



- Municipal Court
- Budget Status

12. **Good of the Borough - Please stand and identify yourself by clearly stating your name and address for the record** (*Please observe a time limit of three minutes*)

13. **Adjournment**

**PROCEDURE FOR CITIZEN PARTICIPATION AT COUNCIL MEETINGS**

The Fair Haven Borough Council and the Mayor welcome comments, suggestions and inquiries from residents of Fair Haven. To that end, provision is made for a public discussion period at each meeting. It is listed as:

“Public Discussion” – near the end of the meeting where any topic may be addressed.

You must wait to be recognized by the Mayor. **IDENTIFY YOURSELF BY CLEARLY STATING YOUR NAME AND ADDRESS FOR THE RECORD.** Limit your comments to three (3) minutes. Once a particular topic has been addressed by a member of the public, he/she will not be recognized to talk again on the same topic until all others have been heard a first time.

If you wish to reserve time to speak in advance, you may address your request to Allyson Cinquegrana at 732-747-0241 extension \*221, by noon on the Friday preceding the meeting.

You will **NOT** be recognized, **NOR SHOULD YOU COMMENT OR CARRY ON A DEBATE OR DIALOGUE WHILE BUSINESS OF THE BOROUGH IS BEING ADDRESSED BY MAYOR AND COUNCIL.**

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2021-245**

**TITLE: EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body may wish to discuss the following matters:

**Personnel**

1. Police Department Social Security

**Contract Negotiations**

1. Facility Project Consulting Services
2. Monmouth County Regional Health Commission #1

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

**RESOLUTION NO. 2021-246**

**TITLE: AUTHORIZING TRANSFERS IN THE 2021 MUNICIPAL BUDGET**

**WHEREAS**, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

**WHEREAS**, it is deemed necessary that said transfers be done through various accounts.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Fair Haven, County of Monmouth and State of New Jersey that the following transfers are made in the 2021 budget appropriations:

<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
1-01-20-130-101	Finance - Salary and Wages	\$ 1.00
1-01-20-130-101	Finance -Salary and Wages	\$ 1,830.00
1-01-20-130-101	Finance - Salary and Wages	\$ 210.00
1-01-26-310-204	Bldgs & Grounds - Repairs	\$ 5,000.00
1-01-26-310-272	Bldgs & Grounds – Tree Removal	\$ 7,000.00
1-01-26-310-272	Bldgs & Grounds – Tree Removal	\$ 3,000.00
<b>Total</b>		<b>\$ 17,041.00</b>

<u>TO</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
1-01-20-150-101	Tax Assessment	\$ 1.00
1-01-20-165-101	Engineering Salaries	\$ 1,830.00
1-01-25-240-101	Police Salaries	\$ 210.00
1-01-26-315-235	Veh. Maint. - New Equip/Repairs	\$ 5,000.00
1-01-26-315-263	Veh. Maint. – Supplies	\$ 7,000.00
1-01-26-315-264	Veh. Maint. – Tires	\$ 3,000.00
<b>Total</b>		<b>\$ 17,041.00</b>

COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2021-247**

**TITLE: PURCHASE AUTHORIZATION FOR CAPITAL ITEM EXPENDITURES**

**WHEREAS**, Ordinance Nos. 2019-06, adopted on June 24, 2019 and Ordinance No. 2020-03 adopted on July, 2020 provide for the acquisition of various equipment, infrastructure improvements and improvements to public buildings and grounds; and

**WHEREAS**, Capital Item requests have been made as follows:

**Department of Public Works**

- |                        |                                   |
|------------------------|-----------------------------------|
| • Vehicle for Director | Not to exceed \$ 38,500.00        |
| • Loader Claw          | Not to exceed \$ <u>21,500.00</u> |
|                        | <b>\$ 60,000.00</b>               |

**Police Department**

- |                    |                                   |
|--------------------|-----------------------------------|
| • Stun Guns        | Not to Exceed \$ 20,000.00        |
| • Car Camera       | Not to Exceed \$ 5,800.00         |
| • Alcotest Machine | Not to Exceed \$ <u>27,000.00</u> |
|                    | <b>\$ 52,800.00</b>               |

**Parks and Recreation**

- |   |                            |
|---|----------------------------|
| • Community Center Playground Equipment | Not to Exceed \$ 60,000.00 |
|---|----------------------------|

**Fire Department**

- |                                   |                            |
|-----------------------------------|----------------------------|
| • Miscellaneous Capital Purchases | Not to Exceed \$ 18,000.00 |
|-----------------------------------|----------------------------|

**Borough Hall**

- |  |                            |
|--|----------------------------|
| • Carpet for Main Offices, Hall and Stairs | Not to Exceed \$ 18,000.00 |
|--|----------------------------|

**TOTAL Not to Exceed \$208,800.00**

**WHEREAS**, the above equipment will be purchased through various vendors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven that the above capital item expenditures are hereby approved.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2021-248**

**TITLE: RESOLUTION OF THE BOROUGH OF FAIR HAVEN ACCEPTING PERFORMANCE GUARANTEES FOR PROPERTY KNOWN AS BLOCK 5, LOT 19 (101 PRINCETON ROAD)**

**WHEREAS**, Washington Phillips, LLC obtained minor subdivision approval from the Fair Haven Planning Board pursuant to a Resolution adopted by the Planning Board on May 18, 2021; and

**WHEREAS**, the Planning Board Engineer prepared a bond estimate for this minor subdivision by way of letter dated November 9, 2021 which is annexed hereto; and

**WHEREAS**, on November 15, 2021, Burlington Builders submitted a Site Improvement Bond (NFB3437522) in the amount of \$37,681.20 as a performance guarantee, Check No. 424 in the amount of \$4,186.80 as their 10% cash deposit and Check No. 425 in the amount of \$1,744.50 for the Engineering Inspection fee for said project.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven, that the aforementioned performance guarantees are accepted by the Borough in order to secure performance by the property owner of a minor subdivision to effectuate the terms and conditions of the subdivision approval.

COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2021-249**

**TITLE:       AFFIRM THE BOROUGH OF FAIR HAVEN’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of (local unit name) to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

**WHEREAS**, the governing body of the Borough of Fair Haven has determined that certain procedures need to be established to accomplish this policy.

**NOW, THEREFORE BE IT ADOPTED** by the Mayor and Council of the Borough of Fair Haven that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Fair Haven by whatever title known, or any entity that is in any way a part of the Borough of Fair Haven shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough’s business or using the facilities or property of the Borough.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Fair Haven to provide services that otherwise could be performed by the Borough of Fair Haven.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Fair Haven as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Fair Haven. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Fair Haven's web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough of Fair Haven in order for the public to be made aware of this policy and the Borough of Fair Haven's commitment to the implementation and enforcement of this policy.



COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2021-250**

**TITLE:        PAYMENT OF VOUCHERS**

**BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the November 22, 2021 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2020 CURRENT ACCOUNT	\$ 2,344.98
2021 CURRENT ACCOUNT	\$ 1,585,007.87
GENERAL CAPITAL	\$ 15.61
OTHER TRUST	\$ 9,808.31
DOG TRUST	<u>\$ 550.00</u>
	<b>\$ 1,597,726.77</b>
LESS VOIDED CHECKS	<u>\$ - 1,000.00</u>
<b>TOTAL</b>	<b>\$ 1,596,726.77</b>

CURRENT CHECK NO. 61902, \$ 750.00

CURRENT CHECK NO. 61958, \$ 250.00