

LAND USE AND DEVELOPMENT REGULATIONS

30-12

Borough of Fair Haven
Land Development Application Checklist

Name of Application: CHRISTOPHER SHAW Date: 8/10/20

Block: 72 Lot(s): 15 Address: 15 BUTTOWOOD DRIVE

Individual Completing Checklist: EDWARD MCKENNA JR Title: ATTORNEY

An application shall not be considered complete until all the materials and information specified below has been submitted, unless upon receipt of a written waiver request from the applicant, a specified requirement is waived by the municipal agency. The waiver request shall be granted or denied within 45 days of receipt of said request. If an item is considered by the applicant to be "Not Applicable", a waiver request should be made.

Item Number	Minor		Major		Variance			Item Description	Applicant Mark	Status	Borough Mark	Comments				
	Subdivision	Site Plan	Prelim		Final		40:55D-70									
			Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)						(c)	(d)		
1	•	•	•	•	•	•	•	•	•	•	•	Completed Application Form	✓	Complies		
														Waiver		
2	•	•	•	•	•	•	•	•	•	•	•	Calculation of the application fee and review escrow	✓	Complies		
														Waiver		
3	•	•	•	•	•	•	•	•	•	•	•	Individual checks made out to the Borough of Fair Haven in the amount calculated for the application fee and review escrow	✓	Complies		
														Waiver		
4	•	•	•	•	•	•	•	•	•	•	•	A completed Checklist (latest revision) with written explanations for all requested completeness waivers.	✓	Complies		
														Waiver		

Item Number	Minor		Major		Variance	Item Description	Applicant Mark	Status	Borough Mark	Comments
	Subdivision	Site Plan	Subdivision	Site Plan						
5	•	•	•	•	•	Completed Escrow Agreement signed by owner and applicant.	✓ Complies Waiver			
6	•	•	•	•	•	Completed Ownership Disclosure Statement.	✓ Complies Waiver			
7	•	•	•	•	•	Tax Collector Certification from the Borough Tax Collector that all current taxes and assessments on the property are paid to date.	✓ Complies Waiver			
8	•	•	•	•	•	Certified list of property owners within 200' of the property as prepared by the Borough Tax Assessor.	✓ Complies Waiver			
9	•	•	•	•	•	Completed Monmouth County Planning Board application. Copy of a check made payable to "Monmouth County."	Complies Waiver			N/A
10	•	•	•	•	•	Completed Firehold Soil Conservation District (FSCD) application. Copy of a check made payable to "FSCD."	Complies Waiver			N/A

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	Subdivision		Site Plan		Subdivision		Site Plan		40:55D-70	(a) & (b)	(c)						(d)
	Subdivision	Site Plan	Subdivision	Site Plan	Subdivision	Site Plan											
11	•	•	•	•	•	•	•	•	•	•	•	Completed Monmouth County Health Department application. Copy of a check made payable to "Monmouth County."		Complies		N/A	
														Waiver			
12	•	•	•	•	•	•						Public utility "will serve" letters.	✓	Complies			
														Waiver			
13			•	•	•	•						Environmental Impact Assessment		Complies		N/A	
														Waiver			
14	•	•	•	•	•	•						Freshwater wetlands Letter of Interpretation.		Complies		N/A	
														Waiver			
15	•	•	•	•	•	•						List of all Federal, State, regional, and/or municipal approvals or permits required.		Complies			
														Waiver			
16	•	•	•	•	•	•	•	•	•	•	•	Copies of all easements, covenants and deed restrictions including metes and bounds descriptions, on or affecting the property in question.	✓	Complies			
														Waiver			

Item Number	Minor		Major		Variance			Item Description	Applicant Mark	Status	Borough Mark	Comments	
	Subdivision	Site Plan	Prelim	Final	40:55D-70	(a) & (b)	(c)						(d)
			Subdivision	Site Plan									
17	•	•	•	•	•	•	•	•	✓	Complies			
								Twenty (20) prints prepared by a New Jersey licensed Professional Engineer or Land Surveyor. Each sheet must be signed and sealed by the appropriate professional. (8 copies 24x36, 12 copies 11x17).		Waiver			
18	•	•	•	•	•	•	•	•	✓	Complies			
								A digital copy of the plan in .dwg format (ACAD 2007 or later) and .pdf format (Adobe).		Waiver			
19	•		•	•					✓	Complies			
								Certification from the Borough Tax Assessor approving the block and lot designations.		Waiver			
20			•							Complies			
								Certification from the Borough approving the road names and subdivision name.	✓	Waiver			
21	•		•							Complies			
								An affirmative statement in writing indication how all applicable conditional use standards are met.		Waiver			
22			•	•						Complies			
								An engineer's estimate of all the improvements identified on the approved preliminary plan, which remain to be completed at the time of final plat.		Waiver			

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			Prelim	Final	40:55D-70							
	Subdivision	Site Plan	Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)					
23					•	•				Complies		
										Waiver		
24					•	•				✓ Complies		
										Waiver		
25	•	•	•	•						Complies		N/A
										Waiver		
26		•				•				✓ Complies		
										Waiver		

