

**FAIR HAVEN BOROUGH COUNCIL
REGULAR MEETING AGENDA
JULY 25, 2022, 7:00 P.M.
HYBRID MEETING (IN-PERSON AND ZOOM)**

Zoom Link: <HTTPS://US02WEB.ZOOM.US/J/88947872648>

iPhone or Land Line Telephone Call In: 1-301-715-8592

Webinar ID: 889 4787 2648

1. **Call to Order:** pm
2. **Salute to the Flag:**
3. **Moment of Silent Reflection:**
4. **Sunshine Law Notice:**
5. **Roll Call:** Councilmembers Chrisner-Keefe Cole Koch
McCue Neff Rodriguez
6. **Workshop Session**
 - Request from Gotran de Quillacq, 444 River Road, to amend his Non-Domestic Animal License
 - Request from RFH Rowing Booster Organization to post six recruitment lawn signs
 - Habitat for Humanity: Hendrickson Place
 - Bicentennial Hall: ADA Improvements
 - AV for public meetings
 - Restaurant Ordinance
7. **Public Comment on Agenda Items**
8. **Approval of Minutes**
 - July 11, 2022 Regular Meeting
 - July 11, 2022 Executive Session
9. **Old Business**
 - Readoption of Ordinance No. 2022-10, Multi-purpose Bond Ordinance
10. **New Business**
 - Council Committee Reports**
 - Finance** - Councilwoman Neff
 - Personnel** - Councilwoman Chrisner-Keefe
 - Planning & Zoning** - Councilwoman Koch
 - Parks and Recreation** - Councilwoman Koch
 - Police, Fire & OEM** - Councilman McCue
 - Engineering and DPW** - Councilman McCue
 - Borough Facilities** - Councilman Rodriguez
 - Borough Communications and Community Outreach** - Councilwoman Cole
 - Introduction of Ordinance**
 - 2022-11 Amend Schedule C: Minimum Lot Size of the R-7.5 Zone (7,500)
 - Consent Agenda**
 - Resolutions**
 - 2022-161 Approve Temporary Sign Installation for Fair Haven Fire Company (The Outback)
 - 2022-162 Approve NJDOT FY2023 Grant Application: Improvements to Fair Haven Road, Phase II
 - 2022-163 Extend Grace Period of 3rd Quarter 2022 Taxes to August 23, 2022

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| 2022-164 | Release LOSAP funds to Audrey Henne, Executor for Robert Henne |
| 2022-165 | Release LOSAP funds to the Estate of Sheila E. Haese for Craig Haese |
| 2022-166 | Approve Block Party on Cedar Avenue (between Third and Jackson Streets), August 13 th |
| 2022-167 | Hire Tax and Finance Office Assistant - Lisa Pantaleo |
| 2022-168 | Approve Fire Department Membership Application, Christopher Michael Cassarino |
| 2022-169 | Approve Fire Department Affiliate Membership Application, First Aid, Sophia M. Donskoy |
| 2022-170 | Approve Borough Architect Proposal: Add Multipurpose Room to Storage Building |
| 2022-171 | Authorize Bid Documents for Police Headquarters, Storage Building and DPW |
| 2022-172 | Hire Temporary/Seasonal DPW Laborer - Robert Keenan |
| 2022-173 | Executive Session: Contract Negotiations |
| 2022-174 | Payment of Vouchers |

Department Reports

June 2022

- Municipal Court
- Police Department
- Planning Board and Zoning Board
- Budget Status

11. Good of the Borough - Please stand and identify yourself by clearly stating your name and address for the record (*Please observe a time limit of three minutes*)

12. Adjournment

PROCEDURE FOR CITIZEN PARTICIPATION AT COUNCIL MEETINGS

The Fair Haven Borough Council and the Mayor welcome comments, suggestions and inquiries from residents of Fair Haven. To that end, provision is made for a public discussion period at each meeting. It is listed as:

“Public Discussion” – near the end of the meeting where any topic may be addressed.

You must wait to be recognized by the Mayor. **IDENTIFY YOURSELF BY CLEARLY STATING YOUR NAME AND ADDRESS FOR THE RECORD.** Limit your comments to three (3) minutes. Once a particular topic has been addressed by a member of the public, he/she will not be recognized to talk again on the same topic until all others have been heard a first time.

