

**FAIR HAVEN BOROUGH COUNCIL
NOVEMBER 28, 2022**

The meeting was called to order by Mayor Halpern at 7:01 p.m. The Flag Salute was followed by a Moment of Silent Reflection. The following Sunshine Law Statement was read:

IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT, PUBLIC MEETINGS MAY BE HELD IN PERSON OR BY MEANS OF COMMUNICATION EQUIPMENT TO INCLUDE STREAMING SERVICES AND OTHER ONLINE MEETING PLATFORMS (NJSA 10:4-8(b)).

THIS MEETING IS BEING HELD IN-PERSON AND THROUGH THE ZOOM MEETING PLATFORM, BEING BROADCAST FROM BOROUGH HALL, 748 RIVER ROAD, FAIR HAVEN, NJ. PUBLIC PARTICIPATION FOR THIS REGULAR COUNCIL MEETING OF NOVEMBER 28, 2022 IS AVAILABLE BY CALL IN PHONE NUMBER OR THROUGH WEB CONFERENCE (ZOOM). MEMBERS OF THE PUBLIC WILL BE ON MUTE UNTIL IT IS TIME FOR QUESTIONS AND COMMENTS, WHICH WILL BE ANNOUNCED. AT THAT TIME, THE PUBLIC HAS THE OPPORTUNITY TO QUESTION/COMMENT BY PHONE OR THROUGH ZOOM BY THE "RAISE HAND" BUTTON AND WILL BE CALLED ON AT THE APPROPRIATE TIME.

NOTICE OF THIS MEETING WAS INCLUDED IN A SCHEDULE OF MEETINGS WHICH WAS ADOPTED BY RESOLUTION NO. 2022-13 AND SENT TO THE ASBURY PARK PRESS, THE TWO RIVER TIMES, THE HUB AND THE STAR LEDGER ON JANUARY 6, 2022 POSTED ON THE BOROUGH WEBSITE, THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.

WITH ADEQUATE NOTICE HAVING BEEN GIVEN, THE BOROUGH CLERK IS DIRECTED TO INCLUDE THIS STATEMENT IN THE MINUTES OF THIS MEETING.

ROLL CALL

On Roll Call the following were present: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez. Others present: Administrator Casagrande Attorney Cannon and Chief McGovern.

WORKSHOP SESSION

There were no matters listed for workshop.

PUBLIC COMMENT ON AGENDA ITEMS

The meeting was opened to the public for comments or questions at 7:03 p.m. There being no comments or questions, the meeting was closed to the public at 7:03 p.m.

APPROVAL OF MINUTES

Councilwoman Cole made a motion to approve the Regular Meeting minutes of November 14, 2022, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, McCue and Neff

Negative: None

Abstain: Councilmembers Koch and Rodriguez

Absent: None

OLD BUSINESS

HEARING AND ADOPTION OF ORDINANCE

1. Ordinance No. 2022-17, Amend Police Special Duty Assignment Rate

**ORDINANCE ADOPTING A FEE AND RATE SCHEDULE
FOR SPECIAL DUTY ASSIGNMENTS FOR POLICE OFFICERS
IN THE BOROUGH OF FAIR HAVEN**

On motion of Councilwoman Chrisner-Keefe, second by Councilman McCue with Ayes by all present, Mayor Halpern opened the meeting for comments or questions at 7:04 p.m.

There being no comments or questions, the Hearing was closed to the public at 7:05 p.m. on motion of Councilman Rodriguez, second by Councilwoman Chrisner-Keefe with Ayes by all present.

Offered for adoption by Councilwoman Chrisner-Keefe, second by Councilwoman Koch

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None
 Abstain: None
 Absent: None

With regard to the River Road Street Opening update, Administrator Casagrande did not have anything new to report. Monmouth County's Road Supervisor was on vacation last; hopefully something can be set up for this week.