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	Subdivision		Site Plan		Subdivision		Site Plan		40:55D-70	(a) & (b)	(c)						(d)
	Subdivision	Site Plan	Subdivision	Site Plan	Subdivision	Site Plan											
27	•	•	•	•	•	•	•	•	•	•	•	Photograph(s) of the subject property.	Complies				
													Waiver				
28	•	•	•	•	•	•	•	•	•	•	•	List of variances required or requested.	✓ Complies				
													Waiver				
29	•	•	•	•	•	•	•	•	•	•	•	List of requested design waivers or exceptions.	Complies				
													Waiver			N/A	
Plans shall show or include the following:																	
30	•	•	•	•	•	•	•	•	•	•	•	Map scale not less than 1" = 100', showing the entire tract on one sheet not exceeding 24"x36."	✓ Complies				
													Waiver				
31	•	•	•	•	•	•	•	•	•	•	•	Key map at specified scale showing location to surrounding properties, streets, watercourses, municipal boundaries, etc., within 500' of property.	Complies				
													Waiver				
32	•	•	•	•	•	•	•	•	•	•	•	Site or Subdivision name.	✓ Complies				
													Waiver				
33	•	•	•	•	•	•	•	•	•	•	•	Name, signature, license number, seal, address, phone number, web address, and email address of professional responsible for preparing the plans.	✓ Complies				
													Waiver				

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	Minor	Prelim	Final		(a) & (b)	(c)	(d)						
31	•	•	•	•				Title block denoting type of application, tax map sheet, County, name of municipality, block and lot, and street location		Complies			
	•	•	•	•									
35	•	•	•	•				Name, address, and phone number of property owner and applicant.	✓	Complies			
	•	•	•	•									
36	•	•	•	•				North arrow and scale	✓	Complies			
	•	•	•	•									
37	•	•	•	•				Schedule of required zone district requirements. Include basis for building and lot coverage, building height, FAR, and habitable floor area.		Complies			
	•	•	•	•									
38	•	•	•	•				Approval signature block for Board Chairman, Secretary, and Borough Engineer.		Complies			
	•	•	•	•									
39	•	•	•	•				Certification blocks required by map filing law.		Complies			
	•	•	•	•									
40	•	•	•	•				Monumentation as specified by map filing law.	✓	Complies			
	•	•	•	•									
41	•	•	•	•				Date of current property survey.	✓	Complies			
	•	•	•	•									

Item Number	Minor		Major		Variance	Item Description	Applicant Mark	Status	Borough Mark	Comments
	Subdivision	Site Plan	Prelim	Final						
42	•		•			Notes and bounds description showing dimensions, bearings of original and proposed lots.	✓ Complies	Waiver		
43	•		•			Mets and bounds description showing dimensions, bearings, curve data, length of tangents, radii, arcs, chords, and central angles for all centerlines and rights-of-way and centerline curves on streets.	✓ Complies	Waiver		
44	•		•			Average of tract to the nearest tenth of an acre.	✓ Complies	Waiver		
45	•		•			Date of original preparation and of each subsequent revision.	✓ Complies	Waiver		
46	•		•			Size and location of any existing and proposed structures with all setbacks dimensioned	✓ Complies	Waiver		
47	•		•			Size and location of all existing structures within 200' of the site boundaries.	✓ Complies	Waiver		
48	•		•			Tax lot and block numbers of existing and proposed lots.	✓ Complies	Waiver		

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	Minor Subdivision	Minor Site Plan	Prelim Subdivision	Prelim Site Plan						
49	•		•		•		Area of proposed lots in square feet.	<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
50	•	•	•	•	•	•	Any existing or proposed easement or land reserved for or dedicated to public use.	<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
	•	•	•	•	•	•		<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		
51	•	•	•	•	•	•	Property owners within 200 feet of subject property.	<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
	•	•	•	•	•	•		<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
52	•	•	•	•	•	•	Location of streams, floodplains, wetlands or other environmentally sensitive areas on or within 200' of the project site (Note: variance applications need only show these features on site)	<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
	•	•	•	•	•	•		<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		
53	•	•	•	•	•	•	Preliminary architectural plans and elevations.	<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
	•	•	•	•	•	•		<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		
54			•	•	•	•	Site identification signs, traffic control signs, and identification signs.	<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		N/A
			•	•	•	•		<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		
55	•	•	•	•	•	•	Existing and proposed sight triangles.	<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		
	•	•	•	•	•	•		<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
56			•				Proposed street names when new road is proposed.	<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		
			•					<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
57	•		•				Parking plan.	<input checked="" type="checkbox"/> Complies <input type="checkbox"/> Waiver		
	•		•					<input type="checkbox"/> Complies <input type="checkbox"/> Waiver		

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	Subdivision	Site Plan	Subdivision	Final Site Plan							(a) & (b)	(c)	(d)
58						Phasing plan as applicable.	✓	Complies					
								Waiver					
59						Solid waste management and recycling plan showing holding location and provisions for waste and recyclables.		Complies		N/A			
								Waiver					
60						Site layout showing all roadways, circulation patterns, curb, sidewalk, buffers, structures, open space, recreation, etc., as applicable.		Complies		N/A			
								Waiver					
61						Grading and utility plan.		Complies		N/A			
								Waiver					
62						Profiles of existing and proposed roadways and including all utilities and stormwater facilities. Roadway cross section at 50' intervals.		Complies		N/A			
								Waiver					
63						Landscaping plan.		Complies		N/A			
								Waiver					
64						Soil erosion and sediment control plan prepared in accordance with the standards for soil erosion and sediment control standards in New Jersey.		Complies		N/A			
								Waiver					

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						Prelim	Final	40:55D-70						
	Subdivision	Site Plan	Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)	(c)	(d)					
65	•	•	•	•	•	•				Lighting plan.	Complies		N/A	
											Waiver			
66	•	•	•	•	•	•				Construction details for any on-site and off-site improvement.	Complies		N/A	
											Waiver			

(2002 Code § 16.48.020; Ord. No. 2014-18)