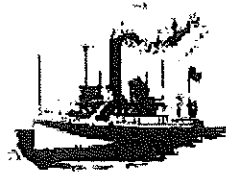


BOROUGH OF FAIR HAVEN

748 River Road



New Jersey 07704

ALLYSON M. CINQUEGRANA • BOROUGH CLERK • MUNICIPAL BUILDING • 732/747-0241 • FAX 732/747-6962

March 31, 2022

TO: THERESA CASAGRANDE, BOROUGH ADMINISTRATOR

FROM: ALLYSON M. CINQUEGRANA, MUNICIPAL CLERK



RE: MARCH MONTHLY REPORT

What a month!! Welcome Spring!!

This month 21 OPRA requests were received with 19 of them answered. For this quarter, my office has received a total of 53 OPRA requests. There were ten (10) tree permits processed and, as you are aware, the two (2) developers who filed tree removal appeals were approved by the governing body at the March 14th Council Meeting. There were two (2) street openings approved and processed. There were five (5) additional Landscaper/Tree Removal Companies who registered their business.

The 2022 roster for Financial Disclosure Statements was updated and notification will be sent out in the beginning of April. The deadline to file a statement is April 30th.

We receive our new mailing machine on March 22nd. It is similar to the previous machine we had.

I attended a retirement dinner for Pam Borghi, Red Bank's Borough Clerk. It was a very nice event. Their new Clerk, Laura Reinertsen, (former Kenilworth Administrator/Clerk) will start on April 1st.

The expenditures I have for this month total \$482.52 for the following:

Legal ads: March 14th meeting ad for Award of Contract for Environmental Consultant (\$19.80) and March 28th meeting ad Award for Facilities Pre-Construction services and notice of RFP's (\$27.72).

Elections: The Petition Packets to appear on the Primary Election Ballot were received for Municipal Office and County Committeeperson. The Party Chairpersons were advised that packets are available and must be returned to my office no later than Monday, April 4, 2022. I e-mailed each Chairperson and distributed forms to those who requested them.

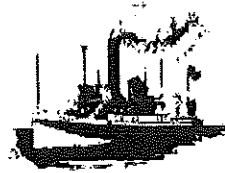
Supplies: MGL Forms for Council Meeting supplies (\$435.00).

Meetings/Seminars: I attended the March 9th Mid-Jersey JIF meeting via Zoom, participated in the March 23rd Communications and Community Outreach Committee Meeting, the March 30th Department Head Meeting and March 31st Deferred Compensation Presentation.

I have attached a copy of the March 2022 Financial Report that was turned into Colleen Lapp; the total amount of revenue taken in for the month was \$1,400.00. The amount taken in for March 2021 was \$1,670.00. For the first quarter of this year, my office has received \$14,608.00 in permits and fees.

BOROUGH OF FAIR HAVEN

748 River Road



New Jersey 07704

ALLYSON M. CINQUEGRANA • BOROUGH CLERK • MUNICIPAL BUILDING • 732/747-0241 • FAX 732/747-6962

MARCH 31, 2022

TO: COLLEEN LAPP, CFO

FROM: ALLYSON M. CINQUEGRANA, BOROUGH CLERK

RE: MONTHLY REPORT – MARCH 2022

BULK/APPLIANCE PICK UPS	\$ 30.00
TRASH/RECYCLE CANS	\$.00
FOOD ESTABLISHMENT/SIDEWALK CAFE	\$ 150.00
STREET OPENING PERMIT	\$.00
GARAGE SALE PERMIT	\$ 5.00
BOAT RAMP PERMITS	\$ 210.00
COPIES/OPRA/POSTAGE	\$.00
LIQUOR LICENSE	\$.00
FOCUS ADVERTISING	\$.00
POD STRUCTURE	\$ 25.00
TREE REMOVAL PERMIT	\$ 225.00
TOW TRUCK OPERATOR APPLICATION	\$.00
RAFFLE LICENSE	\$.00
TIPPING FEES	\$ 600.00
CANVASSER PERMIT	\$.00
LANDSCAPER REGISTRATION	\$ 70.00
NON-DOMESTIC ANIMAL LICENSE	\$.00
SOLICITOR PERMIT	\$ 25.00
COMMERCIAL FILMING FEE	\$.00
MARRIAGE LICENSE	\$.00
REGISTRAR - CERTIFIED COPIES	\$ 30.00
CERTIFIED PROPERTY LIST	\$ 30.00
CENTENNIAL BANNER PURCHASE	\$.00
TOTAL AMOUNT TAKEN IN FOR MARCH	\$ 1,400.00

ALL DEPOSITS WERE MADE AT INVESTORS BANK

MONTHLY DOG LICENSE REPORT

FOR STATE USE ONLY	
Check No. _____	Amount _____
Date of Check _____	
Trans. Number _____	
Date of Trans. _____	

A. IDENTIFICATION

Reporting Municipality FAIR HAVEN	County MONMOUTH	Date of Report 3/31/2022
---	---------------------------	------------------------------------

B. LICENSE DATA

Include ALL license numbers, not just those for which fees are being submitted.

- Period covered from 03/01/2022 to 03/31/2022
- First license number this report. D22-000 244
- Last license number this report. D22-000 257
- Last license number last report this year. D22-000 243
- Total licenses issued this report (subtract No. 4 from No. 3). 14

C. LICENSES ISSUED FOR WHICH NO MONEY IS SUBMITTED

List individually all licenses issued for which no fee is submitted. (Use additional sheets if necessary.)

#	License Number	Reason	#	License Number	Reason
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

D. PILOT CLINIC FUND

E. ANIMAL POPULATION CONTROL FUND

Surcharge (20 cents) for all licenses issued except for seeing eye, hearing ear and service dogs:

Additional surcharge (\$3) for licenses issued for non-spayed and non-neutered dogs except for seeing eye, hearing ear and service dogs:

Number 14 Amount \$ 2.80

Number 1 Amount \$ 3.00

F. FEE DATA

- Total amount due for registration fee (\$1.00 for every license issued except for seeing eye, hearing ear and service dogs licensed without charge)\$ 14.00
- Total amount due for Pilot Clinic Fund (Section D).....\$ 2.80
- Total amount due for Animal Population Control Fund (Section E).....\$ 3.00
- Total amount due this report\$ 19.80

G. CERTIFICATION

I certify that this report is a true and complete statement of dog licenses issued during the period indicated above.

Name (Print or Type) Betty Ann Berube	Title Admin / Registrar
Signature <i>Betty Ann Berube</i>	Date 03-31-2022
	Daytime Telephone Number 732-747-0241 #219



BOROUGH OF FAIR HAVEN

748 River Road
New Jersey 07704

Telephone: 732-747-0241 ext. *215 • Email: spapa@fhboro.net

Planning Board Monthly Report – March 2022

The Planning Board meeting was held on March 15, 2022. The meeting was held virtually via the Zoom platform due to concerns regarding the COVID-19 pandemic.

Clarke Caton Hintz made a presentation to the Board regarding their submission for the Borough's request for proposal for the position of the Planning Board's Planner.

There was discussion regarding the Land Use Committee memo dated March 7, 2022.

The February 22, 2022 meeting minutes and February 22, 2022 Executive Session minutes were approved. A revision to the December 21, 2021 minutes, correcting an error with attendance, was also approved.

The Board approved a resolution for M&M Realty Partners at Fair Haven, LLC granting preliminary and final site plan approval for 626 River Road.

The Board approved a resolution granting modifications to the resolution for Ilvento Builders LLC granting preliminary and final minor subdivision approval for 37 Third Street.

There was discussion regarding Borough email addresses for Board members and required training for Stormwater Management.

Income – \$0.00

Escrow – \$0.00

Expenses – \$0.00

Professional Services – from budget and escrow

Zoning Board Monthly Report – March 2022

Zoning Board meetings were scheduled for March 3, 2022 and March 10, 2022.

March 3rd

The meeting was held virtually via the Zoom platform due to concerns regarding the COVID-19 pandemic.

A formal application for 435 River Road was carried to the April 7, 2022 meeting because notice materials were inadequate.

A formal application for 87 Lewis Lane was begun requesting multiple variances for constructing an addition over the garage and an addition in the rear of the home. After initial testimony, the applicant requested to be carried to the April 7, 2022 meeting to revise their plans. The Board granted the applicant's request.

A resolution was approved for 27 McCarter Avenue granting variances needed for the construction of a rear addition.

Discussion of the Borough's request for proposal for the position of the Zoning Board's Planner will be postponed until the next meeting.

There was conversation regarding Borough email addresses for Board members and required training for Stormwater Management.

Minutes from the February 3, 2022 and February 10, 2022 meetings were approved.

CME was approved as the Board engineer.

March 10th

The meeting was cancelled due to lack of an agenda.

Income – \$0.00

Escrow – \$ 900.00 – Escrow replenishment – Weimer – 152 Oxford Avenue
\$1,087.50 – Escrow replenishment – Roberts/Rocon – 41 Heights Terrace
\$ 615.50 – Escrow replenishment – Sullivan – 27 McCarter Avenue
\$ 167.00 – Escrow replenishment – Burke – 104 Willow Street
\$1,000.00 – Escrow replenishment – Nick – 33 Cedar Avenue

Expenses – \$0.00

Professional Services – from budget and escrow

Submitted Respectively by Sandra Papa,
Planning Board/Zoning Board, Secretary

March 2022			<i>Debra Marchetti</i>	
			Debra Marchetti	
Receipts			Tax Collector	
Taxes 2022	242,334.82		Borough of Fair Haven	
Taxes 2021	20,117.06			
Taxes 2020				
			<u>Lien Redemptions</u>	
Tax Sale Cost			Outside:	
Tax Sale Premium			Outside Interest	
Cert. of Cancellation				
Interest tax	3,246.63		<u>Adjustments</u>	
Penalty			Added Tax	
Penalty Int.			Omitted/Added Tax	
Tax Search			State Appeal	
Sidewalk			Appeals County	
Sidewalk Int			Refund Overpayment	5,992.12
NSF Fee			County Board added	
NSF			Veteran/WV Allowed	
NSF Interest			Lien holder pay adjust to lien	
WIPP/ACH Payments	56,491.24		Senior/Disabled Disallow	210.96
Already included in above totals			Transfer Overpayments	
Total			Preliminary Tax Adj.	
			Cancelled (Resolution)	
			Homestead Benefit	(137,266.18)
			100% Disabled Veteran	(2,279.93)
			Returned Check Fee	
Percentage of collection as of 3/31/22 51.54%			Disallow deduction current year	
Percentage of collection as of 3/31/21 52.29%			Misc/cancel overbill	
			cancel billing/ preliminary	
			6% Penalty	
Closing Balances				
	2019	0.00		
	2020	0.00		
	2021	87,722.48		
	2022	8,548,182.55		

April 4, 2022
10:19 AM

BOROUGH OF FAIR HAVEN
Cash Receipts Totals from 03/01/22 to 03/31/22

Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: First to Last
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmt: Y
 Animal: N Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
 Range of Installment Due Dates: First to Last
 Print Only Miscellaneous w/Block/Lot/Qual: N
 Range of Years: First to 2023
 Range of Dates: 03/01/22 to 03/31/22
 Print Ref Num: N
 Sort Miscellaneous Payments by Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2021	2022	2023		
001 PROPERTY TAX	111	0.00	20,117.06	242,334.82	0.00	3,246.63	265,698.51
Tax Payments	111	0.00	20,117.06	242,334.82	0.00	3,246.63	265,698.51
Payments Total:	111	0.00	20,117.06	242,334.82	0.00	3,246.63	265,698.51
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	111	0.00	20,117.06	242,334.82	0.00	3,246.63	265,698.51

Total Cash: 0.00
 Total Check: 252,952.05
 Total Credit: 12,746.46

April 4, 2022
10:20 AM

BOROUGH OF FAIR HAVEN
Cash Receipts Date Summary Totals Report

Page No: 1

Range: Block: First to Last
Lot:
Qual:
Range of Codes: R01 to R01
Range of Batch Ids: First to Last
Range of Spec Tax Codes: First to Last
Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmt: Y
Animal: N Misc: Y
Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
Range of Installment Due Dates: First to Last
Print Only Miscellaneous w/Block/Lot/Qual: N
Range of Years: First to 2023 Range of Periods: 1 to 12
Range of Dates: 03/01/22 to 03/31/22
Print Ref Num: N
Sort Miscellaneous Payments by Block/Lot/Qual: N

Date	Type	Count	Arrears/Other	Principal			Interest	Total
				2021	2022	2023		

April 4, 2022
10:21 AM

BOROUGH OF FAIR HAVEN
Cash Receipts Date Summary Totals Report

Page No: 1

Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: INT0301 to INT0331
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmt: Y
 Animal: N Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
 Range of Installment Due Dates: First to Last
 Print Only Miscellaneous w/Block/Lot/Qual: N
 Range of Years: First to 2023
 Range of Dates: 03/01/22 to 03/31/22
 Print Ref Num: N
 Sort Miscellaneous Payments by Block/Lot/Qual: N

Date	Type	Count	Arrears/Other	Principal			Interest	Total
				2021	2022	2023		
03/02/22	Tax	2	0.00	0.00	9,388.62	0.00	47.27	9,435.89
03/03/22	Tax	1	0.00	0.00	658.65	0.00	2.96	661.61
03/08/22	Tax	1	0.00	0.00	4,749.27	0.00	72.44	4,821.71
03/10/22	Tax	3	0.00	0.00	8,398.52	0.00	87.88	8,486.40
03/14/22	Tax	3	0.00	0.00	10,119.03	0.00	55.39	10,174.42
03/16/22	Tax	2	0.00	0.00	15,831.03	0.00	152.04	15,983.07
03/21/22	Tax	1	0.00	0.00	67.42	0.00	1.18	68.60
03/24/22	Tax	2	0.00	2,208.90	2,142.07	0.00	155.12	4,506.09
03/28/22	Tax	1	0.00	0.00	2,311.33	0.00	42.12	2,353.45
March	Tax	16	0.00	2,208.90	53,665.94	0.00	616.40	56,491.24

April 4, 2022
10:21 AM

BOROUGH OF FAIR HAVEN
Cash Receipts Date Summary Totals Report

Type	Count	Arrears/Other	Principal			Interest	Total
			2021	2022	2023		
TOTAL: Tax	16	0.00	2,208.90	53,665.94	0.00	616.40	56,491.24

April 4, 2022
10:23 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Date Range: 03/01/22 to 03/31/22
Lot: Bill Year Range: 2019 to 2019 Assessed Values Year: 2019
Qual: Bill Period Range: First to Last

BALANCE AS OF 02/28/22				1,819.53-
BILLING				
Taxes Billed			0.00	
Bill Adjustments				
TOTAL BILLED				0.00
COLLECTIONS				
TOTAL COLLECTIONS			0.00	
NSF REVERSALS				
TOTAL NSF REVERSALS			0.00	
TOTAL COLLECTIONS less NSF REVERSALS				(0.00)
BALANCE ADJUSTMENTS	Debit	Credit	Net	
064 Refund Overpayment	<u>1,819.53</u>	<u>0.00</u>	<u>1,819.53</u>	
TOTAL BALANCE ADJUSTMENTS	1,819.53	0.00	1,819.53	<u>1,819.53</u>
BALANCE AS OF 03/31/22				<u>0.00</u>

DM

April 4, 2022
10:23 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 2

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

April 4, 2022
10:24 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Date Range: 03/01/22 to 03/31/22
Lot: Bill Year Range: 2020 to 2020 Assessed Values Year: 2020
Qual: Bill Period Range: First to Last

BALANCE AS OF 02/28/22				903.07-
BILLING				<i>DM</i>
Taxes Billed			0.00	
Bill Adjustments				
TOTAL BILLED			<u>0.00</u>	0.00
COLLECTIONS				
TOTAL COLLECTIONS			<u>0.00</u>	
NSF REVERSALS				
TOTAL NSF REVERSALS			<u>0.00</u>	
TOTAL COLLECTIONS less NSF REVERSALS				(0.00)
BALANCE ADJUSTMENTS	Debit	Credit	Net	
064 Refund Overpayment	<u>903.07</u>	<u>0.00</u>	<u>903.07</u>	
	903.07	0.00	903.07	
TOTAL BALANCE ADJUSTMENTS				<u>903.07</u>
BALANCE AS OF 03/31/22				<u>0.00</u>

April 4, 2022
10:24 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 2

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

April 4, 2022
10:25 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 1

Range: Block: First	to Last	Property Class Range: First to Last	Date Range: 03/01/22 to 03/31/22
Lot:		Bill Year Range: 2021 to 2021	Assessed Values Year: 2021
Qual:		Bill Period Range: First to Last	
BALANCE AS OF 02/28/22			115,111.57
BILLING			
Taxes Billed			0.00
Bill Adjustments			
056 DISABLED DISALLOWED			250.00
072 State Tax Appeal			<u>7,803.99-</u>
TOTAL BILLED			7,553.99-
COLLECTIONS			
001 PROPERTY TAX		<u>20,117.06</u>	
TOTAL COLLECTIONS			20,117.06
NSF REVERSALS			
TOTAL NSF REVERSALS			<u>0.00</u>
TOTAL COLLECTIONS less NSF REVERSALS			(20,117.06)
BALANCE ADJUSTMENTS			
	Debit	Credit	Net
064 Refund Overpayment	<u>281.96</u>	<u>0.00</u>	<u>281.96</u>
TOTAL BALANCE ADJUSTMENTS	281.96	0.00	<u>281.96</u>
BALANCE AS OF 03/31/22			<u>87,722.48</u>

DM

April 4, 2022
10:25 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 2

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

April 4, 2022
10:40 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Date Range: 03/01/22 to 03/31/22
Lot: Bill Year Range: 2022 to 2022 Assessed Values Year: 2022
Qual: Bill Period Range: First to Last

BALANCE AS OF 02/28/22				8,923,860.40
BILLING				
Taxes Billed			0.00	
Bill Adjustments				
083 100% Disabled Vet			2,279.93-	
152 SENIOR CHARGEBACK			210.96	
HB HOMESTEAD BENEFIT			<u>137,266.18-</u>	
TOTAL BILLED				139,335.15-
COLLECTIONS				
001 PROPERTY TAX		<u>242,334.82</u>		
TOTAL COLLECTIONS			242,334.82	
NSF REVERSALS				
TOTAL NSF REVERSALS			<u>0.00</u>	
TOTAL COLLECTIONS less NSF REVERSALS				(242,334.82)
BALANCE ADJUSTMENTS				
064 Refund Overpayment		<u>5,992.12</u>	<u>0.00</u>	<u>5,992.12</u>
TOTAL BALANCE ADJUSTMENTS		<u>5,992.12</u>	<u>0.00</u>	<u>5,992.12</u>
BALANCE AS OF 03/31/22				<u>8,548,182.55</u>

VDM

April 4, 2022
10:40 AM

BOROUGH OF FAIR HAVEN
Totals Only Tax Trial Balance Report

Page No: 2

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

April 4, 2022
10:21 AM

BOROUGH OF FAIR HAVEN
Adjustment Report By Block/Lot/Qual

Page No: 1

Range: Block: First to Last Bill Year Range: 2022 to 2022 Adjust Code Range: First to Last
 Lot: Bill Period Range: 1 to 4 Name/Location To Print: Owner Name
 Qual: Date Range: 03/01/22 to 03/31/22 Page Break After Totals: N
 System Date Range: 03/01/22 to 03/31/22 Include Adjustment Type: All
 Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2022							
064	Refund Overpayment	1	5,992.12	0.00	0.00	5,992.12	0
083	100% Disabled Vet	2	2,279.93-	0.00	0.00	2,279.93-	0
152	SENIOR CHARGEBACK	1	210.96	0.00	0.00	210.96	0
HB	HOMESTEAD BENEFIT	164	137,266.18-	0.00	0.00	137,266.18-	0
		168	133,343.03-	0.00	0.00	133,343.03-	0
Totals for All Years:							
064	Refund Overpayment	1	5,992.12	0.00	0.00	5,992.12	0
083	100% Disabled Vet	2	2,279.93-	0.00	0.00	2,279.93-	0
152	SENIOR CHARGEBACK	1	210.96	0.00	0.00	210.96	0
HB	HOMESTEAD BENEFIT	164	137,266.18-	0.00	0.00	137,266.18-	0
		168	133,343.03-	0.00	0.00	133,343.03-	0

Tax Year Range: 2022/1 to 2022/4

Calculated As Of: 03/31/22

Tax Levy

Net Taxes:

Original:	17,457,330.57	
Preliminary Adjustments:	0.00	
Added:	165,356.72	
Omitted:	0.00	
Omit/Add:	0.00	
Rollback:	0.00	
Total Net Tax		17,622,687.29

Original Deductions (Src, Vet, SSp, Dis, Wid)
Total Gross Tax Levy

21,750.00
17,644,437.29

Collections

Prior Year - Cash Receipts	191,125.88	
Current Year - Cash Receipts	8,752,674.51	
Original Deductions (Src, Vet, SSp, Dis, Wid)	21,750.00	
Deductions Allowed (051, 053, 055, 057, 059)	0.00	
Disallowed (052, 152, 054, 056, 156, 058, 158, 060)	210.96-	
Transfer Overpayment (063)	<u>5,234.52</u>	
Total Collections		8,970,573.95

Adjustments to Collections

NSF Reversals	7,873.20	
Refund By Res. (064)	5,992.12	
HOMESTEAD BENEFIT (HB)	<u>137,266.18-</u>	
Total Adjustments to Collections		(123,400.86-)

Total Adjusted Collections

9,093,974.81

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

51.54 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)