Administrator Casagrande advised the Borough is in the midst of working with an Estimator on the estimates for the renovation of DPW and the Butler Building option. There was a remote meeting last week and there should be a follow-up call by the end of this week. There is nothing to report as far as the police department. Councilwoman Cole asked what the status was of the structural assessment for the roof and connection to the walls; this was brought up some time ago. Administrator Casagrande said that the Borough would have to get Structural Engineer; this has not happened yet as we are awaiting the estimates before moving in that direction. Councilwoman Cole felt that it may be helpful to look at the information all at one time. Administrator Casagrande did not have a next course of action as she is awaiting information and Council's direction; the Borough may not need a Structural Engineer if we go with a Butler Building. It was asked if Engineer Gardella could provide a cursory structural analysis to see if it needs further review. Engineer Gardella is not a Structural Engineer so he would not be helpful in that regard. Councilwoman Chrisner-Keefe asked if there was a timeframe for Brian Meade to finish his review and proposal. Mayor Halpern advised that last week the committee discussed the quote that was provided (there are some items that are necessary and others that are not necessary). This is on the Borough Engineer's desk to review the analysis provided and highlight the items that are optional, so the Borough has an idea of what has to be done and what is being recommended. The Mayor or Administrator Casagrande will follow up with Engineer Gardella for a timeline and then report back. Administrator Casagrande said Engineer Gardella already responded back to Mr. Meade based on last week's meeting.

NEW BUSINESS

Council Committee Reports

Finance - Councilwoman Neff did not have a report. Administrator Casagrande advised that the 2023 budget requests are due by the end of this week from the department heads.

Personnel - Councilwoman Chrisner-Keefe did not have a report or update.

Planning & Zoning - Councilwoman Koch did not have anything to report.

Parks and Recreation - Councilwoman Koch advised that Santa in the Park and the Holiday Stroll will take place on Friday, December 9th. The Menorah Candle Lighting will take place on Sunday, December 18th at 4:30 p.m. The Holiday House Decorating Contest information will be sent out this week.

Police, Fire & OEM - Councilman McCue did not have anything to report.

Engineering and DPW - Councilman McCue did not have anything to report.

Borough Facilities - Councilman Rodriguez reported that the Annual Turkey Trot was held on Thanksgiving Day. He thanked everyone who participated and Council for assisting with the distribution of snacks and drinks. He also thanked the Borough for including the event in the Borough Buzz; it was a success.

Borough Communications and Community Outreach - Councilwoman Cole reported the Committee met on November 16th and she provided a year in review for communications and public outreach. The Borough introduced the name of The Borough Buzz for the weekly electronic newsletter. A goal is to continue to drive people to sign up and participate in receiving Borough information; we currently have 62% of households that are signed up. We launched equipment to assist with the Hybrid Meeting Platform, the committee continues to work on best practices for the best use of this new infrastructure for all boards and commissions that may be using our new equipment. We are looking into the creation of a Volunteer Handbook to be distributed regarding all aspects and procedures of municipal government. Goals for 2023 is consolidating and streamlining various communication and information while staying true to old school communication that works (especially with what helps us stay connected with our residents who are not digital friendly). The Committee is looking to offer a customizable digital calendar so residents can download the meeting dates for the boards and commissions and/or events that they are interested in. There is a policy underway with regard to texts and their usefulness.

With regard to the Environmental Commission, they are looking at setting their goals for

2023. The Third Street Trail has a commitment from the Commission for \$1,250 (from the 2022 budget) which will be allocated, but not until 2023. The governing body should have received a letter with regard to the DeNormandie Park Project which has been endorsed by the Environmental Commission; it is a unique balance of engineering and ecology for green infrastructure. She advised \$70,000 has been earmarked for this project.

A letter was provided by the Shade Tree Commission related to a tree inventory which is something to aspire to. This inventory will provide the Borough with a planning tool needed to apply for tree planting grants which can provide us with hundreds of thousands of dollars next year.

The Fair Haven Business Association held Shop Small Saturday on November 26th and helped sponsor the trolley. The Borough was so festive, and everyone was jolly. The open house at Bicentennial Hall was also a great success.

