporate the terms of the Memorandum of Agreement and execute the Collective

Bargaining Agreement reflective of the Memorandum of Agreement with the PBA for the years 2022 through 2025.

Offered for adoption by Councilman Rodriguez, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

Reports of Departments

September 2022

-Planning Board and Zoning Board

-Municipal Court

-Police Department

-Budget Status

Motion to accept the reports, as submitted, moved by Councilman Rodriguez, second by Councilman McCue with Ayes by all present.

GOOD OF THE BOROUGH

Mayor Halpern opened the meeting to the public for comments or questions at 7:57 p.m. Bill Dorner, Spruce Drive, asked if the Borough is still looking to purchase 21 Fair Haven Road. He was advised it is currently on the market and anyone is welcome to make an offer, if they choose. There is no update. Administrator Casagrande advised the Borough has an amount authorized for the purchase and the current property owner is aware of our offer.

Andrew LaBarbera, Cedar Avenue, asked if there had been any further discussion by the Council to keep a running list of old business items on the agenda; items come on and off with no frequency, but it doesn't mean there was no action behind the scenes. Mr. LaBarbera requested a revolving list. Mayor Halpern said he is aware of the request that Mr. Dorner made; it is something that we are trying to work through and weigh how it will affect future meetings. It is understood why the request is made and there would be some significant value added to the meetings, but it would also result in significant time being added to meetings. It is important to focus on items that we can effectuate change on in the moment.

Melanie Woods, Fisk AME Church, invited the governing body and public to come to the retirement dinner for Reverend Johnson. Reverends have to retire once they turn 75 years old. In 2023, it will be Fisk Chapel's 165th Anniversary, so everything is being celebrated at the same time. Ms. Woods read, into the record, the history of Fisk Chapel which included the invitation for Reverend Johnson's retirement lunch set to take place on October 29th at 11 a.m. at Raven and The Peach.

Sonya Trombino, Brookside Farm Road, questioned when the Hydro-Raking Project will start and where rakings will be stored. She was advised that the Borough hopes the project starts in December. The rakings will be dewatered on site (3 days to 6 days) and then removed and disposed of it at the landfill; we are not going to use them here in the Borough. The rakings will be dewatered alongside the pond to allow the water to drain into the pond. Ms. Trombino thought there was a concern about odor. The odor comes when the rakings dry out. It was asked if they will be covered; the rakings will be fenced in with a tight cage and screen on the bottom. The project should take no more than two weeks. Mrs. Trombino asked that the Borough take the odor and safety of the project under consideration.

Councilman McCue acknowledged the significant Green Team achievement of Silver Certification; it was a huge undertaking for the past year. The Green Team is important to the Environmental Commission and so is Sustainable Jersey. He stated, "as a Councilman who helps direct what could be done better and what is important for the Borough, there are a lot of important matters. It has been a great team effort for meeting the goal".

Stephanie Adams, Oxford Avenue, added to Councilman McCue's comments. She thanked everyone for their help. She publicly acknowledged the residents of Fair Haven for their part by attending events and doing the challenges. She thanked the Fair Haven businesses for their part, as well. Ms. Adams publicly acknowledged Councilwoman Neff for getting the Green Team to Bronze which led to Silver Certification.

There being no further comments or questions, the meeting was closed to the public at 8:09 p.m.

Mayor Halpern presented Bryce Oulette, Mayor for the Day, with a keepsake for the unbelievable job he did. The Borough's Centennial Celebration Banner was signed by the governing body. On Friday, October 21st, Bryce met with all of the departments to learn what they do. He visited Borough Hall, the DPW, the Police Department and Fire Department. While at the firehouse, there was an actual fire call; Bryce was able to see the volunteers jump into action to answer the call.

ADJOURNMENT

Motion to adjourn moved by Councilman Rodriguez, second by Councilwoman Koch with Ayes by all present.

Time of Adjournment: 8:11 p.m.

Respectfully submitted,

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk