FAIR HAVEN HISTORIC PRESERVATION COMMISSION

Meetings – Fourth Tuesday – 7:00 p.m.
Borough Hall – Downstairs
748 River Road

In 1993, recognizing the historical and cultural value of our architecture, and to preserve and protect tat architecture, the Fair Haven Borough Council established by ordinance a historic district and a Historic Preservation Commission.

The responsibility for regulating and enforcing the ordinance resides with the Historic Preservation Commission, which makes recommendations to the Planning Board, the Zoning Board and the Construction Code Official.

The Commission's goal is to preserve the character of the historic district by encouraging retention and repair of the design elements of the historic buildings in the district, ensuring that changes in exterior appearance through alteration, addition or replacement are accomplished with respect and consideration for the building and its environment. The Commission also reviews plans for new construction and demolition of buildings within the district as a whole. Fence construction and business signage are also subject to review. The purpose of review is to preserve the past by making it compatible with and relevant to the present.

To review the changes proposed on your property, the Commission asks that you fill out the enclosed application and attach drawings or sketches, current photos and a list of the materials to be used. Please submit the completed application to Borough Hall by 4:00 p.m., 10 days before a scheduled meeting of the Commission. The Commission meets on the fourth Tuesday of each month at 7:00 p.m., in the downstairs council chambers. Remember that any change, which requires a building permit may be subject to review by the Commission.
You are always welcome to come to a Commission meeting for an informal discussion of your preliminary plans. We look forward to working with you. Please feel free to call with your questions.

Chair: **Arthur Pavluk, III**   **732-493-2800**
Vice-Chair: Jay Anderson

Application to the Fair Haven Historic Preservation Commission
Fair Haven, New Jersey

Date: _____

Property Address: _____   Block:_____ Lot: _____

Applicant _____   Telephone: ___ _____

Email _____

Address: _____

_____

Relationship of applicant to property (tenant, owner, contract purchaser) _____

Project to be reviewed: (Provide general description of each modification or improvement)

_____

_____

_____

_____

PLEASE NOTE

This application **must** be submitted to the Construction Code Official and the Historic Preservation Commission by delivering it to Fair Haven Borough Hall no later than 4:00 p.m. ten (10) days before the meeting so that it may be listed on the agenda.

- Meetings of the Historic Preservation Commission are held on the fourth Tuesday of each month unless otherwise noted.
- Drawings and sketches must be presented along with this application for all proposed construction, changes or signs.
- Photos of present conditions of all facades seen from the street must also be presented.
- Failure to provide drawings, sketches or photos with this form will result in this application not being heard.
- Applicant must sign this application.

CERTIFICATION

I hereby certify that either I personally or my legally empowered representative will attend the meeting of the Historic Preservation Commission on _____ (date) at 7:00 p.m. in Borough Hall, Fair Haven.

Signed: _____
(Applicant)

GENERAL NOTES

1. All drawings must be correct to the minimum sealed indicated

2. All drawings must be dated. The Historic District Commission will reserve the right to maintain samples in file until the work is completed.

3. The Commission considers the following criteria in reviewing an application:

   - Height

   - Proportion of buildings' front facades

   - Rhythm of solids to voids in front façade

   - Rhythm of spacing of buildings on street

   - Rhythm of entrance and/or porch projections

   - Relationship of textiles

   - Relationship of architectural details

   - Relationship of roof details

   - Walls of continuity

   - Relationship of landscaping

   - Scale

   - Directional expression of front elevation