INTRODUCTION OF ORDINANCES

Councilman McCue asked what the outcome for the Animal Impoundment Fee and dangerous dogs was as discussed at the November 14th Council meeting. The Borough Clerk advised that the Borough Attorney reviewed the language and fees in the Monmouth County SPCA contract and found that we are covered through the contract and the minimum and maximum fees are sufficient in the fee ordinance. Attorney Cannon said that the fees in the fee ordinance for the impoundment matches what the contract states. The Borough of Roosevelt has a different provider for animal control because they are located in western Monmouth; their fees are quite a bit higher. Attorney Cannon advised that there may be some amendments to the code as far as addressing aggressive dogs in the coming year.

Administrator Casagrande advised that she did have an exchange and sent information to the full governing body this afternoon with regard to the tipping fees. She advised the Borough is safe to stay with a \$300 per year tipping fee for residents and a \$420 per year for commercial. There are only five businesses that use the additional can (three businesses have one additional can, one has two additional cans, and one has four additional cans). Councilwoman Cole had not seen the e-mail but thanked Administrator Casagrande for the information. She felt that the can costs the same whether you are a business or a resident and felt that both should be charged the same fee. Administrator Casagrande said the Borough is trying to capture the cost of the can and the actual tipping fee. At the last meeting, Council agreed that commercial trash is heavier. Councilwoman Cole did not want bias practices and agreed that the fee should be increased, but it should be the same fee for both. If Council agrees to charge the same for both, Administrator Casagrande suggested \$400 per year for residential and the same for commercial. Councilwoman Neff verified with Administrator Casagrande that lowering the tipping fee amount from what was discussed on November 14th to what was suggested now would be OK; yes, in review of the past bills, it would work.

Administrator Casagrande advised the governing body that next year, the Borough needs to review and consider recycling costs; the cost of recycling is greater than trash tipping fees. Currently, it is \$135 per ton for recycling vs. \$86 per ton for trash. Councilwoman Cole asked if there is anything through Clean Communities that could help subsidize the fees charged. Administrator Casagrande said Clean Communities money helps subsidize the purchase of cans.

Councilwoman Chrisner-Keefe asked for a minor edit to the Borough Run camp fees so that it reads \$5.00 per camper or participant not per camp.

- 1. Ordinance No. 2022-18, Amend Borough Fee Schedule

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH AMENDING THE VARIOUS FEES OF THE BOROUGH OF FAIR HAVEN

BE IT ORDAINED by the Council of the Borough of Fair Haven, in the County of Monmouth, in the State of New Jersey, as follows:

I.

The purpose of this Ordinance is to amend Ordinance 2016-05, Section 2-56 of the Code Book, specifically the attached Fee Schedule at the end of Chapter 2, Revenue and Finance, which addresses the fees that are charged for electronically transmitted tax records, zoning permit applications and recreation fees.

II

Chapter 2, Section 56.1, Revenue and Finance, Fee Schedule, is amended and supplemented as follows:

Description	Fee Schedule Section Number	Amount
Alarm system per calendar year:		
first and second false alarm	4-8.7a	warning only
third false alarm	4-8.7b	\$50.00
fourth or subsequent false alarm	7-8.7c	\$100.00
monitoring		\$5.00/month
Alcoholic beverage license	6-3.7	
plenary retail consumption license		\$2,500.00 per year
plenary retail distribution license		\$2,500.00 per year
club license		\$188.00 per year
Animals		
Animal impoundment	5-13.4	\$75.00 - \$250.00
Animal redemption		\$75.00 - \$250.00
Boat launching permit <u>Boat Launch and River Access Permit</u>		
standard fee/ <u>boats</u>	9-3.6a.1	\$85.00 per year <u>\$100.00/year:</u> <u>resident</u> <u>\$200.00/year: non-resident</u>
canoes, kayaks, shells and paddleboards	9-3.6a.2	\$40.00 per year <u>\$50.00/year:</u> <u>resident</u> <u>\$100.00/year: non-resident</u>
persons sixty-five years or older	9-3.6a.3	\$20.00 per year <u>\$25.00/year:</u> <u>resident</u> <u>\$50.00/year: non-resident</u>
active or active-exempt member of Volunteer Fire Company or First Aid Squad	9-3.6a.4	No Fee
single day pass	9-3.6a.5	\$15.00 per day <u>\$25.00/day: resident</u> <u>\$50.00/day: non-resident</u> <u>\$100.00 per day</u> <u>\$300.00 per year</u>
<u>Commercial Entity – All Watercraft</u>		
Brush		
Brush Code Violation	16-5.1c	1 st offense \$ 50.00 warning November 28, 2022, Page 4 2 nd offense \$100.00 3 or more offenses mandatory court appearance
Cats		
License	5-9.7	
spayed, neutered		\$7.00 <u>\$10.00</u> per year
not spayed, neutered		\$9.00 <u>\$15.00</u> per year
delinquent fee		\$5.00 per month delinquent
Clerk		
Raffle License	2-56.1a	\$20.00 per occasion
Bingo License	2-56.1b	\$20.00 per occasion
Development Regulations Code Book	2-56.1c	\$40.00 minimum \$100.00 maximum
Borough Code Book	2-56.1d	\$80.00 minimum \$350.00 maximum
Copies (charges for copies will only be assessed if the total charge exceeds \$1.00)	2-56.1k	\$.05 per page/letter \$.07 per page/legal
CD-Rom	2-56.1(l)	\$ <u>25.00</u>
Food Handlers License	4-3.1 (l)	\$25 minimum \$1000 maximum
Construction permits		
fee schedule	11-1.3	See Section 11-1.3
Surcharge fee	11-1.3b.1(c)	\$0.0250 per cubic foot of volume of

Development fees	30-3.14	new construction See Section 30-3.14
Dogs		
License		
spayed, neutered	5-2.1a	\$10.00 <u>\$15.00</u> per year
not spayed, neutered	5-2.1a	\$13.00 <u>\$20.00</u> per year
Delinquent fee	5-2.1a	\$5.00 per month delinquent
Unlicensed Animal Violation		\$50.00
Barking /Crying Dog Violation	5-3.5b	1 st offense \$25.00 2 nd offense \$50.00 3 rd offense \$75.00 4 th offense \$100.00 Additional-Court Appearance
Engineering		
Professional Services for Applications to the Planning Board or Zoning Board per MLUL C.40:55D-53.2 (charged to escrow accounts)	30-3.3	\$85.00-125.00/hr <u>\$130-\$180/hour</u>
Engineering Inspection Certificate Fee (prior to issuance of Certificate of Occupancy)	30-3.3	\$85.00-\$125.00/hr <u>\$150.00</u> <u>\$75.00</u>
<u>Reinspection Fee</u>		
<u>Site Visit Inspection</u>		<u>\$150.00</u>
<u>Engineering Development Fee Review</u>		<u>\$300.00</u>
<u>Resubmittal Review</u>		<u>\$75.00</u>
Fire code		
annual inspections	12-1.8	
Permits	12-1.9	
Type 1		\$25.00- <u>\$42.00</u>
Type 2		\$100.00- <u>\$166.00</u>
Type 3		\$200.00- <u>\$331.00</u>
Type 4		\$300.00- <u>\$497.00</u>
Type 5		\$1,000.00
Smoke Detector Fee		\$25.00- <u>\$35.00</u>
<u>Floodplain Development Permit Review</u>		<u>\$300.00</u>
<u>Per Inspection Fee</u>		<u>\$100.00</u>
Garage sale		
License	4-6.2	\$5.00 <u>seniors</u> <u>\$7.00 non-seniors</u>
Town wide Yard Sale	4-6.2	\$7.00 <u>\$10.00</u>
Sign posting violation	4-6.7	\$25.00
After Fact Garage Sale License Penalty	4-6.2	\$20.00
<u>Landscaper and Tree Removal Registration</u>	<u>4-10.3</u>	<u>\$25.00 annually</u>
Park and Facility Usage		
Outside Vendor Facility fee		10% of the registration fee. Minimum \$10.00 per registrant
Community Center/Concession Stand Meeting Room/ <u>Bicentennial Hall</u> -Meetings	9-2.7a	\$25.00 per day
		<u>Borough recognized 501(C)3 groups may be considered for an exemption</u>
Community Center/Concession Stand Meeting Room-Camps & Instructional Workshops	9-2.7b	\$0 minimum, \$100 maximum
<u>Athletic Field Usage - Single Use/Seasonal</u>		<u>\$50.00 per use (2 hours)</u>
Athletic Field Usage - Tournaments	9-2.7d	<u>\$500 maximum per season (10 uses)</u> <u>\$100 minimum-\$500 maximum/per field/per day</u>

Borough Organizations recognized by the Recreation Committee		Exempt <u>\$5.00 per participant per season</u>
Community Garden Plot		\$50.00 <u>\$60.00</u> annually
Parking violations		
Overnight parking	7-15c	\$25.00
Prohibited parking	7-11b	\$35.00
	7-12b	\$35.00
Portable Storage Containers	30.7-15(3)	\$ 25.00 <u>\$50.00 application fee</u>
<u>Dumpsters</u>		<u>\$100.00 application fee</u> \$250.00 after the fact permit
Public Defender		
Fee	2-33.3b	\$200.00 per defendant
reimbursement	2-33.4	\$150.00 per case
Publications		
Publication Fees Zoning Approval	2-56.1e	\$50.00
Newsletter advertising fee (Focus on Fair Haven)	2-56.1f	\$125.00 <u>\$150.00/6 month</u>
Calendar Advertisement	2-56.1g	Minimum \$100, Maximum \$1000 <u>\$300.00</u>
Recreation		0-\$20.00 per program/activity
Administrative Fee		
Fair Haven Rec N Crew Camp	9-5.1a	\$140.00 <u>\$150.00</u> minimum for program \$250 maximum
Additional <u>Borough Run</u> Camp Programs	9-5.1c	\$125.00 <u>\$5.00</u> minimum per week <u>participant</u> \$200 <u>\$400</u> maximum per week <u>camp</u>
Senior Citizen Programming and classes	9-5.1d	Maximum \$100
Instructional Programming	9-5.1e	Minimum \$25 Maximum \$150
Late Fee based on the parameters of the Parks and Recreation Director		Minimum \$10.00 Maximum \$25.00
Special Events		\$ 0.00 minimum per event \$100.00 <u>\$250</u> maximum per event <u>Up to 100 participants \$ 250.00</u> <u>101-250 participants \$ 350.00</u> <u>251-750 participants \$ 500.00</u> <u>751 + \$1,000.00</u>
Special Event Tipping Fee	9-2.8	\$75.00 for up to 20 totes
Refuse		
Tipping fee for additional trash receptacles	16-2.3d	\$25.00 per month, <u>\$400.00 per year: Residents</u> <u>\$400.00 per year: Commercial</u>
Bulk Waste Pick Up Fee	16-4.1	\$50.00 for up to five bulk items, plus \$10.00 for each additional item
Appliance Disposal Fee	16-4.1b	\$15.00 <u>\$25.00</u> for each appliance
Registrar Certified Copy	2-56.1h	\$15.00
Returned Check Fee	2-56.3	\$20.00
Sidewalk cafe or restaurant	4-2.3	
Application fee/Renewal of License (per year)		\$50.00
Licensing fee (per year)		\$2.00 per square foot of sidewalk utilized

Street Opening Permits	15-1.5	\$60.00 <u>\$150.00</u> per application
Excavating repaved street during five-year restriction period (non-emergency)	15-1.25e.2	\$300.00 <u>\$500.00</u> dollars for the first two years and \$150.00 <u>\$300.00</u> dollars for years three through five.
Tax		
Tax Search	2-56.1(i)	\$10.00
Assessment Search	2-56.1k	\$10.00
License		
religious, charitable, educational or political solicitor	4-1.14a	\$10.00 per year or \$5.00 for one week or \$2.00 for one day
Peddler	4-1.14b	\$25.00 per year or \$10.00 for one week or \$5.00 for one day
Tree Removal Permit	30-7.34e.1	The greater of \$25.00 per tree or \$150.00
Zoning Permit Application	30-3.14a	Residential - \$50.00 <u>\$100.00</u> Commercial - \$100.00 <u>\$200.00</u> <u>New Dwelling - \$200.00</u>

