

**FAIR HAVEN BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
JULY 11, 2022, 7:00 P.M.  
HYBRID MEETING (IN-PERSON AND ZOOM)**

Zoom Link: [HTTPS://US02WEB.ZOOM.US/J/84385610640](https://us02web.zoom.us/j/84385610640)

iPhone or Land Line Telephone Call In: 1-301-715-8592

Webinar ID: 843 8561 0640

1. **Call to Order:** pm
  2. **Salute to the Flag:**
  3. **Moment of Silent Reflection:**
  4. **Sunshine Law Notice:**
  5. **Roll Call:** Councilmembers Chrisner-Keefe Cole Koch  
McCue Neff Rodriguez
  6. **Workshop Session**
    - 2023 NJDOT Grant Application: Improvements to Fair Haven Road, Phase II
    - CDBG Grant: Bicentennial Hall
    - Draft Tree Preservation Ordinance Amendment
    - Borough Facilities
  7. **Public Comment on Agenda Items**
  8. **Approval of Minutes**
    - June 27, 2022 Regular Meeting
    - June 27, 2022 Executive Session
  9. **Old Business**
    - Hearing and Adoption of Ordinance**
    - Ordinance No. 2022-10, Multi-Purpose Bond Ordinance
  10. **New Business**
    - Council Committee Reports**
    - Finance** - Councilwoman Neff
    - Personnel** - Councilwoman Chrisner-Keefe
    - Planning & Zoning** - Councilwoman Koch
    - Parks and Recreation** - Councilwoman Koch
    - Police, Fire & OEM** - Councilman McCue
    - Engineering and DPW** - Councilman McCue
    - Borough Facilities** - Councilman Rodriguez
    - Borough Communications and Community Outreach** - Councilwoman Cole
- Consent Agenda**
- Resolutions**
- 2022-157 Executive Session: Acquisition of Property and Contract Negotiations
- 2022-158 Hire Full-time, Probationary, DPW Laborer - Eric Brindley
- 2022-159 Appoint Rec N Crew Camp Counselor - Sawyer Turoczi
- 2022-160 Payment of Vouchers

## Department Reports

### June 2022

- Municipal Clerk
- Dog License
- Tax Collector
- Budget Status

11. **Good of the Borough - Please stand and identify yourself by clearly stating your name and address for the record** (*Please observe a time limit of three minutes*)
12. **Adjournment**

### **PROCEDURE FOR CITIZEN PARTICIPATION AT COUNCIL MEETINGS**

The Fair Haven Borough Council and the Mayor welcome comments, suggestions and inquiries from residents of Fair Haven. To that end, provision is made for a public discussion period at each meeting. It is listed as:

“Public Discussion” – near the end of the meeting where any topic may be addressed.

You must wait to be recognized by the Mayor. **IDENTIFY YOURSELF BY CLEARLY STATING YOUR NAME AND ADDRESS FOR THE RECORD.** Limit your comments to three (3) minutes. Once a particular topic has been addressed by a member of the public, he/she will not be recognized to talk again on the same topic until all others have been heard a first time.

If you wish to reserve time to speak in advance, you may address your request to Allyson Cinquegrana at 732-747-0241 extension \*221, by noon on the Friday preceding the meeting.

You will **NOT** be recognized, **NOR SHOULD YOU COMMENT OR CARRY ON A DEBATE OR DIALOGUE WHILE BUSINESS OF THE BOROUGH IS BEING ADDRESSED BY MAYOR AND COUNCIL.**

**BOROUGH OF FAIR HAVEN  
ORDINANCE NO. 2022-10**

AN ORDINANCE OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR VARIOUS 2022 GENERAL CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH OF FAIR HAVEN AND APPROPRIATING \$3,292,500 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$1,948,070 IN BONDS OR NOTES OF THE BOROUGH OF FAIR HAVEN TO FINANCE THE SAME.

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FAIR HAVEN, IN THE COUNTY OF MONMOUTH, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** The several improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Fair Haven, in the County of Monmouth, New Jersey (the "Borough") as general improvements, as described in more detail herein. For the several improvements or purposes described in Section 3 hereof, there are hereby appropriated the respective sums of money therein stated as the appropriations made for each improvement or purpose, such sums amounting in the aggregate to \$3,292,500, said sum being inclusive of all appropriations theretofore made therefor, including total grant funds in the amount of \$1,241,900 expected to be received from the NJDEP Green Acres Program, the State of New Jersey Department of Transportation, the County of Monmouth and other sources, and including the sum of \$102,530 as the several down payments required by the Local Bond Law. The down payments have been made available by virtue of provision in one or more previously adopted budgets for down payment or for capital improvement purposes.

**Section 2.** In order to finance the cost of the several improvements or purposes not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$1,948,070 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The several improvements hereby authorized and the several purposes for which the bonds or notes are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

- (1) Purpose: Acquisition of a front loader for the Borough Department of Public Works and including all work and materials necessary therefor and incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$204,000
<u>Maximum Amount of Bonds or Notes:</u>	\$193,800
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$ 10,200

- (2) Purpose: Improvements to various parks and fields throughout the Borough and including all work and materials necessary therefor and incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$60,000
<u>Maximum Amount of Bonds or Notes:</u>	\$57,000
<u>Period or Average Period of Usefulness:</u>	15 years
<u>Amount of Down Payment:</u>	\$ 3,000

- (3) Purpose: Acquisition of land located on the Navesink River in the Borough, commonly known as 21 Fair Haven Road, and including all rights or interests therein, and including all work and services necessary therefor or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$1,840,000
<u>Maximum Amount of Bonds or Notes:</u>	\$1,035,500
<u>Grant Funds:</u>	\$ 750,000
<u>Period or Average Period of Usefulness:</u>	40 years
<u>Amount of Down Payment:</u>	\$ 54,500

- (4) Purpose: Various Borough-wide road improvements, including, but not limited to, Phase II of the Third Street Road Project and Phase I of the Fair Haven Road Project, such projects to include, but are not limited to, drainage and sidewalk improvements, curbing, milling, and paving, and including all work and materials necessary therefor and incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$1,188,500
<u>Maximum Amount of Bonds or Notes:</u>	\$ 661,770
<u>Grant Funds:</u>	\$ 491,900
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down</u>	

Payment: \$  
34,830

(b) The estimated maximum amount of bonds or notes to be issued for the several improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the several improvements or purposes is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Borough may lawfully undertake as general improvements, and no portion of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness of the several improvements or purposes, computed on the basis of the respective amounts or obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 25.59544 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,948,070, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$127,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the several improvements or purposes.

(e) The Borough reasonably expects to commence the acquisition and/or construction of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Borough further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

**Section 7.** Any other grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

**Section 9.** The Borough hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder

(the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

**Section 11.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2022-157**

**TITLE: EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body may wish to discuss the following matters:

**Acquisition of Property**

1. 21 Fair Haven Road

**Contract Negotiations**

1. PBA Negotiations
2. Rumson ILSA: Fire Marshal

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.



COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2022-158**

**TITLE: APPOINTMENT OF PROBATIONARY, FULL TIME DEPARTMENT OF PUBLIC WORKS LABORER - Eric Brindley**

**WHEREAS**, there is a need for a full-time laborer for the Department of Public Works in the Borough of Fair Haven; and

**WHEREAS**, the position was advertised on the Borough's website, Constant Contact and the League of Municipalities website; and

**WHEREAS**, Mr. Eric Brindley submitted his resume and was interviewed by Administrator Casagrande, the Personnel Committee, Director of Engineering and Public Works and Assistant Director of Engineering and Public Works and have confirmed that Eric Brindley is qualified to fill said position.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Fair Haven, that Eric Brindley is hereby appointed as a probationary, full time Laborer for the Department of Public Works, for a period of six months, at the annual salary of \$36,117.00 and in accordance with the terms in the Offer Letter attached hereto.

**BE IT FURTHER RESOLVED** that the start date of Mr. Brindley will be determined by the Director of Engineering and Public Works.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN  
MONMOUTH COUNTY, NEW JERSEY  
RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2022-159**

**TITLE: APPOINT ADDITIONAL COUNSELOR FOR THE 2022 REC-N-CREW SUMMER CAMP PROGRAM IN THE PARKS & RECREATION DEPARTMENT**

**WHEREAS**, Resolution No. 2022-126 appointed the 2022 Rec-N-Crew Summer Camp Counselors for the 2022 summer season; and

**WHEREAS**, due to the large number of registrations received this year, there is a need to hire an additional part-time Counselor; and

**WHEREAS**, DJ Breckenridge, Parks and Recreation Director has requested that the following individual be appointed as a part time Counselor for the 2022 program:

<b>Camp Employee</b>	<b>Hourly Salary</b>	<b>Title/Notes</b>	<b>Term</b>
Sawyer Turoczi	\$11.00	Counselor	June 27 - July 29

**WHEREAS**, the Summer Playground Program is offset through the fees paid by participants of the programs by way of the Recreation Trust Fund.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Fair Haven that Sawyer Turoczi be appointed as a part-time Rec-N-Crew Camp Counselor at the salary listed above effective July 12, 2022.

**COUNCIL OF THE BOROUGH OF FAIR HAVEN**  
**MONMOUTH COUNTY, NEW JERSEY**  
**RESOLUTION**

**Motion by:**

**Second by:**

**AFFIRMATIVE:**

**NEGATIVE:**

**ABSTAIN:**

**ABSENT:**

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**RESOLUTION NO. 2022-160**

**TITLE:        PAYMENT OF VOUCHERS**

**BE IT RESOLVED** by the Governing Body of the Borough of Fair Haven that the vouchers listed for payment on the July 11, 2022 Bill List are hereby approved and the Finance Department is hereby authorized to release payment to the various vendors.

2021 CURRENT ACCOUNT	\$ 3,022.16
2022 CURRENT ACCOUNT	\$ 48,610.03
GRANT FUND	\$ 612.46
PAYROLL AGENCY	\$ 14,304.55
OTHER TRUST	<u>\$ 23,947.82</u>
<b>TOTAL</b>	<b>\$ 90,497.02</b>