If you wish to reserve time to speak in advance, you may address your request to Allyson Cinquegrana at 732-747-0241 extension *221, by noon on the Friday preceding the meeting.

You will **NOT** be recognized, **NOR SHOULD YOU COMMENT OR CARRY ON A DEBATE OR DIALOGUE WHILE BUSINESS OF THE BOROUGH IS BEING ADDRESSED BY MAYOR AND COUNCIL.**

**BOROUGH OF FAIR HAVEN
ORDINANCE NO. 2022-10**

AN ORDINANCE OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH OF FAIR HAVEN AND APPROPRIATING \$3,292,500 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$1,948,070 IN BONDS OR NOTES OF THE BOROUGH OF FAIR HAVEN TO FINANCE THE SAME.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Fair Haven, in the County of Monmouth, New Jersey (the "Borough") as general improvements, as described in more detail herein. For the several improvements or purposes described in Section 3 hereof, there are hereby appropriated the respective sums of money therein stated as the appropriations made for each improvement or purpose, such sums amounting in the aggregate to \$3,292,500, said sum being inclusive of all appropriations theretofore made therefor, including total grant funds in the amount of \$1,241,900 expected to be received from the NJDEP Green Acres Program, the State of New Jersey Department of Transportation, the County of Monmouth and other sources, and including the sum of \$102,530 as the several down payments required by the Local Bond Law. The down payments have been made available by virtue of provision in one or more previously adopted budgets for down payment or for capital improvement purposes.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$1,948,070 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The several improvements hereby authorized and the several purposes for which the bonds or notes are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

- (1) Purpose: Acquisition of a front loader for the Borough Department of Public Works and including all work and materials necessary therefor and incidental thereto.

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| <u>Appropriation and Estimated Cost:</u> | \$204,000 |
| <u>Maximum Amount of Bonds or Notes:</u> | \$193,800 |
| <u>Period or Average Period of Usefulness:</u> | 5 years |
| <u>Amount of Down Payment:</u> | \$ 10,200 |

- (2) Purpose: Improvements to various parks and fields throughout the Borough and including all work and materials necessary therefor and incidental thereto.

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| <u>Appropriation and Estimated Cost:</u> | \$60,000 |
| <u>Maximum Amount of Bonds or Notes:</u> | \$57,000 |
| <u>Period or Average Period of Usefulness:</u> | 15 years |
| <u>Amount of Down Payment:</u> | \$ 3,000 |

- (3) Purpose: Acquisition of land located on the Navesink River in the Borough, commonly known as 21 Fair Haven Road, and including all rights or interests therein, and including all work and services necessary therefor or incidental thereto.

| | |
|--|-------------|
| <u>Appropriation and Estimated Cost:</u> | \$1,840,000 |
| <u>Maximum Amount of Bonds or Notes:</u> | \$1,035,500 |
| <u>Grant Funds:</u> | \$ 750,000 |
| <u>Period or Average Period of Usefulness:</u> | 40 years |
| <u>Amount of Down Payment:</u> | \$ 54,500 |

- (4) Purpose: Various Borough-wide road improvements, including, but not limited to, Phase II of the Third Street Road Project and Phase I of the Fair Haven Road Project, such projects to include, but are not limited to, drainage and sidewalk improvements, curbing, milling, and paving, and including all work and materials necessary therefor and incidental thereto.

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| <u>Appropriation and Estimated Cost:</u> | \$1,188,500 |
| <u>Maximum Amount of Bonds or Notes:</u> | \$ 661,770 |
| <u>Grant Funds:</u> | \$ 491,900 |
| <u>Period or Average Period of Usefulness:</u> | 10 years |
| <u>Amount of Down</u> | |
| <u>Payment:</u> | \$ |
| 34,830 | |

(b) The estimated maximum amount of bonds or notes to be issued for the several improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the several improvements or purposes is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Borough may lawfully undertake as general improvements, and no portion of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the several improvements or purposes, computed on the basis of the respective amounts or obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 25.59544 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,948,070, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$127,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the several improvements or purposes.

(e) The Borough reasonably expects to commence the acquisition and/or construction of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 7. Any other grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Borough hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-161

**TITLE: APPROVE TEMPORARY SIGN INSTALLATION ON THE FAIR HAVEN
VOLUNTEER FIRE COMPANY PROPERTY**

WHEREAS, in accordance with Borough Code, **30-7.24 (f) Special Event Signs**, civic groups or service organizations may erect a temporary sign prior to a special event provided that permission is granted by the Mayor and Council; and

WHEREAS, the Fair Haven Fire Company has submitted paperwork to the Borough requesting permission to install a temporary sign for their Annual Firemen’s Fair; and

WHEREAS, on July 8, 2022, Nicolas Poruchynsky, Zoning Officer approved the Zoning Application for the temporary sign.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that the Fair Haven Fire Company is hereby authorized to erect a temporary sign “The Outback” on an accessory structure that exists on the property from August 20, 2022 until September 9, 2022.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-162

TITLE: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO FAIR HAVEN ROAD, PHASE II PROJECT

NOW, THEREFORE BE IT RESOLVED that the Council of the Borough of Fair Haven formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Borough Engineer and Borough Clerk are hereby authorized to submit an electronic grant application identified as **MA-2023-Improvements to Fair Haven Road, Phase II** to the New Jersey Department of Transportation on behalf of the Borough of Fair Haven identified as follows:

Improvements to Fair Haven Road Project, Phase II

BE IT FURTHER RESOLVED that the Administrator and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Fair Haven and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-163

TITLE: EXTENDING GRACE PERIOD FOR PAYMENT OF 3RD QUARTER 2022 TAXES

WHEREAS, the Tax Collector has informed the Mayor and Council that the Monmouth County Board of Taxation was delayed in forwarding necessary information for the preparation and mailing of final tax bills to the real estate taxpayers of the Borough of Fair Haven for the year 2022; and

WHEREAS, the present statute requires the imposition of a late charge if 3rd quarter 2022 taxes are not paid by the 10th of August; and

WHEREAS, it would be unfair and unreasonable to impose a penalty for a delinquent payment when the amount of the payment is unknown.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Borough of Fair Haven is hereby ordered and directed, according to Public Law 1994, Chapter 72, signed July 14, 1994, that if tax bills are not delivered or mailed at least 25 (twenty-five) calendar days prior to the standard due date, then the delinquency date for 3rd quarter 2022 taxes shall be established as the twenty-fifth (25) calendar day after the date the tax bill was delivered or mailed. The tax bills will contain the date on which interest shall start accruing.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven are hereby extending the grace period for payment of 3rd quarter 2022 taxes to August 23, 2022.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-164

**TITLE: AUTHORIZING AND APPROVING DISBURSEMENT OF NON-VESTED LOSAP ACCOUNT
BALANCE OF ROBERT JAMES HENNE, DECEASED**

WHEREAS, pursuant to the Emergency Services Volunteer Length of Service Award Program Act, N.J.S.A. 40A:14-183 *et seq.*, and the regulations promulgated therewith, at N.J.A.C. 5:30-14.1 *et seq.*, the Borough of Fair Haven (the "Borough") has established a Length of Service Awards Program ("LOSAP") to better recruit emergency services volunteers and to reward current volunteers for their service; and

WHEREAS, Robert James Henne served as an emergency services volunteer for the Borough for a sufficient period to qualify for the Borough's LOSAP, but did not accumulate sufficient years of service to become a vested LOSAP member; and

WHEREAS, Robert James Henne passed away on March 23, 2015, leaving a non-vested LOSAP account balance of \$1,416.31; and

WHEREAS, under N.J.S.A. 40A:14-183 *et seq.* and N.J.A.C. 5:30-14.1 *et seq.*, upon the death of a LOSAP member prior to vesting, the Borough has the option as to whether to disburse the non-vested LOSAP account balance to the deceased member's heir(s), or whether to escheat such funds to the municipality; and

WHEREAS, the Borough's Mayor & Council find it both appropriate and for the benefit of the Borough to disburse earned (if not vested) LOSAP benefits to deceased members' heirs in keeping with the spirit and intent of the Borough's LOSAP; and

WHEREAS, Audrey A. Henne has provided appropriate proofs to the Borough that she is the Executor of the Estate of Robert James Henne and his rightful heir according to law;

NOW, THEREFORE, BE IT RESOLVED that the Mayor & Council of the Borough of Fair Haven hereby authorize and direct the disbursement of the non-vested LOSAP account balance of Robert James Henne, in the amount of \$1,416.31, to Audrey A. Henne, Executor of the Estate of Robert James Henne.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-165