Offered for introduction by Councilwoman Koch, second by Councilwoman Neff

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

CONSENT AGENDA
RESOLUTIONS

- Resolution No. 2022-233, Approve Unused Zoning Board Escrow - Keefe - 25 Beechwood Place

WHEREAS, James Keefe, 25 Beechwood Place, Block 74, Lot 27 submitted an application to the Zoning Board of Adjustment for Variance Relief; and

WHEREAS, escrow money was posted by the applicant; and

WHEREAS, Mr. Keefe has requested that the unused escrow from the application be refunded; and

WHEREAS, the Zoning Board Secretary has calculated and provided, in writing, an escrow refund amount as follows:

Unused Escrow funds in the amount of \$186.75; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Chief Financial Officer will refund the unused Zoning Board escrow fees to James Keefe, 25 Beechwood Place, Fair Haven, New Jersey 07704.

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: Councilwoman Chrisner-Keefe

Absent: None

- Resolution No. 2022-234, Award Bid for McCarter Pond Hydro-Raking Project to Spectraserv

WHEREAS, the Mayor and Council of the Borough of Fair Haven adopted Ordinance No. 2022-08 for Capital Improvement Funds; and

WHEREAS, sealed bids were opened on November 22, 2022 at Borough Hall for the McCarter Pond Hydro Raking Project; and

WHEREAS, the following bids were received:

<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>AMOUNT BID</u>
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1. Spectraserv	South Kearny, NJ	\$153,890.00
2. Capella Construction, Inc.	Southampton, NJ	\$162,490.00
3. SDW Construction, Inc.	Morganville, NJ	\$202,990.00
4. Precise Construction, Inc.	Freehold, NJ	\$346,690.00

WHEREAS, Leon S. Avakian, Inc., Consulting Engineers and Gregory J. Cannon, Esq., Borough Attorney, reviewed the bids and recommend that a contract award be made to Spectraserv, 75 Jacobus Avenue, South Kearny, New Jersey 07032 in the amount of \$153,890.00; and

WHEREAS, the Chief Financial Officer of the Borough of Fair Haven has certified that funds for the low bid are available in Capital Improvement Fund Ordinance No. 2022-08, as attached; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fair Haven that it hereby recommends award of a contract for the McCarter Pond Hydro-Raking Project to Spectraserv, 75 Jacobus Avenue, South Kearny, New Jersey 07032.

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized to execute any paperwork necessary to move this project forward.

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez
Negative: None
Abstain: None
Absent: None

- 3. Resolution No. 2022-235, Approve Small Ticket Capital: Police Department, Emergency Management and DPW

WHEREAS, Ordinance Nos. 2016-12, adopted on June 27, 2016, Ordinance No. 2019-06 adopted on June 24, 2019 and Ordinance No. 2020-03 adopted on July 27, 2020 provide for the acquisition of various equipment, infrastructure improvements and improvements to public buildings and grounds; and

WHEREAS, Capital Item requests have been made as follows:

Department of Public Works

• Pick Up Truck	Not to exceed \$ 33,500.00
• Snowplow	Not to exceed \$ 7,500.00
• Front End Loader Snow Pusher/Plow	Not to exceed \$ 6,500.00
• Scan Tool	Not to exceed \$ <u>12,500.00</u>
	\$ 60,000.00

Police Department

• Camera System for Police Vehicle	Not to Exceed \$ 5,900.00
• Computer System for Police Vehicle	Not to Exceed \$ 6,000.00
• Photocopy Machine	Not to Exceed \$ 10,100.00
• Long Guns	Not to Exceed \$ <u>8,000.00</u>
	\$ 30,000.00

Emergency Management

• Additional Sign Board	Not to Exceed \$ <u>20,000.00</u>
	\$ 20,000.00

TOTAL **Not to Exceed \$110,000.00**

WHEREAS, the above equipment will be purchased through various vendors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the above capital item expenditures are hereby approved.

