

MARK R. AIKINS, L.L.C.
COUNSELORS AT LAW
AUTUMN RIDGE OFFICE PARK
3350 ROUTE 138, BUILDING 1, SUITE 113
WALL, NEW JERSEY 07719

MARK R. AIKINS
E-MAIL: maikins@aikinslaw.com
WEBSITE: www.aikinslaw.com

TELEPHONE: 732-280-2606

FACSIMILE: 732-280-8084

January 20, 2021

Hand Delivered

Planning/Zoning Board Secretary
Zoning/Planning Board Secretary
Borough of Fair Haven, 748 River Road
Fair Haven, New Jersey 07704

RE: Minor Subdivision
Washington Phillips, LLC
Block 5, Lot 19
101 Princeton Avenue, Fair Haven

Dear Sir/Madam:

The undersigned represents the Applicant, Washington Phillips, LLC, in connection with the above matter.

Enclosed please find the following documents:

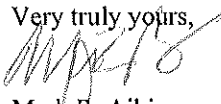
- Original + 3 copies of Development Checklist
- Original + 20 copies of Development Application
- 20 copies of Impervious Area/Stormwater Management dated 12/22/20
- 20 sets of Minor Subdivision Plans prepared by Richard K. Heuser, P.C., dated 11/30/20
(inclusive of reduced copies)
- 4 originals of Survey prepared by Bruce R. Heuser, P.L.S., dated 11/5/20
- Certification from Tax Assessor
- Disc with Minor Subdivision in dwg. Format
- W-9 Form
- Escrow Agreement
- Check #3883 payable to the Borough of Fair Haven for \$425.00 representing the application fees
- Check #3884 payable to the Borough of Fair Haven for \$2,500.00 representing the escrow fees

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January 20, 2021

RE: Bock 5, Lot 19

Upon review of the enclosed documents, kindly advise as to the required application and escrow fees regarding this matter. Thank you.

Very truly yours,

Mark R. Aikins

MRA:mb
Enclosures

cc: Washington Phillips, LLC, w/o/encs. (via e-mail)
Richard Karl Heuser, P.E., L.S., w/o/encs. (via e-mail)

STANDARD DEVELOPMENT APPLICATION FORM

Borough of Fair Haven
748 River Road
Fair Haven, NJ 07704

The application, with supporting documentation, must be filed with the Office of the Borough Clerk and must be delivered to the professionals for review at least fifteen (15) business days prior to the meeting at which the application is to be considered.

TO BE COMPLETED BY BOROUGH STAFF ONLY.

Date Filed	<u>1/20/2021</u>	Application No.	<u>PB-21-01</u>
Planning Board	<input checked="" type="checkbox"/>	Application Fees	<u>\$425⁰⁰</u>
Zoning Board of Adjustment	<input type="checkbox"/>	Escrow Deposit	<u>\$2,500⁰⁰</u>
Scheduled for:			
Review for Completeness		Hearing	

1. SUBJECT PROPERTY

Location 101 Princeton Road

Tax Map	<u>Sheet 1</u>	Page	_____	Block	<u>5</u>	Lot(s)	<u>19</u>
		Page	_____	Block	_____	Lot(s)	_____
Dimensions		Frontage	_____	Depth	_____	Total Area	<u>22,498 sq.ft.</u>
Zoning District	<u>R-10</u>						

2. APPLICANT

Name Washington Phillips, LLC Address c/o Mark R. Aikins, Esquire

Telephone c/o 732-280-2606 3350 Route 138, Building 1, Suite 113, Wall, New Jersey 07719

Applicant is a Corporation Partnership Individual **xx Limited Liability Company**

3. DISCLOSURE STATEMENT

Pursuant to NJS 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership application must be disclosed. IN accordance with NJS 40:50D-48.2, that disclosure requirement applies to any partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criteria have been disclosed. (Attach pages as necessary to fully comply).

Name	<u>Haskell Grooms</u>	Address	<u>P.O.. Box 106, Old Bridge, N.J. 08857</u>	Interest	<u>100%</u>
Name	_____	Address	_____	Interest	_____
Name	_____	Address	_____	Interest	_____
Name	_____	Address	_____	Interest	_____
Name	_____	Address	_____	Interest	_____

4. OWNER

Owner's Name Thomas C. & Kerry G. Donovan Address 101 Princeton Road, Fair Haven, New Jersey 07704

Telephone N/A

5. PROPERTY INFORMATION

Restrictions, covenants, easements, association by-laws, existing or proposed on the property:

Yes (attach copies) _____ No **XX** _____ Proposed _____

Note: All deed restrictions, covenants, easements, association by-laws, existing and proposed must be submitted for review and must be written in easily understandable English in order to be approved.

Present use of the premises: Residential

6. Applicant's Attorney Mark R. Aikins, Esquire

Telephone 732-280-2606

Address

3350 Route 138, Building 1, Suite 113, Wall, New Jersey 07719

Fax 732-280-8084

E-Mail: maikins@aikinslaw.com

7. Applicant's Engineer Richard K. Heuser, P.E. & L.S.

Telephone 732-566-0850

Address

307 Main Street, Matawan, New Jersey 07747

Fax None

E-mail: bruceheuser@verizon.net

8. Applicant's Planning Consultant

Telephone Same as above

Address

Fax

11. Applicant's Traffic Engineer

Telephone Not Applicable

Address

Fax

11. List any other Expert who will submit a report or who will testify for the Applicant: (Attach additional sheets as may be necessary)

Name Richard K. Heuser, P.E. & L.S.

