

THE GOLDSTEIN PARTNERSHIP

FOUNDED IN 1953
ARCHITECTS
PLANNERS
EXPERTS
CONSULTANTS

CORPORATE, INSTITUTIONAL & GOVERNMENTAL

THE MAP BUILDING, 515 VALLEY ST., SUITE 110, MAPLEWOOD, NJ 07040 (973) 761-4550 FAX: (973) 761-4588

GOLDSTEIN-ARCHITECTS.COM

August 26, 2021

Theresa Casagrande, Borough Administrator
BOROUGH OF FAIR HAVEN
748 River Road
Fair Haven, NJ 07704

RE: *Technology Services*
New Public Works Building
BOROUGH OF FAIR HAVEN
Fair Haven, NJ 07704

Dear Ms. Casagrande:

Pursuant to your note from 08/08/21, I spoke to Rich Gardella last week about his Technology needs for the Public Works Building, and communicated that information to our Technology Consultant, who prepared the attached Proposal.

In addition to his Fee of \$5,250 for his Technology Consulting Services, there will be an Architectural Fee of \$1,250 for the coordination between his work and other trades (especially the Hardware, some of which Rich would like to be outfitted with electronic access controls, as in the PD.

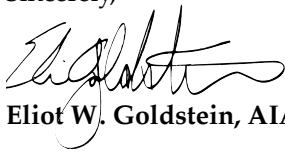
Thus the total Additional Fee for the PW Technology Services will be \$6,500.

We believe the simplest way of dealing with this, from a contractual perspective, would be to add this to our current Public Works Building Contract with the Borough.

I trust that this Proposal is consistent with your expectations in terms of scope. Should you have any questions about it, please give me a call.

Thank you for your consideration.

Sincerely,



Eliot W. Goldstein, AIA, PP, LEED AP, Managing Partner

24 August 2021

Mr. Eli Goldstein, AIA, PP, LEED AP - Managing Partner
The Goldstein Partnership
The Map Building
515 Valley Street, Suite 110
Maplewood, NJ 07040

Re: Fair Haven Municipal Building – Public Works Building
Technology Proposal
Proposal No. 0980-2021-578

Dear Mr. Goldstein:

We are pleased to submit our proposal for Technology services to support the Fair Haven Public Works Building.

- A new DPW Garage will consist most likely of four (4) vehicle bays (maybe 16' x 40') on the back of the building. On the front of the building, there will be a few offices and support spaces for the staff. The total building size is roughly 5,000 GSF on one (1) floor.

TECHNOLOGY SCOPE OF WORK

Our scope of work will be to provide the design for to support a Card Access Control System, AV Systems, Intercom System, Digital Closed Circuit Television System, an Alarm Monitoring and Notification System and a Telecommunications Cabling Infrastructure.

Specific systems are described below:

- Cabling infrastructure.
- Six (6) to eight (8) IP cameras to monitor the site and, to a lesser extent, the building.
- All of the exterior or vestibule doors to have electronic access control.
- Meeting Room/Break Room to be set up for a flat panel screen for A/V.
- Wi-Fi through the building.
- Duress alarm at the transaction window facing the public, and another one within the Meeting Room/Break Room.
- There will be an electric security gate at each of the two (2) vehicular entrances to the yard that need to be controllable from within each of the Public Works vehicles. (It is assumed that each vehicle has the capability to be programmed to operate the gates wirelessly.)

Our deliverables and scope of work are as follows:

- Technology Distribution Plan drawings showing technology equipment rooms. These drawings will provide the Architect with input for architectural design, including required clearances, conduit sleeve, and other special Technology systems requirements.
- Technology Distribution Plan drawings including outlet, AV and security device plans.
- Documentation of incoming Cabling Requirements based on the Service Providers requirements, including one-line diagrams.
- Technology/Telecom/Security room space layouts showing required cable ladder, empty conduit, raceways, power requirements, etc., for voice and data systems equipment.
- Technology details including termination block assignments and mounting, outlet configurations, and station cable distribution hardware.
- Specifications for the AV, Security and Technology cabling systems including products, installation procedures, integrator and test/acceptance requirements based on the format requested by the Architect .
- Review and process AV, Security and Technology cabling project submittals (shop drawings).
- Respond to RFI's from Contractors during bid and after award during construction.
- Observe cable installation (maximum two [2] visits) for compliance with bid specification.
- Prepare and issue a field observation reports and punch lists at the end of the project.
- Review Contractor's test and acceptance reports.

Note: Design of Active Systems such as VoIP, PBX, Network Design (network switches, routers and PCs) is not included in this proposal.

FEES

Our fee for those services indicated above will be a not-to-exceed fee of **\$5,250.00**.

ADDITIONAL SERVICES

The following work, if required, will constitute additional services and is not included in our fee. If any of these services are required, they will be invoiced on a time card basis at 2.75 times Direct Salary.

1. Engineering services for work not described above.
2. Providing MEP, Lighting, Acoustical and services not listed above.
3. Preparation of architectural backgrounds, if CAD disks are not available.

REIMBURSABLE EXPENSES

The not-to-exceed reimbursable expenses shall be **\$750.00**. There would be separate reimbursement for out-of-pocket expenses, in accordance with **Attachment "A"**. Local personnel will be used for performance of on-site services unless you otherwise reasonably agree.

PAYMENTS

An invoice reflecting completion percentage for our lump sum fee will be rendered monthly and payable within 30 days or according to a mutually acceptable progress payment schedule.

LIMITATION OF LIABILITY

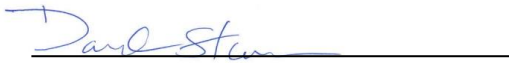
By accepting this proposal, you agree to limit Loring's liability due to any claim of any nature whatsoever arising out of or relating to the performance of professional services under this agreement such that the total aggregate liability of Loring shall not exceed Loring's total fee (including additional services) for services rendered on this project. Notwithstanding the foregoing, such limitation of liability shall not apply with respect to any claim arising out of the gross negligence or willful misconduct of Loring, its employees and/or its Contractors.

AGREEMENT

If you are in agreement with this proposal, please sign and return to us as our authorization to proceed. This agreement shall be governed by the laws of the State of New York.

Sincerely,

Loring Consulting Engineers, Inc.



David Stumer
Vice President

DS:tb

Accepted By: _____
Signature of Authorized Individual

Title of Authorized Individual

Date: _____

**ATTACHMENT “A”
STANDARD RATES FOR “REIMBURSABLES”**

CAD PLOTTING AND DIGITAL PRINTING

Vellum	\$3.00 square foot
Bond	\$2.00 plot or print
Mylar	\$3.00 square foot

TELEPHONE

Local	No Charge
Long Distance	At Cost

FAXES

First Sheet | Each Additional Sheet

Local	\$0.55 \$0.35
Long Distance	\$1.00 \$0.50

REPRODUCTION

Blue Line	\$1.00 Per Sheet
Sepia Line	\$2.50 Per Sheet
Xerox	8.5 x 11 = \$0.10
	8.5 x 14 = \$0.11
	11 x 17 = \$0.35
Color	8.5 x 11 = \$1.65

DELIVERY

Federal Express	At Cost
Messenger – NYC	\$9.50 Per Delivery

TRAVEL AND LIVING

Local

Auto – Milage	\$0.56 mile
Tolls and Parking	At Cost
Taxi, Subway and Bus	At Cost

Out of Town

Train / Airfare	At Cost
Hotel, Meals, Ground Transportation	At Cost