**TITLE: AUTHORIZING AND APPROVING DISBURSEMENT OF VESTED LOSAP
ACCOUNT BALANCE OF CRAIG F. HAESE, DECEASED**

WHEREAS, pursuant to the Emergency Services Volunteer Length of Service Award Program Act, N.J.S.A. 40A:14-183 *et seq.*, and the regulations promulgated therewith, at N.J.A.C. 5:30-14.1 *et seq.*, the Borough of Fair Haven (the "Borough") has established a Length of Service Awards Program ("LOSAP") to better recruit emergency services volunteers and to reward current volunteers for their service; and

WHEREAS, Craig F. Haese served as an emergency services volunteer for the Borough for a sufficient period to qualify for the Borough's LOSAP, and also accumulated sufficient years of service to become a vested LOSAP member; and

WHEREAS, Craig F. Haese passed away on December 8, 2019, leaving a vested LOSAP account balance of \$8,476.86; and

WHEREAS, under N.J.S.A. 40A:14-183 *et seq.* and N.J.A.C. 5:30-14.1 *et seq.*, upon the death of a vested LOSAP member, the Borough shall disburse said vested LOSAP account balance to the deceased member's heir(s); and

WHEREAS, the Borough's Mayor & Council also find it both appropriate and for the benefit of the Borough to disburse vested LOSAP benefits to deceased members' heirs in keeping with the spirit and intent of the Borough's LOSAP; and

WHEREAS, Jay R. Schmerler, Esq. has provided appropriate proofs to the Borough that the Estate of Shelia E. Haese is the deceased member's rightful heir according to law.

NOW, THEREFORE, BE IT RESOLVED that the Mayor & Council of the Borough of Fair Haven hereby authorize and direct the disbursement of the vested LOSAP account balance of Craig F. Haese, in the amount of \$8,476.86, to the Estate of Shelia E. Haese.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-166

**TITLE: APPROVING A BLOCK PARTY TO BE HELD ON CEDAR AVENUE
 (BETWEEN THIRD AND JACKSON STREETS) ON AUGUST 13TH**

WHEREAS, a request was received to hold a Block Party on Cedar Avenue, between Third and Jackson Streets, on Saturday, August 13, 2022 from 5 pm to 11 pm (rain date of August 14th); and

WHEREAS, Police Chief McGovern reviewed the application and submitted his approval on July 14, 2022; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that approval is hereby granted for a block party to be held on Cedar Avenue, between Third and Jackson Streets, on Saturday, August 13, 2022 from 5 pm to 11 pm (rain date of August 14th).

BE IT FURTHER RESOLVED that Permit No. BP 2022-03 will be issued for said event and that attendees with comply with the Governor's order regarding social gatherings.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-167

TITLE: APPOINT A TAX AND FINANCE OFFICE ASSISTANT – LISA PANTALEO

WHEREAS, there is a need for an assistant in the Tax and Finance office; and

WHEREAS, the Borough Administrator advertised the position on the Borough's website, the New Jersey League of Municipalities website and other Borough social media platforms; and

WHEREAS, resumes were received, and interviews were conducted for said position and the Borough Administrator, Assistant Chief Financial Officer and Personnel Committee have confirmed that Lisa Pantaleo is qualified to fill said position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven, that Lisa Pantaleo is hereby appointed as a full time Assistant for the Tax and Finance Offices at an annual salary of \$42,000.00 and in accordance with the terms in the Offer Letter attached hereto.

BE IT FURTHER RESOLVED that the appointment of Lisa Pantaleo is effective July 26, 2022.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-168

**TITLE: RESOLUTION APPOINTING A REGULAR MEMBER TO THE FAIR
HAVEN FIRE DEPARTMENT – Christopher Michael Cassarino**

BE IT RESOLVED by the Borough Council of the Borough of Fair Haven that Christopher Michael Cassarino, 324 Harding Road, Fair Haven, NJ having been duly accepted as a regular member of the Fair Haven Volunteer Fire Co., is hereby appointed to the Fair Haven Fire Department.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-169