Address

307 Main Street, Matawan, New Jersey 07747

Field of Expertise Engineer, Land Surveyor

E-mail: bruceheuser@verizon.net

Telephone 732-566-0850

Fax

None

11. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING:

SUBDIVISION:

XX Minor Subdivision Approval

Subdivision Approval (Preliminary)

Subdivision Approval (Final)

Number of Lots to be created two (2)
(including remainder lots)

Number of proposed dwelling units
(if applicable)

two (2)

SITE PLAN: Not Applicable

Minor Site Plan Approval

Preliminary Site Plan Approval

[Phases (if applicable) _____]

Final Site Plan Approval

Amendment or Revisions to an Approved Site Plan

Area to be disturbed (square feet) _____ Total number of proposed dwelling units _____

Request for Waiver from Site Plan Review and Approval

Reason for request: _____

Informal Review

Appeal decision of an Administrative Officer (NJS 40:55D-70a)

Map or Ordinance Interpretation of Special Question (NJS-40:55D-70b)

Variance Relief (hardship) (NJS 40:55D-70c(1))

Variance Relief (substantial benefit) (NJS 40:55D-70c(2))

Variance Relief (use) (NJS 40:55D-70d)

Conditional Use of Approval (NJS 40:55D-67)

Direct issuance of a permit for a structure in bed of a mapped street, public drainage way, or flood control basin (NJS 40:55D-34)

Direct issuance of a permit for a lot lacking street frontage (NJS 40:55D-35)

12. Section(s) of ordinance from which a variance if requested: NOT APPLICABLE

13. Waivers Requested of Development Standards and/or Submission Requirements:

(attach additional pages as needed) NOT APPLICABLE

14. Attach a copy of the Notice to appear in the official newspaper of the municipality and to be mailed to the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 feet in all directions of the property which is the subject of this application. The Notice must specify the sections of the Ordinance from which relief is sought, if possible.

The publication and the services on the affected owners must be accomplished at least 10 days prior to the date scheduled by the Administrative Officer for the hearing: An affidavit of service on all property owners and a proof of publication must be filed before the application will be complete and the hearing can proceed.

15. Explain in detail the exact nature of the application and the changes to be made at the premises, including the proposed use of the premises:

(attach pages as needed) Applicant seeks to subdivide existing property into two (2) single family residential lots and to construct two (2) single family residential dwellings. The existing dwelling will be removed.

16. Is public water supply available? YES

17. Is public sanitary sewer available? YES

18. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate lot and block numbers?

YES

19. Are any off-tract improvements required or proposed? NO

20. Is the subdivision to be filed by Deed or Plat? PLAT

21. Other approvals which may be required and date plans submitted:

	Yes	No	Date Plans Submitted
Two Rivers Water Reclamation Authority		X	
New Jersey American Water Company		X	
Monmouth County Planning Board	X		
Freehold Soil Conservation District	X		
New Jersey Department of Environmental Protection		X	
Sewer Extension Permit			
Stream Encroachment Permit			
Waterfront Development Permit			
Wetlands Permit			
Tidal Wetlands Permit			
Potable Water Construction Permit			
Other			
NJ Department of Transportation		X	

24. Attach certification from the Tax Collector that all taxes due on the subject property have been paid. Yes / No YES

25. List of Maps, Reports and other materials accompanying the application (attach additional pages as required for complete listing).

It is the responsibility of the applicant to mail or deliver copies of the application form and all supporting documents to the members of the professional staff (Engineer, Planning Consultant, Attorney for the Board to which the application is submitted) for their review. The documentation must be received by the professional staff at least fifteen (15) business days prior to the meeting at which the application is to be considered, otherwise the application will be deemed incomplete. A list of the professional staff is attached to the application form.

Quantity	Description of Item
20	MINOR SUBDIVISION PLANS DATED 11/30/20
	PREPARED BY RICHARD KARL HEUSER, P.E., L.S.

26. The applicant hereby requests that copies of the reports of the professional staff reviewing the application be provided to the following of the applicant's professionals:

Specify which reports are requested for each of the applicant's professionals or whether all reports should be submitted to the professional listed.

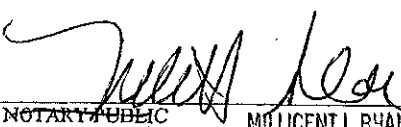
Applicant's Professional	Reports Requested
Mark R. Aikins, Esquire	REVIEW LETTERS BY THE BOARD
Richard K. Heuser, P.E. & L.S.	REVIEW LETTERS BY THE BOARD


CERTIFICATIONS

27. I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual application or that I am an Officer of the Corporate application and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant. (If the application is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this

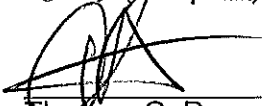

20th day of JANUARY, 2021



 NOTARY PUBLIC MILICENT I. PHALAN
 A Notary Public of New Jersey
 My Commission Expires 1/13/24


 SIGNATURE OF APPLICANT MARK R. AIKINS, ESQUIRE
 ATTORNEY FOR APPLICANT

28. I certify that I am the Owner of the property which is the subject of this application, that I have authorized the applicant to make this application and that I agree to be bound by this application, the representations made and the decision in the same manner as if I were the applicant. (If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

20 day of January, 2021




Thomas C. Donovan, Owner

 SIGNATURE OF APPLICANT
Kerry G. Donovan, Owner


 NOTARY PUBLIC ALAN M. KLEATSKY
 A Notary Public of New Jersey

29. I understand that the sum of \$ to be advised has been deposited in an escrow account (Builder's Trust Account). In accordance with the Ordinances of the Borough of Fair Haven, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and add that sum to the escrow account within fifteen (15) days.

January 20, 2021

Date


 SIGNATURE OF OWNER
Thomas C. Donovan, Owner

Kerry G. Donovan, Owner