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez
Negative: None
Abstain: None
Absent: None

4. Resolution No. 2022-236, Executive Session - Personnel and Contract Negotiations

WHEREAS, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body may wish to discuss the following matters:

Personnel

1. Police Department Staffing
2. Investigation Report

Contract Negotiations

1. Interlocal Service Agreements

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

5. Resolution No. 2022-237, Payment of Vouchers

BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the November 28, 2022 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2021 CURRENT ACCOUNT	\$ 10,662.67
2022 CURRENT ACCOUNT	\$1,466,405.98
GENERAL CAPITAL	\$ 47,280.50
GRANT FUND	\$ 7,848.57
OTHER TRUST	\$ <u>4,967.80</u>
	\$1,537,165.52
LESS VOIDED CHECKS	- \$ <u>6,153.64</u>
TOTAL	\$1,531,011.88

CURRENT CHECK NO. 62770, \$ 144.69

CURRENT CHECK NO. 62798, \$ 90.00

CURRENT CHECK NO. 63014, \$ 18.95

CURRENT CHECK NO. 63246, \$5,900.00

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

6. Resolution No. 2022-238, Authorize Tax Collector to Transfer Unclaimed Redemption Monies and Tax Sale Fees to General Fund

WHEREAS, the Borough of Fair Haven has, in its possession, unclaimed redemption monies or tax sale fees in the amount of \$647.02 from prior years in the Fair Haven Tax Collector's Escrow Account No. 1001452901; and

WHEREAS, the Tax Collector has requested authorization to transfer the unclaimed monies/fees from the Tax Collector's Escrow Account to the Borough of Fair Haven's General Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of

Fair Haven that the Tax Collector is hereby authorized to transfer \$647.02 from Account No. 1001452901 to the Borough of Fair Haven’s General Fund.

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

- 7. Resolution No. 2022-239, Approve Second and Final Change Order for the River Road Streetscape Project

WHEREAS, by Resolution No. 2020-141, dated August 17, 2020, the Borough of Fair Haven awarded a construction contract for the River Road Streetscape Project for the Base Bid including Options #1 and #2 to Precise Construction, 1016 Highway 33, Freehold, NJ, 07728 in the amount of \$974,880.00; and

WHEREAS, Resolution No. 2022-127, dated May 9, 2022, approved Change Order No. 1 which increased the amount of the project by \$103,255.36 for a total of \$1,078,135.36; and

WHEREAS, the Borough Engineer has requested a second and final change order for this project with a decrease in the contract amount by \$180,426.96 due to NJ American Water installing the decorative crosswalks and the County performing the milling/paving, signage and striping; and

WHEREAS, the Chief Financial Officer of the Borough of Fair Haven will provide the appropriate certification as required by law.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Fair Haven hereby authorizes and approves the second and final change order with Precise Construction in the amount of \$180,426.96, decreasing the total contract amount from \$1,078,135.36 to \$897,708.40; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Borough Clerk to the Borough Administrator, Borough Engineer, Borough CFO, and Precise Construction.

Offered for adoption by Councilwoman Koch, second by Councilman McCue

Affirmative: Councilmembers Chrisner-Keefe, Cole, Koch, McCue, Neff and Rodriguez

Negative: None

Abstain: None

Absent: None

Reports of Departments

October 2022

-Planning Board/Zoning Board

-Budget Status

Motion to accept the reports, as submitted, moved by Councilwoman Koch, second by Councilman McCue with Ayes by all present.

GOOD OF THE BOROUGH

Mayor Halpern opened the meeting to the public for comments or questions at 7:25 p.m. Claudia Brady had her hand raised on the Zoom Platform and was acknowledged but had some technical difficulty with unmuting.

Councilwoman Cole advised that Brickz for Kids (Lego program) is providing a program in conjunction with Evolving Minds. Taste and Technique will be relocating to the old Seed to Sprout location and Coastal Décor is moving to Monmouth Beach.

There being no further comments or questions, the meeting was closed to the public at 7:26 p.m.

Council went into executive session at 7:35 p.m. and this meeting was reconvened at 8:50 p.m.

ADJOURNMENT

Motion to adjourn moved by Councilwoman Chrisner-Keefe, second by Councilwoman Koch with Ayes by all present.

Time of Adjournment: 8:51 p.m.

Respectfully submitted,

Allyson M. Cinquegrana, RMC/CMR
Borough Clerk