TITLE: RESOLUTION APPOINTING AN AFFILIATE MEMBER TO THE FAIR HAVEN FIRE DEPARTMENT - First Aid - Sophia M. Donskoy

BE IT RESOLVED by the Borough Council of the Borough of Fair Haven that Sophia M. Donskoy, 48 Park Lane, Fair Haven, NJ having been duly accepted as an affiliate member of the Fair Haven Volunteer Fire Co., is hereby appointed to the Fair Haven Fire Department/First Aid Squad.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-170

**TITLE: AWARD PROPOSAL FOR ADDITIONAL PROFESSIONAL SERVICES TO ADD A
MULTIPURPOSE ROOM TO THE POLICE STORAGE BUILDING TO THE
GOLDSTEIN PARTNERSHIP**

WHEREAS, a proposal dated July 14, 2022 was received from the Borough’s Architect, Eli Goldstein (The Goldstein Partnership) to add a Multipurpose Room to the Police Storage Building, Fisk Street; and

WHEREAS, The Goldstein Partnership’s non-fair and open paperwork was submitted at the beginning of the year; and

WHEREAS, the proposal states that the total costs for this work, broken down as follows, shall not exceed a total of \$26,750:

| | |
|-------------------------------------|-----------------|
| Architectural Services | \$10,700 |
| Coordination of Engineering Changes | \$ 1,400 |
| Structural Engineering | \$ 1,500 |
| Mechanical/Electrical Engineering | \$ 5,500 |
| Site/Civil Engineering | \$ 7,500 |
| Reimbursable Expense Allowance | \$ 150 |
| Total | \$26,750 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven, that the proposal received from Eli Goldstein, The Goldstein Partnership, be accepted and awarded to add a Multipurpose Room to the Police Storage Building at a cost not to exceed \$26,750 and the Mayor is authorized to execute paperwork, if required.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-171

TITLE: AUTHORIZE THE CREATION OF BID DOCUMENTS FOR A NEW POLICE FACILITY, POLICE STORAGE/MULTIPURPOSE FACILITY AND FOR DPW FACILITY IMPROVEMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Fair Haven that authorization is given to the Borough Administrator, Borough Engineer and other Borough Professionals to prepare bid documents for Receipt of Bids for a Police Facility, Police Storage/Multipurpose Facility and Improvements to the DPW Facility, as follows:

- The Police Department Building and the Police Storage Building/Multipurpose Room will be the base bid.
- The Multipurpose Room changes to the Police Storage Building will be sent to bidders as an addendum, unless it is done prior to going out to bid.
- The offsite improvements to the Police Department will be bid as the first alternate
- The DPW Project will be bid as the second alternate
- The offsite improvements to the DPW will be bid as the third alternate

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-172

TITLE: APPOINT PART TIME SEASONAL PUBLIC WORKS LABORER – Robert Keenan

WHEREAS, there is a need for a part-time Seasonal Public Works Laborer; and

WHEREAS, Richard Gardella, Director of Engineering and Public Works has recommended that Robert Keenan, who has a prior Seasonal Laborer experience, be appointed as a part-time Seasonal Laborer with hours not to exceed 30 hours weekly; and

WHEREAS, the rate of pay for this position is \$17.00 per hour.

NOW, THEREFORE, BE IT RESOLVED that the appointment of Robert Keenan, as part-time Seasonal Laborer is hereby confirmed.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION**

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-173

TITLE: EXECUTIVE SESSION

WHEREAS, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body may wish to discuss the following matters:

Contract Negotiations

1. PBA Negotiations
2. Municipal Joint Insurance Fund Renewal

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by:

Second by:

AFFIRMATIVE:

NEGATIVE:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2022-174

TITLE: PAYMENT OF VOUCHERS

BE IT RESOLVED by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the July 25, 2022 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

| | | |
|----------------------|---|-----------------------|
| 2021 CURRENT ACCOUNT | | \$ 606.34 |
| 2022 CURRENT ACCOUNT | | \$3,997,946.49 |
| GRANT FUND | | \$ 1,200.00 |
| GENERAL CAPITAL | | \$ 182,717.50 |
| OTHER TRUST | | <u>\$ 16,604.60</u> |
| | | \$4,199,074.93 |
| LESS VOIDED CHECKS | - | <u>\$ 286.09</u> |
| TOTAL | | \$4,198,788.84 |

| | |
|-------------------------|-----------|
| CURRENT CHECK NO. 62257 | \$ 196.09 |
| CURRENT CHECK NO. 62519 | \$ 90.00 |

